



L.D.ARTS COLLEGE



SELF STUDY REPORT FOR RE-ACCREDITATION 2ND CYCLE

(SEPTEMBER – 2014)

L.D.ARTS COLLEGE

(ESTABLISHED: 1937)

**HARGOVANDAS CAMPUS,
COMMERCE SIX ROADS,
NAVRANGPURA,
AHMEDABAD, GUJARAT,
PIN - 380 009.**

**MANAGED
BY
AHMEDABAD EDUCATION SOCIETY**

SELF STUDY REPORT FOR RE- ACCREDITATION 2nd cycle

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INDIRA GANDHI NATIONAL OPEN UNIVERSITY
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L.D.ARTS COLLEGE

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Outward No.: ૨૩૭

Academic Year :

File No. :

Inward Ref. :

Date :

Date 20/9/2014

To,
The Deputy Advisor,
Western Region Coordinator,
National Assessment and Accreditation Council,
P.O. Box No. 1075, Opp : NLSIU,
Nagarbhavi,
Bangalore-560072.

Subject: Self-Study Report for Reaccreditation (2nd Cycle) by the NAAC.

Ref.: Your Letter NAAC/WR-JP/GJ-180/GN-2nd Cycle/2014.

Dear Sir,

Thank you very much for your letter dated 23/04/2014, informing us about the process of reaccreditation-(2nd Cycle) by NAAC for affiliated colleges.

We are pleased to submit our Self Study Report on line for your kind perusal and consideration.

For L.D.Arts College

(Dr. M.D.Chavda)
(Dr. M. D. Chavda)
Principal
L. D. Arts College
Ahmedabad-9.

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SECTION – A



EXECUTIVE SUMMARY

EXECUTIVE SUMMARY-THE SWOC ANALYSIS OF THE INSTITUTION

L.D.Arts College, which was established by the Ahmedabad Education Society in 1937, with the efforts of The Iron Man of India, Sardar Vallabhbhai Patel, the first Speaker of the Lok Sabha Shri G.V.Mavlankar and the renowned Industrialist and Philanthropist Shri Kasturbhai Lalbhai , completes 78 years of unstinting contribution to education. It was started during the British rule to instil the spirit of nationalism and humanism among the youth and help them attain a combination of character and academic excellence. Even in the changed academic milieu of today, the institution continues to be guided by the traditions and the goals set by the founding fathers. The college aims at shaping the youth into remarkable individuals who can undertake their roles in society with responsibility and commitment and can be called educated in every sense of the term. It combines theoretical formalism with practical learning. Along with a wide range of academic courses conducted under the guidance of experienced and dedicated faculty, the institution strives for all round personality development, character building, and service to society, humanitarian orientation and self-reliance.

The Institution is known for its stress on discipline as is reflected in the general dress code, regularity in attendance and emphasis on punctuality for students as well as the faculty members and the administrative staff. It endeavours to impart quality education through a unique curriculum incorporating continuously internal assessment and evaluation. Knowledge combined by all round development and character building is the hallmark of this Institute.

Strengths

- One of the oldest and prestigious Arts College of Gujarat
- An excellent infrastructure , spread over an area of 11 acres
- One of the greenest eco – friendly campus of Gujarat
- An extremely supportive management
- Strictly merit based admissions
- Well-equipped library
- One of the first Institutes selected by the Government of Gujarat for DELL (Digital Education Learning Laboratory) project.
- An active Placement Cell
- The only Arts Institute under Gujarat University imparting education in both the mediums, English and Gujarati.
- Encourages student’s participation in extra - curricular activities all throughout the year.
- Student centric and interactive teaching learning process

- Highly qualified faculty
- Very high success rates in the University examinations.
- Excellent sports facilities and achievements by the students
- A very active NSS wing
- A highly disciplined NCC unit
- An active CWDC (Collegiate Women's Development Committee)
- The only Institute under Gujarat University admitting foreign students
- One of the biggest study centres of IGNOU and BAOU (Dr. Babasaheb Ambedkar Open University)
- One of the very few grant-in-aid Institutes which offers Hostel facilities for both girls and boys.
- Safe and secure campus environment
- Spiritual upliftment through daily morning prayers

Weakness

- Staff deficiency
- Less marketability for some of the courses
- Library yet to be completely modernised
- Some of the courses are not offered in English medium
- No formal linkages with professional institutes

Opportunities:

- Many job opportunities in Public , Private and Government sectors
- Locational advantage of the Institute
- Research Potential in all the subjects
- Wide range of courses
- Students interaction with eminent personalities round the year
- Cosmopolitan Culture enriches learning experience
- Encourages rural students to be a part of modern education
- Good ambience for students appearing in various competitive examinations
- Provides platform for the students to bring out and develop their organizational skills
- Students have an option of studying multiple courses at the same time through IGNOU and BAOU
- Students get many chances to serve the society by participating in various Social activities through the NSS unit

Challenges:

- Completion of the syllabus in time under the CBCS system

- Bridging the Rural – Urban gap of the students
- Depleting strength of the students in the Arts faculty
- Increasing trend towards Science and Professional courses
- Sustenance of some courses due to change in the recent scenario
- Good job opportunities for certain courses
- To develop communication skills amongst rural students
- Balancing multidimensional activities
- Lack of permanent faculty due to government policies
- Overdependence on ad hoc visiting faculties
- Increasing number of Deemed and Self-Financed Institutes

SECTION – B



PROFILE OF THE COLLEGE

SECTION – B
PROFILE OF THE COLLEGE

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	L.D.Arts College	
Address :	Near Commerce Six Roads, Navrangpura	
City : Ahmedabad	Pin : 380009	State : Gujarat
Website :	www.ldarts.org	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. M.D.Chavda	O: 26302260 R:	9879799060	26302260	chavda.m.d@gmail.com
Vice Principal	There is no designated post of Vice Principal. In absence of the Principal, the senior-most faculty functions as the in-charge of the Institute.				
Steering Committee Coordinator	Prof. Jenny Rathod	O: 26306619 R:26463621	9825940703	26302260	Jennyrathod@yahoo.com

3. Status of the Institution:

- Affiliated College
- Constituent College
- Any other (specify)

4. Type of Institution:

a. By Gender

- i. For Men
- ii. For Women
- iii. Co-education

b. By Shift

- i. Regular
- ii. Day
- iii. Evening

5. It is a recognized minority institution?

- Yes
- No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:

- Government
- Grant-in-aid
- Self-financing
- Any other

7. a. Date of establishment of the college: June – 1937

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

Gujarat University, Ahmedabad

c. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): **Not applicable**

8. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)		As the Institute is about 78 years old, the exact date of recognition is not known. However a certificate dated 20 th April 2007, clearly states that the college

ii. 12 (B)	has been recognized by UGC under 2(f) & 12(B). The Institute regularly receives UGC grants under various plans. Please refer Annexure – I.
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1. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

2. Location of the campus and area in sq.mts:

Location *	Urban
Campus area in sq. mts.	44980 Sq. mts.
Built up area in sq. mts.	1104 Sq. mts.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

3. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the Institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities

covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities: ✓
- Sports facilities
 - * Playground ✓
 - * Swimming pool
 - * Gymnasium ✓
- Hostel
 - * Boys' hostel ✓
 - i. Number of hostels **02 Blocks ("L" and "M" Blocks)**
 - ii. Number of inmates **175 Students**
 - iii. Facilities : **Medical and Food facilities**
 - * Girls' hostel ✓
 - i. Number of hostels **02**
 - 1. L.T.Munshaw**
 - 2. AES Ladies**
 - ii. Number of inmates **22 + 40 = 62**
 - iii. Facilities: **Medical and Food facilities**
 - * Working women's hostel **N.A.**
 - i. Number of inmates
 - ii. Facilities (mention available facilities)
- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise) ✓

Principal-01, Teaching staff-05, Non-teaching Staff-05
- Cafeteria — **Yes**
- Health center — **Yes (Facilities of Gujarat University are available)**

First aid, Inpatient, Outpatient, Emergency care facility,
Ambulance..... Health center staff **No.**

Qualified doctor Full time Part-time

Qualified Nurse Full time Part-time

- Facilities like banking, post office, book shops: **No**
- Transport facilities to cater to the needs of students and staff: **No**
- Animal house: **No**
- Biological waste disposal: **No**
- Generator or other facility for management/Regulation of electricity and voltage:
No
- Solid waste management facility: **Yes**
- Waste water management: **Yes**
- Water harvesting: **Yes**

4. Details of programs offered by the college (Give data for current academic year)

Sl. No.	Program Level	Name of the Program/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved Student strength	No. of students admitted
1.	Under-Graduate	B.A.	3 Years	12 th Pass	English & Gujarati	1560	1158
2.	Post-Graduate	M.A.	2 Years	B.A.	English & Gujarati	600	299
3.	M.Phil.	M.Phil. in Psychology	1 year	M.A.	English	2	2
4.	Ph.D.	Ph.D. in Psychology, Sociology, History	2 years	M.A., M.Phil.	English	17	17

5. Does the college offer self-financed Programs?

Yes No

If yes, how many?

14. New programs introduced in the college during the last five years if any?

Yes No Number

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programs. Similarly, do not list the departments offering common compulsory subjects for all the programs like English, regional languages etc.)

Faculty	Departments	UG	PG	Research
Arts	English	√	√	
	Gujarati	√		
	Hindi	√		
	Sanskrit	√		
	Economics	√	√	
	Psychology	√	√	√
	Political Science	√		
	Sociology	√		√
	History	√		
	Geography	√		

16. Number of Programs offered under (Programs means a degree course like BA, BSc, MA, and M.Com...)

- a. annual system
- b. semester system
- c. trimester system

17. Number of Programs with

- a. Choice Based Credit System
-

- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programs in Teacher Education?

Yes No

If yes,

- a. Year of Introduction of the program(s).....
(dd/mm/yyyy) and number of batches that completed the program
- b. NCTE recognition details (if applicable)
Notification No.:
Date:
(dd/mm/yyyy)
Validity:.....
- c. Is the institution opting for assessment and accreditation of Teacher Education?

Program separately? Yes No

19. Does the college offer UG or PG program in Physical Education?

Yes No

If yes,

- a. Year of Introduction of the program(s)
(dd/mm/yyyy) and number of batches that completed the program
- b. NCTE recognition details (if applicable)
Notification No.: Date:
..... (dd/mm/yyyy)
Validity:.....
- c. Is the institution opting for assessment and accreditation of Physical Education Program separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty	Non-	Technical
-----------	------------------	------	-----------

	Professor		Associate Professor		Assistant Professor		teaching staff		staff	
	M*	F*	M*	F*	M*	F*	M*	F*	M*	F*
Sanctioned by the UGC / University / State Government Recruited	01 (Prin.)		14	08	01	04	08	0	0	0
<i>Yet to recruit</i>	0		0		18		06		0	
Sanctioned by the Management/ society or other authorized bodies Recruited	0	0	0	0	0	0	0	0	0	0
<i>Yet to recruit</i>	0		0		0		0		0	

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Computer Programmer		Total
	Male	Female	Male	Female	Male	Female	Male	Female	
Permanent teachers									
D.Sc./D.Litt.	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	6	6	0	0	0	0	13
M.Phil.	0	0	1	2	0	0	0	0	3
PG	0	0	7	2	0	0	1	1	11
Bachelor	0	0	0	0			0	0	0
Temporary teachers									
Ph.D.	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0
Part-time teachers									
Ph.D.	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	1	0	0	1

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

47

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 2010-11		Year 2011-12		Year 2012-13		Year 2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	66	81	80	75	83	67	69	64
ST	20	24	29	21	22	16	31	13
OBC	203	131	199	127	180	97	183	110
General	300	790	284	629	322	635	426	645
Others	--	--	--	--	--	--	--	--

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	984	299	2	17	1302
Students from other states of India	161	0	0	0	161
NRI students	0	0	0	0	0
Foreign students	13	0	0	0	13
Total	1158	299	2	17	1476

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component

(b) Excluding the salary component

27. Does the college offer any program /s in distance education mode (DEP)?

Yes No

If yes,

- a) Is it a registered center for offering distance education programs of another University?

Yes No

- b) Name of the University which has granted such registration.

- c) Number of programs offered

- d) Programs carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the program/course offered

UG PG

29. Is the college applying for?

Accreditation: Cycle 1 Cycle 2 Cycle 3
Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only):

Cycle 1: Date: **10/02/2007** Accreditation Outcome/Result: **B+ Grade (Please Refer Annexure – II)**

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality

Assurance Cell (IQAC) IQAC: 15/06/2007

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

The Institute submitted Annual Quality Assurance Reports (AQAR) to NAAC on the following dates.

- (i) **22/10/2008**
- (ii) **12/04/2009**
- (iii) **29/04/2010**
- (iv) **28/03/2011**
- (v) **19/04/2012**

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information) :

No.

SECTION – C



CRITERION-WISE ANALYSIS

CRITERION – I



**CURRICULAR
ASPECTS**

CRITERION I

CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 *State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.*

Apart from the general goals of The Ahmedabad Education Society of inculcating lofty academic values, L.D.Arts College has its own vision.

Vision: We, as an arts Institute strive for molding a progressive student community with high ethical and moral standards. Through our lofty goals, we endeavor to impart our students the wisdom to cherish our heritage, the courage to dream of a tomorrow and the will to unearth the potential of the today.

Mission: L.D. Arts College, Ahmedabad, one of the institutions, managed by the Ahmedabad Education Society, was established in June 1937. True to the traditions of its founding fathers, it finds itself ranked even today as one of the best arts colleges in Gujarat. As an arts Institute, it is committed towards imparting holistic knowledge and wisdom to learners drawn from the cross strata of the society. Our mission is inculcation of high moral values among the learners so that they become enlightened individuals and contribute towards the welfare of the society at large. Since its foundation, this Institute has been catering to the academic demands of learners.

The principle objective of the Institute is to ensure a high level of education, while developing in them a sense of ethics and social responsibilities. The discipline of humanities equip us with infinite possibilities of providing humanitarian values to our learners through the syllabi. The Institute endeavors to fulfill this mission through a reasonable blending of academic and nonacademic programs. The principle mission of the Institute is promotion of excellence in learning and this is reflected in the academic results of the students in various examinations. The academic mission is duly supported by the well-established spectra of extra circular activities and outreach programs of this Institute. This Institute tries to accomplish its academic mission of creating excellent learning atmosphere on

one hand and undertaking a series of outreach programs like community service, relief camps , blood donation camps, environmental awareness drives etc. on the other. Thus the ultimate mission of the Institute, i.e. promotion of learning for the sake of society, is accomplished.

Objectives: Along with the common objectives of providing and upholding noble academic values, this Institute has its own specific objectives like:

- 1) Development of all round personality
- 2) Character building
- 3) Service to society
- 4) Humanitarian orientation
- 5) Self-reliance

The vision, mission and objectives of the institution are comprehensively stated in the college prospectus on the website of the Institute. The aforementioned objectives are inscribed prominently at the main entrance of the Institute. Moreover, in the orientation program for the first year students, the entire mission of the Institute along with its principle objectives is clearly elaborated and communicated.

1.1.2 *How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).*

For effective implementation of the curriculum designed and prescribed by the apex body i.e. University, the institution follows a specific planning.

- In the beginning of the academic year the meeting of the heads of departments is convened to chalk out a plan for timely implementation of the curriculum. Intradepartmental meeting then follow which deliberates upon effective execution of curricula sent by the University. The heads of all the departments discuss with the staff members and chalk out the teaching plan, allot workload and execute the entire academic planning.
- The Institute has a strong tradition of providing service, help and financial aid to the needy students through free ships and other aids. It focuses mainly on social services and humanities a right kind of balance, in consonance with the mission and the objective of the Institute, is created between curricular and extracurricular activities

which inculcates a sense of regularity, discipline and punctuality amongst the students. All the subjects are oriented towards sensitizing the students towards the society

- We immensely respect the feedback we accumulate from the various stake holders .On the basis of this feedback, the Institute chalks out quality enhancement plan and endeavors to implement it thereby strengthening the teaching learning process.
- Under the semester pattern, the University has introduced unitized syllabi. Timely completion of the course is always prioritized at our Institute. The heads of the departments also make an attempt to arrange need based additional classes. Remedial classes are also conducted for the underprivileged and weaker students.
- The curricula are strictly prescribed by the University, however, the Institute invariably works towards an effective implementation of the curricula. Professors usually identify the various levels of learners through their initial interactions with them .Thus, the brighter students are paid special attention and are encouraged to participate in various seminars and competitions. They are also motivated for research activities and are also assigned research projects which they carry out under the guidance of the professors.
- Extracurricular activities like debate, elocution, competitive exams, oratory etc. are also give due priority along with teaching.
- Keeping with the time, the Institute has been increasingly encouraging the usage of ICT tools for an effective execution of prescribed curricula. Thus, along with the conservative mode of teaching through chalk and duster, innovative tools like LCD projectors, computers etc. are selectively used in the classroom.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- Since our Institute is affiliated to Gujarat University, its general function falls under its jurisdiction. The curricula, both, at undergraduate and post graduate, are strictly prepared and prescribed by the University.
- The curriculum is implemented as per the academic calendar provided by the University .The Institute also prepares its own

calendar in which time table of all the program including extracurricular activities is specified well in advance. This helps us in proper planning of teaching the syllabi well within the time frame.

- The University invites the members of Board of Studies from our College who help in preparing and updating the curricula from time to time. The members concerned are also granted duty leave.
- For implementation of revised syllabi, the faculty members are briefed both at the University and the Institute level through various notifications.
- The Institute always encourages the faculty members to participate in the various skill enhancement programs like workshops, seminars and conferences. The Institute extends full financial support and leave concessions to these scholars.
- The research scholars and Ph.D. Guides are extended full support in the form of leave concessions.
- The Institute extends full support to the departments who undertake field trips and study tours.
- The Institute has installed a state of the art language laboratory which is accessible to all the students. The Institute also routinely conducts the mandatory SCOPE programs and exams through this laboratory.
- The Institute has one of the richest libraries which gets upgraded through the addition of new magazines, research journals and books.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

The current university rules do not provide/permit for any curricula changes, and therefore, the Institute has to operate within the university norms. However, it has adopted few innovative methods for effective curriculum delivery:

- The various aspects of curricula are taken into consideration in the deliberations held at the outset of every semester among the staff members as well as the students.

- The syllabus of various subjects is made available to all the faculties. The same is also available on the University website.
- For the successful transaction of the curricula, text books, reference books, web portals and other study aids are spotted and made available to the students.
- Regular departmental as well as intradepartmental meetings are held to review the progression of the learners.
- Majority of the faculty members have adopted continuous mode of evaluation of the learners through interactive sessions, assignments and project works.
- The students are also supposed to prepare and present assignments as per the University norms for their core subjects. They are assisted by the faculties concerned who help them overcome their stage fear. The students are encouraged to adopt power point presentation technique.

1.1.5 *How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?*

Since ours is an arts Institute, its area of operation is restricted to the subjects of humanities and languages which are in a way not directly linked with the industry. Many of our alumni are placed at higher levels in HRDs of various industries. Ours is one of the few arts colleges in the states which attracts the industries for their recruitment. Research is primarily linked with the university department even though being an undergraduate college some of our faculty members guide the research scholars from across the state .The Institute regularly organizes lectures on the various aspects of curricula for which it invites speakers from different universities. This is the indicative list of the experts who were invited to deliver lectures on the various subjects.

Sr. No.	Name	Topic	Year
1	Dr. Parimal Desai (Renowned Ophthalmologist)	Eye Care	2010-11
2	Dr. Darshna Thakker (Gynecologist)	Female Health Awareness	2011-12

3	Shri Satish Patel (Former Director, SPIPA)	Career Guidance	2011-12
4	Prof. Dinesh Shukla (Renowned Columnist and Political Analyst)	Mock Parliament on Lokpal Bill	2012-13
5	Sri Siddharth Khatri (DIG, Ahmedabad Police)	Traffic Awareness	2013-14

1.1.6 *What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.*

Curricula are strictly prepared and prescribed by the University. However, many senior professors of our college are on several syllabi committees either as chairperson or members on Board of Studies. They contribute to the framing of the syllabi with inputs and feedbacks from the various stakeholders.

Sr. No.	Name of the faculty	Department	Member/Chairperson
1	Prin. Dr. M.D.Chavda	Psychology	Chair Person
2	Prof. A. M. Shah	Economics	Member
3	Prof. K.J.Patel	Geography	Member
4	Dr. N.P.Verma	Sociology	Member
5	Prof. Bithikaben Pandya	Pol.Science	Member
6	Dr. K.C.Barot	History	Member
7	Prof. J.M.Solanki	Computer	Member
8	Shri Pradip Chokshi	Computer	Member

1.1.7 *Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by*

it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

No, the institution does not develop its own curricula.

1.1.8 *How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?*

In order to ensure an effective implementation of the curriculum, the Institution has made the following provisions:

- A comprehensive feedback is taken from the students and the suggestions, if any, are taken into consideration.
- At the end of every academic term, departmental meetings are convened to making teaching plan for the next term. These plans are very important for us to fulfill objectives of the curriculum.
- Students are constantly encouraged for classroom presentations on the important aspects of the syllabus. An interactive mode of teaching ensures optimal participation in the class proceedings.
- As per the University norms, the students are given assignment topics well in advance. The faculties concerned guide them through preparation and presentation.
- The heads of the departments ensure completion of syllabus and if required provision for extra classes are made.

1.2 Academic Flexibility

1.2.1 *Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.*

The Institute does not have any provision for certificate, diploma and skill development courses.

1.2.2 *Does the institution offer programs that facilitate twinning/dual degree? If 'yes', give details.*

The Institution does not offer any twinning or dual degree program.

1.2.3 *Give details on the various institutional provisions with*

reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

The programs offered at our Institute are all directed towards award of degrees. We offer no certificate or diploma level courses. Students do not have flexibility of time frame in pursuing a program as the University rules do not permit an affiliated institution any academic flexibility. However, the newly adopted semester system has created choice options in terms of subject selection.

Our Institute offers Under Graduate degree in the Core subjects of Economics , English , Geography, Gujarati , Hindi , History, Political Sciences , Psychology , Sanskrit and Sociology as well as Post Graduate degree in Economics , English and Psychology. The subjects of Statistical Methods and Computer Sciences are offered at the Elective – 1 level. Students have wide choice to select their Core and Elective options.

- **Range of Core / Elective options offered by the University and those opted by the college.**

The range of Core and Elective options offered by the University is as under:

The candidates who have passed the qualifying examination are eligible to choose any two of the following subjects at the time of admission in 1st Semester as Core Course for Semester I & II.

Core and Core Electives Courses (CC and SE I)

- Economics,
- English,
- Gujarati,
- Hindi,
- Home Science,
- Psychology,
- Sanskrit,
- Sociology,
- Political Science,
- Statistics,
- History,
- Philosophy,
- Geography,
- Indian Culture,
- Mathematics

At the same time the students have to select one out of the following as SE II Courses:

Subject Elective I and Subject Elective II (SE (I) and SE (II))

- Economics
- English
- Gujarati
- Hindi
- Home Science
- Psychology
- Sanskrit
- Sociology
- Political Science
- Statistics
- History
- Philosophy
- Geography
- Indian Culture
- Maths
- Urdu
- Persian
- Prakrit
- Islamic Culture
- Computer Application
- Computer methods
- Defence Studies
- Functional Hindi
- Functional English
- French
- Physical Education

However, our Institute offers the courses as shown in the following table

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Arts	English	√	√	
	Gujarati	√		
	Hindi	√		
	Sanskrit	√		
	Economics	√		
	Psychology	√	√	√
	Political Science	√		
	Sociology	√		√
	History	√		
	Geography	√		
	Statistics	√		
	Computer	√		

- **Choice Based Credit System and range of subject Options**

SEMSTERS	FOUNDATION	SOFT SKILL
FY I A B	Writing Skill s in Gujarati Indian Epic Tradition (Aadikavyo)	A Stress Management B Indian Culture and Heritage
FY II A B	Enviroment Science for A & B —	A Leadership Development B Value Oriented Education
SY III A B	Writing Skill in Hindi National Ethics	A Human Resource Development B Cultural Heritage of Gujarat
SY IV A B	Vedas and Upnishad Social Ethics	A Learning from World Leaders B Hospitality
TY V A B	Gandhian Philosophy Indian Religions	A International Relations B Child counselling
TY VI A B	Gender Studies Research Methodology	A Fundamental Duties and Rights B Vedic Sciences

- **Courses offered in modular form**

Our Institute as such does not have any provision for courses offered in modular form.

- **Credit transfer and accumulation Facility**

Credit transfer and accumulation facility is available in Elective courses to the students who enroll for that particular course at different venues within the same University.

- **Lateral and vertical mobility within and across programs and courses**

Lateral and vertical mobility is allowed initially to a limited extent to the students who want to make minor changes in their subject groups. The genuine students who may have committed mistakes in subject selection are allowed to change their subject groups. The head of the Institute examines the cases individually and addresses the grievance.

- **Enrichment courses**

We do not offer any enrichment course per se. However, our students, along with their degree courses, can avail of programs offered by Dr. Baba Saheb Ambedkar Open University and Indira Gandhi National Open University. Our Institute is one of the largest study center for these Open Universities.

1.2.4 *Does the institution offer self-financed programs? If ‘yes’, list them and indicate how they differ from other programs, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.*

As of now the Institution does not offer any self- financed programs at Undergraduate level. However, the University has allowed us to offer few self-financed seats at Post graduate level in the subjects of English, Economics and Psychology. The admission is strictly merit based and as per the University norms. These are self-financed seats and not programs hence they do not differ from the regular programs with regards to admission, curriculum and faculty. The faculty and general format is identical to that of the undergraduate program.

1.2.5 *Does the college provide additional skill oriented programs, relevant to regional and global employment markets? If ‘yes’ provide details of such programs and the beneficiaries.*

As of now, the college does not provide any additional skill oriented programs.

1.2.6 *Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?*

The existing norms of the University do not provide us with any flexibility of combining the regular course with the distance mode of education. However, our college is one of the largest study centers of IGNOU and DOBAOU – the two well-known open universities for distance mode of education.

1.3 Curriculum Enrichment

1.3.1 *Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programs and Institution’s goals and objectives are integrated?*

Along with the regular theory classes, the Institute endeavors to supplement the prescribed curriculum through many extracurricular activities. The Institute offers opportunities to students for field trips, study tours, charity visits and academic interactions through a series of workshops, seminars and conferences. Along with the faculties, the research oriented students are encouraged to participate and present their papers in various seminars and conferences.

All our subjects, Humanities and Social Sciences reflect our goals and objectives we encourage our fresher to join NSS, NCC, Sports and other cultural and intellectual activities organized by the college. The following is the list of various extracurricular activities which enriched the students' learning experience.

Sr. No.	Activity	Date	Place
1	Inter-class Cultural Competition	23/07/2013 to 25/07/2013	L.D.Arts, Ahmedabad
2	Inter- college Poetry Recitation Competition	19/08/2013	J.G.College, Ahmedabad
3	Fresh-face Competition	06/09/2013	L.D,Arts College, Ahmedabad
4	Youth Festival	28/09/2013 to 30/09/2013	J.G.College, Ahmedabad
5	Spell Bug Competition	January 2014	H.L.I.C., Ahmedabad
6	Days Celebration	January 2014	L.D.Arts College, Ahmedabad
7	Xaviers Economics Festival	February 2014	St.Xaviers College, Ahmedabad
9	Mahadev Desai Elocution Competition	March 2014	L.D.Arts College, Ahmedabad
10	College Annual Cultural Festival	14/03/2014	Town Hall, Ahmedabad

1.3.2 *What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic*

employment market?

Although the Institute has little say in syllabus designing, it makes every effort to utilize the available syllabus for the all-round development of the students. Different departments send the students for the field trips and study tours. They also participate in seminars and workshops organized by the Institute as well as by the other Universities. The Institute has organized the following National / State level seminars and workshops in various subjects.

Sr. No.	Department	Topic/Theme	Workshop /Seminar	No. of Participants	Date
1.	Psychology	Mental Illness	State Level	130	27/03/2010
2	Economics	Sustainable Development in Gujarat - Success or Failure?	National Level	170	20-03-2010 to 21-03-2010
3	Sanskrit	The Impact of Sanskrit on Great Indian Pioneers	National Level	150	10/08/2013 to 11/08/2013
4	History	Importance of Study and Research in History - The Modern Perspective	National Level	130	24/08/2013 to 25/08/2013
Seminars to be conducted in 2014-15					
1.	Political Science	Various Aspects of International Politics	National Level	---	03/01/2015 to 04/01/2015
2.	Sociology	Women empowerment	National Level	---	24/01/2015 to 25/01/2015

The Institute ensures maximum participation of students in the overall management of these seminars and workshops .Through interactive exposure they enhance their organizational skills and confidence level.

Their active participation enhance their learning experience. Here is a list of students who have participated in the various workshops and seminars outside the campus.

Sr. No.	Department	No. of Participants	Host College/Center	Date
1	Psychology	25	JNVU, Jodhpur	02-03-2013
2	Psychology	50	Kanoria Hospital and Research Center, Bhat (Gandhinagar)	24-01-2013
3	Psychology	12	L & C Mehta Arts College, Ahmedabad	01-03-2014
4	Psychology	36	Smt, A.S.Chaudhary Women Arts & Home science College, Mehsana	23-03-2014
5	Psychology	35	Gujarat Academic of Psychology & S.V. Arts College, Ahmedabad	07-09-2014
6	Psychology	7	Anand Arts College, Anand	27,28-09-2014

A comprehensive participation of the students in extracurricular activities also intensifies their learning experience. They are encouraged to participate in the internal college competitions, intra college competitions, and University Youth Festival and Cultural programs organized by the government which ensures their overall personality development.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Our Institute – with the means and concern of both its teachers and

students – has always reached out to the society and has integrated the cross cutting issues like Gender , Climate Change , Environmental Education, Human Rights , ICT etc., with the prescribed curriculum.

- **Gender**

The Institute is extremely committed towards sensitization of gender issues, and therefore, in order to sensitize the society at large, it has made some provisions. The foundation of the CWDC (Collegiate Women’s Development Committee) in the Institute is aimed at ensuring gender justice. It functions as a grievance cell for the girl students and women employees of the college. Under the aegis of CWDC, the following programs aimed at women empowerment and gender sensitization were organized.

Sr. No.	Speaker	Event	Date
1	Dr. Darshna Thakker (Gynecologist)	Women Health Care	2011-12
2	Hon. Justice Mr. Patel, The High Court of Gujarat	Awareness program - Anti-Ragging and Women Safety	2014-15

- In September 2010, a health awareness workshop for girl students was organized with Dr. Parimal Desai, a renowned Ophthalmologist of Ahmedabad.
- In January 2011, a workshop on career guidance for girls was organized with Shri Satishbhai Patel, former director, SPIPA (Sardar Patel Institute of Public Administration) of Ahmedabad.
- In January 2012, CWDC organized five street plays on various social issues as a part of the Platinum Jubilee Celebrations.

Climate Change and Environmental Education

Spread over an area of 11.04 acres, L.D. Arts College has one of the greenest ecofriendly campuses in the heart of Ahmedabad. It has a Variety of beautiful trees and several well laid out lawns along with

adequate parking space. Besides allowing the students abundant movement space, the campus is an inspiration to many early morning walkers. The Institute organizes the environment related programs and seminars regularly.

There is a foundation course of Environment Science prescribed by the University to the First Year students.

- In July 2010, the NSS unit of the College actively participated in the Tree Plantation Drive initiated by the Gujarat University.
- In December 2010, the NSS unit of the College celebrated Clean Campus, Clean Gujarat Day by undertaking cleanliness drive on a large scale.
- In November 2010, the NSS unit of the College, in partnership with Manav Sadhna Gandhi Ashram, organized a week long camp at OLPAD in South Gujarat and spread environmental awareness message by planting trees along the roads.
- The College organized a Tree Plantation Drive in September 2011 on its campus. The then Pro Vice Chancellor Dr. Mukulbhai Shah had inaugurated the function.
- As a part of its environmental awareness drive, the NSS unit of the College, organized Nature Camp at GANDHINAGAR in December 2011 to sensitize people about the flora and fauna around them.
- The NSS students of the College visited an environmental Institute **SUGHAD**, near GANDHINAGAR in December 2012.
- The NSS students of the College participated in a Tree Plantation Drive organized by H.K.Arts College Ahmedabad in August 2013

In addition to the outreach activities undertaken by the NSS unit, the College employs cleaning and maintenance staff to keep its campus both clean and green campus. The Institute aims at maintaining strictly pollution free environment by banning use of tobacco anywhere in the campus.

Human Rights:

The Institute has a strong tradition of providing service, help and

financial aid to the needy. Our NSS unit programs like rural development, cleanliness drives, blood donations and adult education are all directed towards sensitizing the society at large about the human rights. It pools in resources through a well-coordinated NSS- NGO network.

- A workshop on **Save Childhood** was organized by the NSS unit in collaboration with the Crime Branch, Ahmedabad Police on 17-7-2010.
- The NSS unit of the College is well known for its Blood Donation Drives. The needy patients from the city routinely contact the NSS coordinator who makes necessary provisions for Blood donation.
- On 16th September 2010, the College students collected funds and donated them to the Blind Men's Association, Ahmedabad.
- The members of Red Ribbon Club, an affiliate of NSS unit, organized a program - AIDS Awareness – on the 1st December 2010 at Town Hall, Ahmedabad.
- The NSS volunteers participated in a debate on Cancer at the Senate Hall, Gujarat University on 5th December 2010.
- The NSS students partnered with Yuva Organization to celebrate a weeklong event by organizing Cricket tournament for the underprivileged students of the Municipal schools Ahmedabad in December 2010.
- The volunteers of NSS unit regularly visit the Old Age Homes. On 19th and 20th September 2011 they stayed with the distressed and tried to mitigate their sufferings.
- On 6th December 2012, the NSS volunteers organized a Voters awareness rally with indicative placards and exhibitions.
- On the day of *Rakshabandhan* (21-08-2013), the NSS volunteers the festival with the orphan kids.

ICT

The Institute has been regularly upgrading its infrastructural facilities including the ICT.

- It has three well established and state of the art Computer Laboratories which provide internet network support to all the learners.
- A large number of PC software, Network Communications, Multimedia and DTP software and File Transfer Utilities are available.
- High quality laser printers, scanners and CD writers are available to the learners.
- An advanced level projector has been installed in each lab to provide effective demonstration to the students.
- All the laboratories have a two server facility with an access to 65 work stations.
- The department of Computer Science uses licensed software.
- The Institute was chosen by the Government of Gujarat to establish one of its early English language laboratories.
- The Digital English Language Laboratory (DELL) has 25 Computer Stations for teaching-learning-practice. With the guidance of our trained staff and the necessary software, we offer courses of varied durations.
- The College DELL has been regularly functioning as an exam center for “B” level SCOPE for the Government of Gujarat.
- The entire administrative section along with the computer lab -1 (Room No. 8) and the DELL is Wi Fi enabled.
- Departments of Geography and Psychology have their own laboratories.
- Students have access to the live, interactive BISAG lectures, regularly aired by the Department Of Education, Government of Gujarat.

1.3.4 What are the various value-added courses/enrichment programs offered to ensure holistic development of students?

L.D.Arts College aims at shaping young girls and boys into remarkable

individuals who can undertake their roles in society with responsibility and commitment and can be called educated in every sense of the term. It, therefore, combines value added theoretical formalism with holistic development of the learners. Along with the prescribed curriculum, inclusive of Foundation and Soft Skill programs, the Institution strives for a holistic development of students through a variety of enrichment programs.

Moral and Ethical Values

The newly introduced Foundation and Soft Skill programs have been specifically designed keeping in mind the moral and ethical values amongst the learners. The Foundation Courses like Indian Epic Tradition, National Ethics, Vedas, Upanishads and Social Ethics, Gandhian Philosophy, Indian Religions etc. aim at inoculation of moral and ethical values. Similarly, the Soft Skills Courses such as Indian Culture and Heritage, Value Oriented Education, Culture and Heritage of Gujarat, Hospitality Management, Child Counseling, Vedic Sciences, Fundamental Duties and Rights etc. ensure the holistic development of the students.

In order to inculcate moral and ethical values amongst the learners, the Institute regularly organizes lectures, talks, debates and seminars.

- The Institute had invited a freedom fighter Gijubhai Naik and a well-known saint P.P.Swami to speak on deaddiction in November 2010.
- In November 2010, the NSS unit had invited Shri Chaturbhai Chauhan, a Radical rationalist and social activist to deliver a talk on “Beware of Miracles “.
- The Alumni Association organized an essay competition in December 2010 on The Message of Swami Vivekananda to the Youth.
- Our students organized a Musical Evening for the Aged on 2nd October 2011 at Jivan Sandhya Vrudhashram , Ahmedabad.
- On 30th January 2012, the renowned Jain saint Muktiprabh Surishwarji visited our college and delivered an inspirational talk on “Few Minutes for Mute Animals “. A tele - film “*Abol Jivo* “by Shri Mukesh Bhati was also screened on this day.
- The NSS students collected woolen clothes and some funds for orphans of Prakesh Orphanage, Ahmedabad on 15th January 2013.

- The NSS unit participated in a one day seminar organized by the Art of Living at KCG, Ahmedabad on 20th January 2014.

Employable, life skills and better career options

Most of the existing courses, comprising of the subjects of Languages and Humanities, do not have any direct relation with Employability. However, the programs offered by the Department Of Computer Science are all directed towards the enhancement of career opportunities. The College regularly organizes workshops and orientation programs for the students who wish to appear in various competitive exams such as UPSC, GPSC, Banking Recruitment Board Exams, etc.

Community orientation

Along with the prescribed curriculum, the Institute focuses mainly on social service and humanities. All the subjects aim at sensitizing the students towards society and hence all our efforts are directed towards community orientation of the students.

- On 17th July 2010, the Institute, in co-ordination with The Crime Branch, Ahmedabad Police, organized a workshop – **Save the Childhood** – in which more than 200 NSS volunteers participated.
- In the month of August 2010, the College organized a program on De addiction in which the NSS students coordinated with the activists of the *Swadhya Parivar* .
- On 5th September 2010, the College organized a **Blood Donation Camp** in which 35 bottles of blood were collected.
- The members of Red Ribbon Club, an NSS affiliate, attended a seminar organized by Rural Development at Gota, S.G.Highway on 15th December 2010. The various issues deliberated upon include De addiction, Alcoholism, Stress Management, etc.
- Every year, the NSS unit of our College launches a community oriented drive - **Adopt a Village.** In the year 2010 (from 22-11-2010 to 28-11-2010), it adopted a village **Saras**, of Surat District and carried out a number of awareness programs in co-ordination with Manav Sadhana Gandhi Ashram.
- The College organized a UGC sponsored National Seminar –

“Sustainable Development in Gujarat, Success or Failure” – on 20th March 2010.

- On 27th March 2010, the College organized a UGC sponsored State Level Seminar on Mental Illness and Treatment.
- The College offers fee concessions to the deserving students.
- The Institute regularly organizes **Health Checkup Camps** for students in co-ordination with the NGOs and the different government agencies.
- We regularly invite prominent doctors of different disciplines to interact with our students on various health related issues. Dr. Darshana Shah and Dr. Patel, the renowned gynecologists and Dr. Parimal Desai, a prominent Ophthalmologist of Gujarat were invited.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

As the Institute is affiliated with Gujarat University, the faculties who are on the different Boards of Studies, can forward their suggestions towards improvisation of the existing syllabi. The Institute does not have any mechanism to ensure the inclusion of these suggestions in the curriculum.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programs?

In accordance with the recommendations forwarded by the NACC – UGC, the Institute has formed an Internal Quality Assurance Cell (IQAC). The members of this Cell, in co-ordination with the Heads of the Departments, regularly meet and work towards enhancement of quality. The annual report of the Institute’s effort of quality improvement and the outcomes on all aspects of education is sent to NACC – UGC as Annual Quality Assessment Report (AQAR).

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Since we are an affiliated college, we do not have any direct provision for the design and development of the curriculum. However, many of our faculties, as mentioned hereunder, are members of the Board of

Studies of Gujarat University and they contribute in the initial framing of syllabus with inputs from the various stakeholders.

Sr. No.	Name of the faculty	Department
1	Prin. Dr. M.D.Chavda	Psychology
2	Prof. A. M. Shah	Economics
3	Prof. K.J.Patel	Geography
4	Dr. N.P.Varma	Sociology
5	Prof. Bithikaben Pandya	Pol.Science
6	Dr. K.C.Barot	History
7	Prof. J.M.Solanki	Computer
8	Shri Pradip Chokshi	Computer

1.4.2 *Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programs?*

Although we informally take the feedback from the students, especially the Final Year Batch through feedback forms, we do not have any formal mechanism to incorporate the feedback suggestions in the syllabus. However, informal discussions with Alumni and with the various stakeholders of society at large, do provide us an idea about need based improvisation in the syllabus. These ideas are deliberated upon with the other board members who communicate the same to the University.

1.4.3 *How many new programs/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programs?)*

The Institution has not introduced any new programs / courses during the last four years.

CRITERION – II



TEACHING- LEARNING AND EVALUATION

CRITERION II

TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 *How does the college ensure publicity and transparency in the admission process?*

Established in 1937, by The Ahmedabad Education Society, this Institute has been contributing to the cause of higher education in Gujarat. It is one of the oldest and largest arts colleges, catering to a large section of students, imparting value based knowledge and skills in English and Gujarati media. The admission schedule for the first year students is announced by the Gujarat University and we adhere to the University norms. However, we make the following efforts:

Publicity through:

- Website.
- Movable black boards and notice boards.
- Counseling desks
- Prospectus and Pamphlets

Transparency:

- The common date of admission is scheduled and advertised by the Gujarat University.
- Application forms are serially numbered
- The admission process is conducted by the admission committee, comprising of the Non – Teaching staff members, under the guidance of the Principal.



- Senior students and faculty helps in counseling the applicants, guiding them in filling up the forms, explaining the scope of the course, combination of the subject groups etc.
- Merit is the sole criteria for the admission at this Institute. However, the students who have excelled in sports are given special consideration.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programs of the Institution.

The Institute has opted for merit based admissions only and therefore it does not conduct any admission test. The government norms for reservation are strictly adhered to in the entire admission process. However, special considerations are given to the following claimants:

- The differently-abled students
- The children of defense personal
- Sports persons
- Artists

The history and image of this Institute attracts applicants in excess to the number of seats available in each discipline. However, the demand exceeds in subjects such as English, Psychology and Economics.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programs offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

There is a huge rush for admission to our Institute. We receive around 1500 applications for admission against 520 seats available at entry level. Over the years, however, the subjects like Economics, English and Psychology have attracted more students. The **cut off** percentage for entry level in various subjects for General Category is as under:

Sr. No.	Subject	Minimum %	Maximum %
1	English	50%	86.6%

2	Gujarati	45%	74.86%
3	Hindi	36%	83.00%
4	Sanskrit	47%	78.00%
5	Economics	50%	87.00%
6	Psychology	50%	82.80%
7	Political Science	37%	81.53%
8	Sociology	42%	80.12%
9	History	45%	77.71%
10	Geography	44%	76.86%

The subjects of Statistical Methods and Computer Sciences are offered as Elective-I & II in both media. At Post Graduate level also we strictly follow merit policy. The Institute makes every effort to ensure better results as compared to the overall university results.

2.1.4 *Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?*

Yes, the Institute has an admission committee which looks after all admission related matters. The committee, prior to the admissions meets in order to finalize the general policies and procedures of admission. The Institute evaluates the admission process every year and on the basis of the feedbacks makes necessary amendments.

Since the students' subject choices and results vary from year to year, we make sure that every year the average number of students per subject remains constant. Provisions for additional intake are made in the subjects like English and Psychology which help us maintain the overall student strength of the Institute.

The Institute is, however, open to the students who have excelled in areas like sports and arts.

2.1.5 *Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.*

The Institute strictly adheres to the reservation norms devised by the government. It makes every effort to include students from different categories and strata.

• SC / ST /OBC

The Institution has made various provisions for the inclusion of the students from the disadvantaged strata. These students are granted admission in accordance with the reservation policy of the government. The Institute installs separate admission counters to counsel these students who are required to produce necessary documents for their claim. A separate merit list along with the general merit is prepared and the students from the reserved categories who are having higher percentage are made part of the general merit list. The existing reservation percentage is

OBC - 27%
ST – 15 %
SC – 07 %

• Women

Female students are considered as part of the general category or as part of the specific reserved category to which she belongs .The Institute with its safe and secure campus attracts a very large number of female students every year. It has consistently had more than 60 % female students for the last many years. These students are provided encouragement through Fee Waiver provided by the Government.

• Differently abled

Special consideration is shown to the differently abled learners, in particular to the visually challenged who may have been denied admission elsewhere. For such students, a separate counter is arranged. There is no queue for them. The Institute also makes special provisions for writers for such students in the examinations. The Institute admits such candidates on priority basis. 3% seats have been reserved for such students.

• Economically weaker sections

The deserving students from this category are helped in getting admission through the management quota. The Institute extends financial assistance to these students through fee exemption.

- **Minority community**

The Institute and its ambience attracts a large number of students from the minority communities. Their inclusion at every level is ensured by the Institute.

- **Any other**

- **Sports/ Cultural activities**

Outstanding sports persons and the students who have excelled in cultural activities are given special consideration with regards to the admission, attendance concessions and training facilities.

- **Foreign Students**

The Institute attracts quite a few foreign students in the subjects of Political Science and Economics every year. These students are allotted by the University to the Institute. The number of such students for the last few years is shown below.

Sr. No.	Year	Country(s)	Number of Students
1	2012-13	Afghanistan	2
2	2013-14	Afghanistan	3
3	2014-15	Afghanistan	9

2.1.6 Provide the following details for various programs offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Though the Institute has been consistently attracting students in almost all subject groups, some courses have witnessed intake fluctuations in the last few years. The demand for courses like English, Economics, Psychology, Sociology and History has been consistent against some fluctuations in courses like Hindi, Sanskrit and Gujarati.

The increase in the demand for courses like English, History, Sociology and Psychology can be attributed to the greater awareness of

students who are desirous of appearing in different competitive exams .The students of these courses enjoy better market absorption. The decrease in the demand for courses like Hindi, Sanskrit and Geography can be attributed to multiple factors such as

- less market absorption
- Unfavorable Government policies
- Increase in the demand for science, engineering and management courses in the state.

The Institute, with the support of the Ahmedabad Education Society, has made concerted efforts to improve the existing scenario. In view of the recruitment constraints imposed by the government, the management has stood by us ensuring provisions for eligible ad-hoc teachers in almost all departments.

The details for year wise UG programs

Year	Number of applications	Number of students admitted	Demand Ratio
2010-11	1055	468	1:2.25
2011-12	1114	478	1:2.33
2012-13	740	451	1:1.64
2013-14	658	533	1:1.23

The details for year wise PG programs

Year	Number of applications	Number of students admitted	Demand Ratio
2010-11	877	327	1:2.61
2011-12	551	235	1:2.34
2012-13	431	220	1:1.95
2013-14	426	236	1:1.80

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The Institute is extremely sensitive towards the needs of the differently abled learners. A special consideration is shown to the physically challenged, in particular to the visually impaired who may have been denied admission elsewhere. They are provided with writers and special rooms in the examinations.

2.2.2 *Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the program? If 'yes', give details on the process.*

Though the Institution does not assess the students' needs formally in terms of knowledge and skills at the commencement of the program, it organizes a comprehensive orientation program for the newly admitted students. The Principal along with the various heads of departments elaborates the activity profile. The learners from both the media are allotted their divisions.

2.2.3 *What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the program of their choice?*

An average heterogeneous class of this Institute consists of students from all sections of the society. The students are counseled at the time of admission with regard to the medium and subject selection. After the admission process the orientation program is conducted where the students are oriented regarding the time table, communication and language classes as per their medium of instruction.

Bridge Course:

As of now we do not conduct any Bridge course formally, however the students of different courses are given additional knowledge in subjects like English, Sanskrit, Environment protection and Psychology.

Remedial lectures (Additional Lectures)

The Institute is committed towards the fulfillment of University norms with regards to the completion of working days. Along with the scheduled regular classes, the Institute also arranges for additional lectures for the students who are perceptibly weak in studies.

Tutorials

Tutorials are an integral part of the time table and hence are considered

as lectures. Students are given assignments and projects to work upon and these are collected at the end of every semester. The students are also encouraged to speak or make power point presentations in the class on pre assigned topics of the concerned subject.

2.2.4 *How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?*

The Institute is earnestly committed towards the matter of sensitizing its staff and students with regards to the issues such as gender and environment.

Gender:

In order to ensure gender justice, our Institute has founded CWDC (Collegiate Women's Development Committee) which conducts a series of program, workshops and lectures for women empowerment.

Inclusion:

The Institute endeavors to accommodate learners form the different sections of the society. A student is never denied admission to this college on the basis of his/her caste, creed, color, region or religion. Its English medium facilities attract students from all across the country and a few foreign countries. This Institute always strives for the inclusion of the deprived and the disadvantaged communities and therefore, it has made concessional provisions for such students.

Environment:



Spread over an area of 11.04 acres, this Institute has one of the greenest eco-friendly campuses in Ahmedabad. It has a variety of trees and several well laid out lawns. The campus is extensively used by many health conscious people. In addition to its green ambience, the Institute also teaches a Foundation Course, introduced by Gujarat University, on Environment Science.

Tree plantation drives, in co-ordination with the Gujarat University, Ahmedabad Municipal Corporation and with the various GO's and NGO's are undertaken every year. The Institute, especially the departments of History and Geography, routinely organizes Nature Camps and field trips to the places like Indroda Park, Gandhinagar, Polo Forest, Himmatnagar, Thol Lake, Ahmedabad and the Ramsar site, Nal Sarovar for ecological and environmental awareness.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The Institute is extremely responsive to the academic needs of the advanced learners. On the basis of their previous year's academic records, such learner groups are earmarked and provided additional concentration. In a heterogeneous class the teacher has to tread cautiously as such move may create discrimination within the group. For English medium groups the University prescribes higher level language courses. By and large the advanced learners are provided with the following considerations:

- They are given special assignments and topics from within the syllabus and without.
- Such students are given guidance regarding the various competitive examinations.
- The advanced learners are encouraged to participate and present their research papers in the various seminars, workshops and conferences.
- The Institute extends financial support to the needy advanced learners to prepare projects and participate in national or international symposia.
- They are encouraged to participate in various debate and elocution competitions.
- The Institute encourages the development of leadership qualities

among the learners and therefore the advanced learners are assigned additional organizational responsibilities during the NSS programs and the University Youth Festival.

- The advanced learners are also encouraged to join the NCC and many such cadets participate in Leadership Camps and Republic Day Parades.
- In order to make the University exam a smooth affair, the teachers with the help of bright students discuss and analyze the past years papers.

2.2.6 *How does the Institute collect, analyze and use the data and information on the academic performance (through the program duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?*

The Institution monitored the performance of the students through the examination system comprising of First and Second Weekly Tests, Preliminary Examination, Extra Test and the Annual Examination conducted by the University. This structure of constant evaluation assisted the Institute in collecting and analyzing information on the academic performance of the students. The Institute, however, was impelled to drop this structure under the semester wise CBCS pattern adopted by the University. The following efforts are made by the Institute to evaluate the academic performance:

- The Institute endeavors to ensure the minimum dropout from the disadvantaged section of the society. The physically challenged , slow learners , visually impaired , differently abled and students from economically weaker sections are given special considerations in terms of attendance consideration, financial aid etc.
- The Institute periodically conducts various examinations. Students are given assignments and on the basis of their class room performance their academic performance is evaluated. This data are used by each department to track the progress of the students. Need based additional classes are also arranged by the concerned departments for slow learners.
- The Principal convenes departmental meetings at regular intervals to assess the academic performance and problems if any.

- The Institute has a Placement Cell of its own. The reputation of the Institute attracts quite a few private and public sector organizations to interview and hire the students. Some such organizations which visited and offered our students attractive career opportunities include **Amazing Solution Pvt. Ltd. Motif, Times of India, HDFC, and IIJT, Info soft Pvt. Ltd. Hitachi, TCS and IBM.**
- There is an informal provision in the Institute for assistance to the economically weaker students. The Institute has a corpus fund for poor students and deserving students are offered fee waivers.

2.3 Teaching-Learning Process

2.3.1 *How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)*

The efficacy of the teaching - learning process is enhanced by regular monitoring of the entire system by the Principal and the Management.

- Preparations for the new academic year made in advance, at the end of every semester.
- The Institution plans and organizes the teaching – learning evaluation schedule by holding meetings of the Heads of the various departments with the Principal.
- Professors – in – charge of various committees are consulted while planning the Academic Calendar.
- The Calendar, thus prepared in advance, is printed in the prospectus for students to receive at the time of admission. The Academic Calendar for the year 2014 – 15 is attached herewith.

(Please Refer Annexure - III)

Teaching Plan:

The teaching plan is prepared by the heads of the departments in consultation with their departmental colleagues. It is submitted within a week after the Institute reopens in the respective semesters. The Heads of each department are entrusted with the task of preparing the Teaching Plan for their respective departments. The plan includes the following aspects:

- Distribution of paper(s) , topics and sections
- Month wise allotment of units
- Enlisting topics for assignment and presentation
- Allotment of work related to assessment, laboratory and practical.

Time Table:

The in-charge of the Time Table Committee prepares a tentative schedule at the end of every academic year to be utilized in the ensuing Calendar year. The final schedule is displayed on the notice board of the Institute, a copy of which is made available to all the teachers concerned. The Time-table In-charge elaborates the entire schedule to the students during the Induction Meeting for the First Year students. This preparedness helps the Institute begin the teaching work on the very opening day of the academic year.

Examination Schedule:

The Institute generally follows two examination schedules- the internal exam conducted by the Institute and the external examination conducted by the Gujarat University. The schedules for the semester exams are notified well in advance through the prospectus and the bulletin board. The schedule for college internal examination is prepared keeping in mind the tentative dates of the university examinations.

Evaluation Blueprint:

The Institute, along with the examination schedule, tries to follow the evaluation blueprint through the following:

- Prior announcement of the dates of examination, paper preparation and evaluation.
- The dates of results and reassessment are announced well in advance.
- Students are oriented towards University examination through discussions of University paper's pattern and structure.
- The evaluation of assignments, project work and practical journals

constitutes the basis of evaluation of the students throughout the year.

- The process of preparing internal results is thoroughly computerized.

(Please Refer Annexure – IV).

- The grievances, if any, pertaining to the internal results are addressed by a special committee. Corrections, if any, are duly incorporated.

2.3.2 *How does IQAC contribute to improve the teaching –learning process?*

In accordance with the recommendations made by the NAAC Peer Team, the Institute has formally constituted the IQAC under the chairmanship of the Principal. The IQAC functions as a guiding agency and ensures qualitative enhancement of the Institute. Through its mechanism and data information, collection and analyses, it recommends improvisation, if required, in the infrastructure. The following improvisations have been effected with the help of IQAC recommendations:

- Commenced the publication of college magazine – **ANJALI**.
- Compulsory usage of library.
- Emphasis on project based learning.
- Usage of audio - visual aids.
- Encouragement for workshops, seminars and conferences.
- Emphasis on interactive mode of teaching in lieu of conventional lecture method.
- More weightage to internet usage for preparing study material.
- Strengthening of redressal mechanism units such as the CWDC, Grievance Cell, and Suggestion/Complaint Box etc.

2.3.3 *How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?*

The recent developments in the field of Higher Education have brought many changes in structure, syllabus, methods and pedagogy. The earlier teacher – fronted methodology has been replaced with learner – centric approach. This Institute has promptly and constructively responded to these changes through the creation of a well laid support structure and system. The process of learning is made learner – centric in the following ways:

- More emphasis to field trips and study tours, especially for the students from the departments of Geography, History, Psychology and Sociology.
- The Students from the department of Psychology regularly visit Mental Hospitals, Asylums and Centers for the differently abled learners to understand the problems of the inmates.
- The Students from the department of Psychology regularly interact with the faculty and students of Forensic University, Gandhinagar, to learn about the forensic aspects of crime.
- The Department of History routinely organizes study tours to Archeological, Heritage and Historical sites such as Lethal, Pals of Ahmedabad, the Sun Temple Modhera, Step Well Adalaj and Step Well Patan to understand the various historical perspectives.
- The Students from the Department of Sociology pay regular visits to Blind Men’s Association, Old Age Homes, Orphanages, Slums and Shanties, Hospitals etc. to mitigate the suffering of the dwellers.
- Students have an open access to the BISAG lectures organized by the Government of Gujarat.
- Computer facility is available to the students.
- Faculty and students are allowed internet.
- Printers, Scanners and Photo Copiers are made available to the students.
- Students are allowed to use projector facilities for their presentations.
- Experiential learning is encouraged through a wide spectra of extracurricular activities.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The Institute through its subjects of Social Sciences and Humanities constantly strives for a better tomorrow. It endeavors to create an ambience wherein a learner imbibes the humanitarian values of life. Holistic development of a learner is the prime concern of this Institute. In order to inculcate creativity, critical thinking and scientific temperament among the students, it has developed a well-organized support structure and system:

- It provides plenty of opportunities in the form of workshops, seminars and conferences to the students. They are exposed to the organizational and leadership skills through their interactions.
- The NSS and the NCC units of the Institute provide a befitting platform for learning life skills other than the routine syllabus.
- SCOPE program is aimed at improving the English Language and Computer Skills of the learners, many of whom have underprivileged and rural background.
- Amidst the ever - growing atmosphere of religiosity, the sustainability of scientific temperament poses a challenge to the learners. To overcome this lacunae, the Institute regularly organizes study tours which inculcates scientific temperament among the learners.
- Under the Swarnim Saptdhara Program of the Government of Gujarat, the students are encouraged to participate and learn extra-curricular skills like singing, dancing, painting dramatics etc.
- The Institute regularly organizes various workshops and seminars in which students are oriented towards research and critical thinking.
- Many students of this Institute who participate in state, national and international seminars and conferences get an opportunity to interact with various luminaries. 17 students from the department of Psychology, presented their research papers in conferences held at Ahmedabad and Mehsana in the year 2013 – 14.

2.3.5 What are the technologies and facilities available and used by the

faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Program on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

In accordance with the suggestions made by the NAAC team regarding the usage of e – learning, the Institute has made various efforts to adopt the new teaching technology. Some of these efforts include:

- The use of modern teaching aids and tools like multimedia and internet is encouraged in the teaching – learning process.
- The Department of Geography regularly uses National Geographic Channel for teaching purposes.
- The students of Psychology have access to charts, models and laboratory apparatus to ensure effective learning experience.
- Broadband high speed internet connection is available to the faculty members.
- Independent classrooms have been established with facilities like LCD monitor, OHP, Sound system, computer with internet facility.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The Institute keeps on augmenting the infrastructure and creating a climate whereby the faculty and the students get an opportunity to enhance their knowledge and skills. It attains this goal through a judicious blending of workshops, seminars and expert lectures:

- The faculty members regularly participate in various State, National and International level conferences, seminars and workshops. Intra-disciplinary participation is always encouraged.
- The Institute provides all assistance including finance to the scholars who present their research papers in such seminars.
- The research work is always encouraged, and therefore, the research scholars are given all help and concessions for their respective projects.

- Most of our faculty members are holding M.Phil. And Ph.D. degrees. Some Professors are on the verge of completing their Doctoral Projects.
- The students are encouraged to collect relevant articles and photographs from prominent Newspapers, Journals etc. And display them on the specific Boards and Walls.
- Important books, articles, and relevant e – contents are downloaded by the faculty members and students.

2.3.7 *Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?*

The Institute regularly organizes academic, personal and psycho – social support and guidance to the students on its campus.

Academic

The academic guidance to the various learners is extended through a wide gamut of activities:

- Advanced learners are oriented towards professional courses and are given necessary career guidance
- Learners with research aptitude are groomed accordingly so that they participate and present research papers and articles in various symposia.
- The students are motivated to use ICT tools to orient themselves to e-resources and learning.

Personal

- Students are oriented towards various competitive examinations. The Institute organizes a series of lectures by the various subject experts, mock tests and interviews etc.
- The needy students are given financial relief.

Psycho-social

- The department of Psychology provides such counselling to both

the students and parents.

- The academically weak learners are provided with necessary guidance and support to further their career.
- The Institute ensures complete safety for all the students through the pro-active CWDC, Anti-ragging Committee and the Redressal Cell.

The Placement Cell

This Cell of the Institute assist the students in their career settlements. The reputation of our Institute attracts quite a few private and public sector organizations to interview and hire our students. The following table indicates the activities of this Cell

Sr. No.	Name of the Company	No. of Students Selected	Year
1	Hitachi India Ltd.	12	2010 – 11
2	Amazing Solutions Private Ltd.	5	
3	HDFC Bank	20	
4	E – Spectrum Services	5	
5	HCL Info.	6	
6	Rising bucks Advisory	5	
7	Secure Tech-solution P. Ltd.	8	
8	Oman Consultants Service (P) Ltd.	4	2011-12
9	Future General India	8	
10	Motif intelligent Outsourcing	6	
11	Alakmalak Technologies P. Ltd	7	
12	Reliance HR Services P. Ltd	20	
13	Hitachi India Ltd.	15	2012-13
14	Eureka Forbes Ltd.	10	
15	Amazing Solutions Private Ltd.	5	
16	Crisil	8	
17	Hitachi India Ltd.	13	
18	Motif intelligent Outsourcing	5	
19	RED FM 93.5	8	
20	IBM	2	2013-14
21	Hitachi India Ltd.	18	
22	TV 9	2	

2.3.8 *Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by*

the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

All the departments of this Institute have tried and tested novel teaching methods along with the conventional mode of the class room lectures:

- Teachers are encouraged to conduct group discussions and interactive debates.
- An informal level of quiz format is also utilized by some teachers.
- The students are oriented towards the final University exams through a discussion of previous years' question papers in the class.
- Motivational lectures for life and career guidance are regularly organized by the Institute.
- The spiritual lectures of the Jain *munis* and Swaminarayan *saints* are intermittently organized for the spiritual upliftment of the students.
- Net surfing and the usage of ICT are always prioritized over conventional mode of teaching. More emphasis is given, particularly in the subjects of Geography and Psychology, on the methods based on graphic and the pictorial presentations.

2.3.9 *How are library resources used to augment the teaching-learning process?*

Our Institutional library has 84500 books and 4 journals and 18 magazines. Most recent research journals, online books, periodicals, magazines and internet facilities are available in the library. Every year each department is given financial assistance to buy various books and magazines.

Amount spent on new books and journals in the last four years:

Academic Year	Particulars	No of Books	Amount in Rs.
2010-11	Text	121	15897
	Reference	97	44865
2011-12	Text	180	17553
	Reference	97	39475
2012-13	Text	77	19729

	Reference	13	9007
2013-14	Text	89	19541
	Reference	01	1756

Journals / Magazines

Academic Year	Particulars	No. of Books	Amount in Rs.
2010-11	Journals	2	9930
	Magazines	7	
2011-12	Journals	2	15671
	Magazines	12	
2012-13	Journals	1	7730
	Magazines	8	
2013-14	Journals	4	20485
	Magazines	18	

2.3.10 *Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.*

No, the Institute, as such, does not face any challenges in completing the curriculum within the stipulated time frame. However, under the semester format, the time constraints exert an additional stress on the available working days. Therefore the Institute prepares a meticulous time table and academic calendar to be followed through the year:

- At the beginning of the each academic year, a unitized teaching plan, in consultation with the respective Head of the department, is made by each faculty member.
- Under the CBCS semester system, the Institute is obliged to conduct several internal and external exams which sometimes reduce the number of actual teaching days. To tide over this paucity of time, the Institute arranges need based extra classes.
- The Institute has been facing acute shortage of staff as there has been no new recruitments since 1998. This has severely impacted the day to day function of the Institute as the existing staff is burdened with the entire responsibility of the Institute. However, the management has allowed the Institute to arrange for visiting faculties in the

affected departments.

2.3.11 How does the Institute monitor and evaluate the quality of teaching learning?

The Institute, in accordance with the guidelines given by the NACC Peer Team has established a quality assurance cell which constantly monitors and evaluates the quality of teaching – learning:

- It has a well-established academic committee which keeps a general vigilance over teaching, learning and evaluation.
- It has properly placed complaint box / suggestion box which is periodically looked into by a Grievance Redressal Committee.
- Regular feedbacks from the students help to overcome its shortcomings, if any.
- Meetings of the various committees are regularly convened by the Principal to assess the overall quality enhancement of the Institute.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest Qualification	Professor		Associate Professor		Assistant Professor		Computer Programmer		Total
	Male	Female	Male	Female	Male	Female	Male	Femal	
Permanent teachers									
D.Sc./D.Litt.	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	6	6	0	0	0	0	13
M.Phil.	0	0	1	2	0	0	0	0	3
PG	0	0	7	2	0	0	1	1	11
Bachelor	0	0	0	0			0	0	0
Temporary teachers									
Ph.D.	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0
Part-time teachers									
Ph.D.	0	0	0	0	0	0	0	0	0

M.Phil.	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	1	0	0	1

- The recruitment of the teaching/non – teaching staff in the Institute, is as per the rules of the Government of Gujarat, Gujarat University and as per the norms of the UGC. Recruitment against the vacant posts or for new positions is subject to the approval of the government .The existing government norms do not allow it for recruitment to the vacant posts. To ensure that the students do not suffer the faculty crunch, the Institute with generous support from the management has been able to retain the retired faculties and also arrange for ad-hoc and visiting faculties.
- Faculty members are extended all possible support by the Institute for participating in various National and International Conferences and Seminars. The details of the teachers who attended international Conferences/Programs are as under:

Sr. No.	Name of the Faculty	Department	Country Visited	Remark	Year
1	Dr. M. D. Chavda	Psychology	Spain	Presented Research Paper	2014
2	Dr. M.B.Thakor	Physical Education	1) China 2) Australia	As a Coach in Para Olympics	2014
3	Dr. G.S.Panda	Sanskrit	1) Dubai 2) Fiji 3) Kenya 4)Uganda	Delivered Lectures on The Bhagwat Geeta.	2013

- Many faculty members have worked either as resource persons or as project participant at the KCG (Knowledge Consortium of Gujarat) to understand and evaluate the changing requirement of the curriculum. Their expertise has been immensely utilized by the various Boards of Studies in the formation of CBCS syllabi.

2.4.2 *How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programs/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.*

The faculty recruitment is the sole prerogative of the government. It is to be noted here that there has been no fresh recruitment since 1998. To

overcome the deficit of the staff, the Institute with the generous support of the Ahmedabad Education Society has made provisions for ad-hoc and visiting teachers almost in all departments. The Institute is extremely responsive to the growing demand of emerging modern areas. It has put in the following efforts to cope with the growing demand / scarcity of faculties:

- It has made elaborate arrangements for visiting faculties in all departments.
- It has made provisions for the retention of the retired faculties.
- The meritorious and University rankers are retained as visiting faculties. These young candidates are techno savvy and familiar with the modern emerging areas.
- The following table is indicative of the efforts put in by the Institute to tide over the paucity of faculties in various departments in the last three years :

Sr. No.	Departments	No. of visiting faculties	Year
1	English	2	2011 to 2014
2	Economics	3	2011 to 2014
3	Gujarati	1	2011 to 2014
4	Psychology	2	2011 to 2014
5	History	1	2011 to 2014
6	Geography	3	2011 to 2014
7	Sociology	1	2011 to 2014
8	Sanskrit	1	2011 to 2014

2.4.3 *Provide details on staff development programs during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.*

a) Nomination to staff development programs

The Institute has always encouraged and supported the staff development programs. All the staff members have completed their Orientation and Refresher Courses. Many senior faculties are actively engaged with the KCG and BISAG Programs run by the Government of Gujarat.

Academic Staff Development Programs	Number of faculty nominated
Refresher courses	Nil
HRD programs	
Orientation programs	
Staff training conducted by the university	
Staff training conducted by other institutions	09
Summer / winter schools, workshops, etc.	15
BISAG Lectures	11

b) Faculty Training programs organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning Teaching learning methods/approaches:

L.D.Arts College provides incentives and encouragement to its faculty to attend training programs held across the country.

- It regularly organizes workshops, seminars and conferences in its campus to upgrade the teaching – learning methods and approaches of its faculties.
- In partnership with the KCG, it organized a one day workshop on The Preparation of Proposals for Minor / Major Research Projects. The workshop minutely deliberated upon the critical aspects of research methods and procedure.
- The faculty members regularly use ICT and e –resources in their classes to orient the learners towards the emerging areas of teaching and learning. Contextual web links and addresses are shared with the learners.
- Well-equipped AV Room (room No. 10) on the ground floor and the hi-tech Conference Hall (Room No. 35) on the second floor are used for the screening of documentaries, short films, slide shows and BISAG lectures.

The following is an exhaustive list of training programs (including workshops, seminars and conferences) attended by the faculty

members in the last four years for the improvement in teaching – learning methods and approaches.

Sr. No.	Name of faculty	Dept.	Paper Presented	Seminar/ Conference	Place	Month & Year
1	Prof. Aruxaben Shah	Economics	Industrialization and sustainable Development	National	Ahmedabad.	March 2010
2	Dr. Ila Bhola		Balancing rural-urban Economy and sustainable Development	National	Ahmedabad.	March 2010
			Effect of Migratory Populace on the Socio-Economic Structure of the state of Gujarat	National	Mumbai.	Jan. 2011
			Identity Crisis Among the Migratory Labors in Gujarat – A corollary of Urbanization and Globalization	Inter national	Ahmedabad	Mar.-2014,
			Economic Welfare Of Women and Their Social adjustment	National	Mehsana	Mar.-2014,
3	Dr. Jenny Rathod	English	ELT and head a paper entitled Tackling Literary Texts in the Classroom	State	Vidyanagar	March 2012
			‘Promotion of culture’	State	Vidyanagar	Aug. 2012
			The Impact of Sanskrit and Folklore on Girish Karnad	National	Vidyanagar	Aug. 2013
4.	Prof. J. D. Bhola		The Role of Racism and its Psychological Impact on the Formation of Dalit Consciousness in the Gujarati Literature of the Marginalized	International	Ahmedabad	March 2014
			Advent of Feminism and its Impact on Marital Adjustment	National	Mehsana	Mar.-2014,
5	Prof. Subha Nigam	English for Sustainable Development and Employment Opportunities	International	Vidyanagar	Jul.-2012,	

6	Dr. Pushpa Bisht	Political Science	Women's Development in 21 st Century'	National	Ahmedabad	Mar. -2010,
			Understanding Conflict and Conflict Resolution	National	Ahmedabad	Mar.-2010,
			Breaking the Glass Ceiling : Women Role Model of 21 st Century	National	Ahmedabad	Jan.-2010,
			Peace Perspectives in International Politics	State	Ahmedabad	Mar.-2011
			Human Rights and Conflict Resolution	State	Ahmedabad	Jun.-2011,
			Theories of Social justice by John Rawls and Amartyasen	State	Ahmedabad	Jun.-2011,
			International Journal of South Asian Studies	National	Pondicherry	Jan-2012,
			Civil Society and Democracy	National	Ahmedabad	Apr.-2013,
7	Prof. Bithika Pandya		Adjustment and Democracy	National	Ahmedabad	Apr.-2013
8	Prof. K. P. Dabhi		Bharatma Chootni Sudhara ni Prakriya	National	Vidyanagar	Feb.-2013
			Bandharaniya sudhara ane Bhartiya Rajkaran	National	Vidyanagar	Aug.-2014
9	Prof. Rupalben Puwar		20 Sutriya Karyakram – Indira Gandhi	National	Ahmedabad	Mar.-2014
10	Dr. M. D. Chavda	Psychology	Mental Illness and Treatment	State	Ahmedabad	March - 2010
			Effect of Yoga on Mental Health – A Comparative Study of Yoga and Non-Yoga Subjects	National	Tirupati	Oct.-2011
			Shikshapatri – in Contemporary Context	International	Delhi	Mar.-2013
			Impact of Age on Skill Development in Different Groups of Students	International	Spain	Feb.-2014
11	Dr. S.M.Kaji	Psychology	Mental Illness and Treatment	State	Ahmedabad	Mar.-2010,
			A Study of Death Anxiety Among Personnel Belonging to Reserved and Non-Reserved Categories.	National	Dharampur.	Jan. 2011,
			A Study of Occupational Attitude Secondary and Higher Secondary Students	International	Mysore	Feb.-2011,

			A Study of Home Environment Among Higher Secondary School Students in Relation to Their Gender and Residential Areas in Ahmedabad	International	Kerala	Jun. 2012,
			Psycho-Social and Biological Problems and Management	National	Jodhpur	Mar.-2013,
			Mental Health of School and College Going Students in Gujarat	National	Ahmedabad.	Mar.-2014,
			Adjustment of Hindu & Muslim School Going Students	National	Mehsana	Mar.2014,
12	Dr. S.B.Raval		Collegian Youth in Relation to Emotional Stability	National	Mehsana	March 2014
			Yoga In Relation to its Psychophysical Impact	International	Ahmedabad	March 2014
			Job Anxiety and Mental Health of the Employee With Reference to Work Shift and Socio-Economic Status	International	Kerala	June 2012
			Self-Efficacy and Mental Health of Adolescents With Depression "At Risk"	National	Ahmedabad	Jan. 2012
			Effect of Behavior Therapy On ADHD in Relation to Academic Achievement	National	Kadi	Mar.2012
			Reducing Exam Stress	National	Dhrampur	Jan. 2011
			Role of Counseling in Stress Management Among Female Students	National	Udaipur	Dec.2010
13	Dr. G. S. Panda		Shri Jagannath Consciousness and Swaminarayan Sect	National	Puri	March 2014
			Ved and Kuran – A Comparative study	International	Mumbai	Feb.-2011,
14	Dr. Raxaben Trivedi	Sanskrit	Ukti Paddhati Ka Ek Prakar - Kaku	Inter National	Ahmedabad	Dec. 2013
			Yogic Tatva Chintak Maharshi Arvind	National	Ahmedabad	Aug.-2013
			Sri Krishna Aur Management	National	Ahmedabad	Mar.-2013
			Sanskrit Bhasha Vikas Evam Sanrakshanam	International	Gandhinagar	Mar.-2012

			Vedo mein Ayurved Aur Swasthya Sambandhi Vichar	National	Dwarka	Mar.-2012
15	Dr. Sarita Shukla	Hindi	Samsher ki Kavyakala Drashti	National	Gandhinagar	Dec.-2010
			Bachchan ki Atamkathae	National	Gandhinagar	Dec.-2010
			Ramkatha: Vividh Ayam	State	Ahmedabad	Oct.-2011
			Prayogvad aur Agney	State	Ahmedabad	Jan.-2012
			Dharmveer Bharti Ke Sahitya Me Sanskrit ka Prabhav	National	Ahmedabad	Aug.-2013
			Manovigyan and Agney	International	Ahmedabad	Mar.-2014
16	Prof. S.Z.Chaudhary	Hindi	Ramkatha me Ram	State	Ahmedabad	Oct.-2011
			Prayogvad Ka Swarup Tatha Pramukh Pravrutiya	State	Ahmedabad	Jan.-2012
17	Prof. Meenaba Jadeja	Hindi	Samsher ki Kavyakala Drashti	National	Gandhinagar	Dec.-2010
			Satyake Pryog me Nirupit Gandhiji Ka Jivan	National	Gandhinagar	Dec.-2010
18	Dr. K.C.Barot	History	Role of Bhakti Poet – Premanand Swami	International	Delhi	Aug.-2013
			Sahastravdhyan Sri Brahmanand Swami	National	Delhi	Mar.-2013
19	Dr. VandanaM aurya	History	Bharat Na Swatantra Sangram Ma Strionu pradan – Shardaben Mehta	National	Anand	Dec.-2012
			Maharaja Sayajirao – III nu Shaikshani Kshetre Yogdan	National	Mansa	Jul.-2013
			Sansthakiya Itihas Abhyas aur Sanshodhan ke Adhunik Paripreksh me (Gujarat Varnacular society)	National	Ahmedabad	Aug.-2013
20	Dr. N.P.Verma	Sociology	Occupational Change in SCs	National	Cuttak	Dec.-2010
			Gujarat na Dalito Per Bhumandalikaran no Prabhav	National	Nainital	Nov.-2012
			Gujarat Na Dalit Samaj Per Vaishvikaran Ni Asar	National	Delhi	Dec.-2012
			Vanchit Samaj Ma Vyavsay Parivartan	State	Radhanpur	Oct.-2012

			Gujarat Na Dalito Nu Arthik Jivan	National	Karnataka	Dec.-2013
21	Prof, Jayesh Solanki	computer	Electronic Health Record (HER) : An Exploration for Enhanced Civic Health	International	Udaipur	Mar.-2012
			A Comparative Study of Bio-matric – IRIS Algorithm	International	Nagpur	Oct.-2012
			Knowledge Discovery of Citizen's Health Records HER System	National	Surat	Jan.-2012
			Android : Study of Present and Future Perspective	National	Petlad	Feb.-2012
22	Shri Pradip Chokshi		Mobile Technology	State	Petlad	Feb.-2013

c) Handling new curriculum

Gujarat University introduced Semester System in the year 2010. The new system warranted for a through comprehension of CBCS and revised / improvised examination patterns. With a view to having a broader understanding of the entire system, the faculty members participated in various orientation seminars, workshops and conferences organized by the KCG (Knowledge Consortium of Gujarat). The Principal of the Institute, Dr. M. D. Chavda , in his capacity as The Dean, The Faculty of Arts , Gujarat University has done a pioneering work in the initial development of CBCS in Gujarat. The CBCS workshops conducted by the Gujarat University were attend by the faculties of the Institute. Most of the Heads of The Departments are the members of the Board of Studies and they have significantly contributed in designing the new curriculum.

d) Content/knowledge management

The Institute recognizes the fact that knowledge management is an area which calls for constant up gradation. A learner friendly approach, coupled with an enviable academic ambience, facilitates the entire process of content / knowledge management:

- The students are made aware of the latest books, journals and magazines and are also provided with web addresses and links related to their specific topics and subjects.
- The advanced learners are encouraged to attend seminars and workshops to broaden their knowledge horizons.

- The teachers who upgrade their subject content and knowledge through seminars and conferences, transfer their knowledge to the students. This experiential transaction of knowledge immensely benefits the learners.
- The faculties do not confine to the prescribed contours of the syllabi, as an additional knowledge supplement is used to reinforce the teaching – learning process.

e) Selection, development and use of enrichment materials:

Many faculty members have contributed to the process of content development initiated by the Gujarat University for the new syllabus which was introduced under the CBCS. The departmental heads along with the Principal actively contributed towards the formation of the syllabi.

f) Assessment :

Majority of the faculty members are associated with the various assessment and evaluation works assigned by the Gujarat University. Under the semester pattern, it is mandatory for the Institute to conduct two internal examinations.

Most of the teachers are appointed by the University as Paper setters, Evaluators, Invigilators, Supervisors and Observers. They contribute to the process of student's evaluation undertaken by the University.

The Head of the Institute Dr. M.D.Chavda has been a regular member of LIC's (Local Inquiry Committee) constituted by the University.



g) Cross cutting issues :

The Institute has a tradition of providing platform for debating cross cutting issues from the areas of nationalism, spirituality, gender sensitivity, women empowerment etc. In order to sensitize the various stake holders of the society at large , the Institute keeps organizing lectures , debates , talks and seminars .The historical elocution competition – “ *Mahadev Desai Vaktrutva Spardha* “ provides a befitting platform to the students from across the state to debate upon the cross cutting issues. A tabular glimpse shall highlight the issue under consideration further:

Sr. No.	Topic	No. of participants	Year
1	Samprat Bharat Ek Vaishwik Maha Satta	110	2010-11
2	Bhrastacharno Ekmatra Upay - Lokpal	118	2011-12
3	Rashtrana Vikasma Videshi Sidhu Mudiroman (FDI) Anivarya Chhe	108	2012-13
4	Pravartman Rajkiya Vyavstha Deshna Navnirman Mate Samarth Chhe	112	2013-14

The NSS unit of the Institute organizes a series of awareness drives and programs related to gender sensitivity, spirituality, ecology, environment and holistic health management.

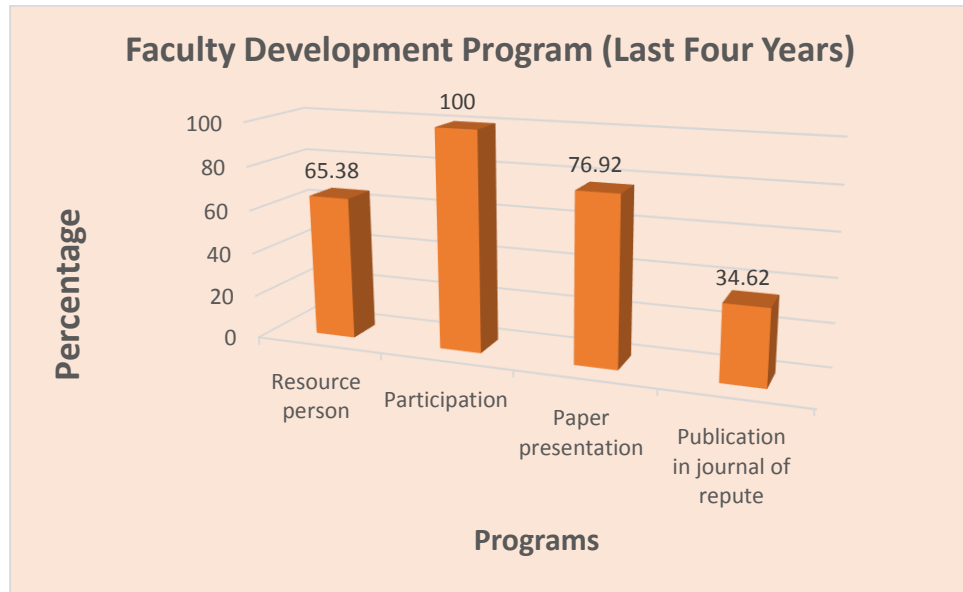
h) Audio Visual Aids / Multimedia

The Institute has not organized any formal training programs for its staff, however, the well-equipped ICT tools are always available for teaching – learning purpose.

Teaching learning material development, selection and use

Most of the faculty members are research oriented and therefore they constantly upgrade the teaching - learning through their research papers, articles and write ups. Some of the teachers are associated with the State Text Book Board and also with the various committees of the University. They provide valuable inputs to the Board which prepares or selects texts and reference books for the different groups of learners.

i) Percentage of faculty members in :



2.4.4 *What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programs industrial engagement etc.)*

The Institute and its management extend all possible assistance and support for the faculty improvement programs through various concessions and consideration:

- Faculty members are encouraged to participate and present their research papers in the various conferences and symposia. The Institute extends necessary financial support to such research scholars.
- Many staff members present their papers in international conferences. Principal Dr. M.D Chavda presented his research paper in an international conference which was held in Spain.
- Some of the senior faculty members are Ph.D. guides in more than one university. 18 Research scholars are pursuing their work under the guidance of these faculties.
- Four professors are on the verge of completing their doctoral research work. The research environment, thus, generated by the PhD guides and the research scholars stimulates the entire academic ambiance of the Institute.

2.4.5 *Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.*

No faculty member of the Institute has been awarded any recognition at the state, national and the international level in the last four years. However, the achievements, expertise and performance of our faculty members have been appreciated by the various stake holders at large.

- The Institute is listed by **India Today ORG** survey amongst the top 50 Arts colleges in the country.
- Our Institute constantly strives to maintain high academic standards, exemplary discipline and stringent dress code for the students.

2.4.6 *Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?*

Yes, the Institute has introduced teachers' evaluation by students through the following informal mechanism:

- At the end of every academic year, a feedback session is informally conducted by the faculties concerned which give a comprehensive idea about the lacunae, if any, in the year gone by. The views expressed in the feedback session are deliberated upon in the IQAC meeting and suggestions and recommendations are incorporated in the subsequent planning.

FILLED FEEDBACK FORM (Please Refer Annexure - V)

- The Institute has a well-established Alumni Association which provides feedback regarding the institutional development.
- The Institute has placed suggestion-box which periodically looked into by the committee concerned. The grievances, if any, are addressed by the concerned committees.

- The Institute is as such not evaluated by the External Peers; however, it routinely holds Parent-Teacher-Student meetings to have an evaluation by the external sources. This also provides an opportunity to sensitize the various beneficiaries.



PARENT MEETING PHOTOGRAPH

- The introduction of API (Annual Performance Index) by the Government of Gujarat in 2007 is linked to the pay-scale. The Institute makes use of this system for quality improvement of its own faculty.

2.5 Evaluation Process and Reforms

2.5.1 *How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?*

The Institute strives for constant and qualitative evaluation of learners as assessment is an integral part of teaching – learning process. It follows certain informal and some formal methods for the evaluative and reformative purposes:

- The First Year students are oriented about the various examinations and the evaluation process in the Induction meeting.
- The students are informed well in advance about the schedules of the examinations.
- The rules and regulations regarding the examinations are displayed on the notice board from time to time. The faculty members are also intimated about exam and assessment schedules through circulars

and notices.

- In order to allay the University examination phobia amongst the students, the Institute provides for the past years' question papers to be discussed in the classroom.
- To maintain objectivity and transparency in the evaluation process, the Institute has made provisions for reassessment of those students who are dissatisfied with the announced results.

2.5.2 *What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?*

The University has recently introduced Semester system with CBCS (Choice Based Credit System) which has brought about significant changes in the examination pattern. The new pattern comprising of two mid – term internal examinations for both semesters and two University examinations, has tremendously increased the workload of the faculty members. The Institute in accordance with the new academic pattern adopted by the University, has following reformative steps:

- Since the Internal marks have been made part of the overall evaluation, the internal evaluation has acquired greater emphasis now.
- The introduction of assignment and class room presentation as a part of the internal evaluation has made the classes more interactive and student centric.
- Monitoring of regular attendance of students is a part of continuous evaluation process. The Institute has integrated regular class room attendance with the internal evaluation system.
- The Institute also considers additional internal concessions to the students who have brought laurels to the Institute by participating in the different sports and cultural activities.

2.5.3 *How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?*

- The Institute routinely monitors the progress of the students through tests, tutorials, project work, laboratory work, study tours,

assignments, inspirational lectures etc.

- To bring about transparency and objectivity in the evaluation system, the students, on their request, are shown their answer sheets.
- The results of all the events and examinations are displayed on the noticeboard and if a student is dissatisfied with his / her result, he / she can apply for reassessment.
- The Institute endeavors to maintain a direct rapport with the parents and makes them aware about the progress of their ward.
- The excellence in academic performance is duly rewarded with the berth in Students Council.

2.5.4 *Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.*

Formative Evaluation:

This evaluation is based on the criteria like creativity, performance in extracurricular activities like debates, dance, drama, quiz, elocution, drawing and painting etc. To measure the students' achievements, the following approaches are taken into account by the faculties concerned:

- Creative concepts of the learners.
- Capacity to think independently.
- Motivational aptitude.
- Capacity to get along well with the peers.
- Readiness to cultivate rational and scientific temperament

The extracurricular activities consisting of NCC, NSS, Sports and Cultural Festivals are encouraged and participation in these activities is rewarded with concessions in attendance. The performance in such co-curricular activities has a weightage of 5 % marks in the University exams.

Regular medical checkups are conducted to ensure the physical fitness and sound mental health of the students. The Institute is committed

towards the holistic development, consisting of both the emotional and spiritual quotients of the students. It, therefore, regularly organizes lectures on Spirituality. The Department of Physical Education ensures maximum students participation in various sports activities and outdoor games.

The Principal Dr. M. D. Chavda is actively involved in the *Saptdhara* programs initiated by the Government of Gujarat to ensure all round development of the students. Hence, the Institute regularly organizes various competitions and programs .The Institute has a tradition of felicitating its talent and thus the achievers are awarded and rewarded with cash prizes, certificates, citations and medals on the Annual Day of the Institute.

Summative Evaluation:

As a part of summative evaluation, the Institute follows dual pattern, one mandated by the University and the other developed by the Institute:

- The University conducts the final external examination having 70 % weightage
- The Institute is entrusted with conducting internal examination having 30 % weightage. 25 % of these marks are given from the internal exams and 5 % are reserved for discipline and attendance.
- A student must have at least 75 % attendance and should have satisfactory performance in class participation of each course and must have appeared in the internal written test to be eligible for grant of semester.
- Students who have below 50 % of attendance or students who have not appeared in college internal examinations are not eligible to appear for the university examination.
- During the annual function, the Principal announces the summative results of top achievers and also felicitates them. This acts as a great motivating factor for all students.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

The Institute has standard norms of transparency throughout the evaluation system. It commences with the declaration of the dates for paper setting, evaluation, assessment, reassessment and results. The standard policies are followed in all aspects of examinations. Answer sheets are shown to the students if they are dissatisfied with their results.

Similarly, the internal marks, consolidated results and attendance are displayed on the notice boards. The discrepancies and anomalies, if any, are rectified through the issuance of a new result sheet.

The introduction of semester pattern with CBCS has comprehensively impacted the overall academic climate of the Institute. The new system lays greater emphasis on internal evaluation comprising of behavioral aspects, independent learning and communication skills of the students:

- There is now greater emphasis on students' participation in the class as the new system is more student fronted.
- An independent class room presentation is encouraged through power point presentations and OHPs.
- The teacher concerned monitors the confidence and comfort level of the presenter by constant encouragement and appreciation.
- To inculcate the spirit of independent learning, the students are given cross cutting intra disciplinary topics. The teacher neutrally anchors the whole debate in the class.
- Most students are encouraged to develop communicative skills and the advanced learners are oriented towards debates and elocution competitions.

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

Our college logo, *Vidyayaamrutmanashnute*, as envisaged by our founding fathers is a clear statement of the graduate attributes of this Institute. It is through this view of the future that we endeavor to attain our mission:

Let us strive to make a better tomorrow.

The graduate attributes of this Institute are enshrined in this vision. This

Institute was established nearly 77 years ago, in June 1937 to instill the spirit of nationalism and humanism among the youth and help them attain a combination of character and academic excellence. Even in the changed academic milieu of today, the Institution continues to be guided by the traditions and the goals set by the founding fathers. The graduate attributes, realized through an extensive spectra of academic and extracurricular activities, are enlisted hereunder:

- The Institute regularly carries out plethora of community service oriented programs through its vibrant NSS unit.
- The various stake holders are made aware of the necessity of conservation of ecology and environment through a series of drives and programs conducted with the help of NGOs.
- To emphasize the holistic development of learners, the Institute regularly holds and organizes spiritual lectures by renowned saints.
- An arts graduate without any professional degree or diploma is faced with obstacles of job absorption in the market. However, many of our graduates are hired by various companies and corporate and are offered attractive pay packages. We are one of the very few Arts Institutes where campus placements are offered to the deserving students.
- The Institute aims at shaping young girls and boys into remarkable individuals who can undertake their roles in society with responsibility and commitment and can be called educated in every sense of the term.
- To fulfill the obligations of graduate attributes, the Institute combines theoretical formalism with experiential learning.
- The Institute has a strong tradition of providing service, help and financial assistance to the needy.

2.5.7 *What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?*

The standard mechanism for the redressal of the grievances regarding evaluation work is in place at the Institute and this is carried out as per the rules and regulations mandated by Gujarat University:

- The students are shown their answer sheets if they are dissatisfied

with their internal results. Such students can apply for reassessment within a stipulated time frame.

- As per the University norms, the students are supposed to apply for reassessment within 15 days of the declaration of results.
- The University as well as the Institute has a panel of examiners for reassessing the answer sheets in question.
- In case of complaints in the University tests, project works, assignments and viva voce, the complainant can approach.

1. The Principal of the Institute
2. The Controller of Examinations, Gujarat University.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?

The main focus of the Institute is to create an environment for the all-round development of the students in all the spheres of life. The main objective of our Institute is to focus on the development of all round personality and humanitarian orientation of the learners. The Institute regularly analyses learning outcomes and the results are also deliberated upon. Every year the result sheets are submitted to the management which makes necessary suggestions to be effected in the teaching – learning process. The Institute initiates the following process to analyze the learning outcomes:

- The annual results of the preceding year are displayed on the specially designed board placed at the main entrance.
- The learning outcomes with regards to academic, sports and extracurricular activities are discussed in the staff meetings by the Principal and the concerned coordinators of the programs.
- The rankers and achievers are accorded a special space with a photograph in the college prospectus and the college magazine *ANJALI*.
- The University toppers are awarded prizes, certificates and medals during the Annual Day function.

- Media routinely extensively covers most of our events and programs.
- The Institute has consistently maintained high academic standards which is proven by our enviable university examination results every year.

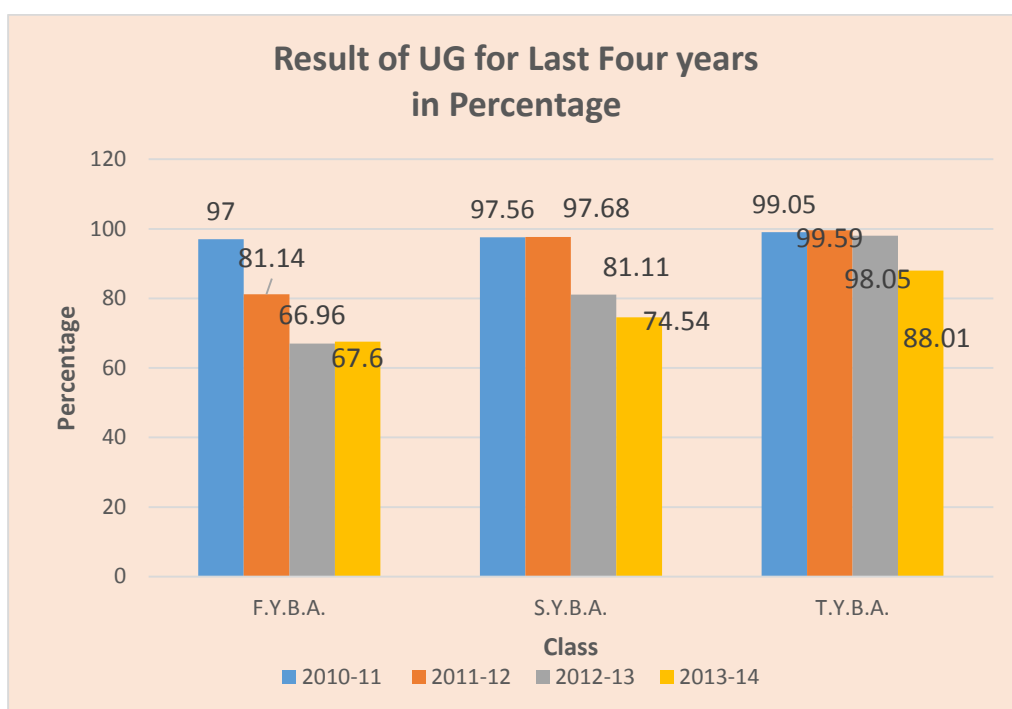
2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/program? Provide an analysis of the student's results/achievements (Program/course wise for last four years) and explain the differences if any and patterns of achievement across the program/courses offered.

The Institute constantly monitors the progress of the students through its internal evaluation system and communicates the progress and performance of the students to the various stakeholders. It has implemented a transparent and comprehensive internal evaluation system with the following features:

- A transparent and stringent attendance policy.
- The students with attendance deficit are not allowed to appear in the University examinations.
- The results of all the programs, events and exams are displayed on the notice boards.
- The parents of academically weaker students are informed by the college and the issues pertaining to the progression of their wards in the Institute are deliberated with them.
- The reassessment provisions ensure utmost transparency and fairness in the entire evaluation system.
- The final University results with an analysis of rank and percentile, are displayed on the notice boards.
- The meritorious students at all levels are duly honored and rewarded

The tabular analysis of the students regarding their results and progress in the last four years is given here under:

Result year-wise/percentage-wise of UG



As indicated by the above chart, L.D. Arts College has always maintained very high standard in academics. In the University examinations, it has consistently achieved close to 99% results which includes many University toppers. The Institute scrutinizes the results and performance of the students through the following means and methods:

- In the CBCS pattern no students are declared failed as they can be carried forward to the next semester. However, at the departmental level, based on the examinations scores, there is a review of the results for both the internal and the external examinations.
- In every semester, departmental meetings with the Principal are organized where the performance and the problems of the students are discussed.
- The IQAC / Academic committee of the Institute regularly takes

stock of the performance of the students and analyses the same.

- The Principal tables the results report before a committee of the management and incorporates the suggestions forwarded by them.
- The results are also elaborated and analyzed during the college annual day in the presence of parents.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The key aspect for an undergraduate arts college is the conventional class room teaching and L.D. Arts College is known for its stress on extremely disciplined class room teaching. The Institution is known for its stress on discipline as reflected in the general dress code, regularity in attendance and emphasis on punctuality for students as well as the staff. It has informally structured the teaching – learning and assessment strategies:

- The regular teaching is supplemented by modern means of teaching technology like projectors, power point presentations and project based learning.
- Activities like workshops, seminars and hands on training are encouraged which give the students an edge as they are exposed to practical aspects of learning.
- The Institute organizes various workshops and training programs to reinforce the experiential learning.
- It periodically organizes orientation workshops for competitive examinations such as GPSC, UPSC, Staff Selection Board, Banking Recruitment Services exams etc.
- The advanced learners are imparted training for writing research articles and papers and are oriented towards the preparations of research proposals.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The Institute has adopted a policy to emphasize on the holistic development of their students which equip them for future challenges in their life. It aims at grooming young talent into remarkable citizens who can undertake social responsibilities and can contribute towards the welfare of the society. It has undertaken a number of initiatives to enhance the socio – economic aspects of the courses it offers:

- Since 1969 the NSS unit of the Institute has remained active. The enthusiasm, energy and immense potential of the students is channelized into serving various causes under the NSS. Whether it is Personality Development Programs or Cleanliness Drives or Relief Work, this unit has displayed an exemplary social commitment.
- The NCC unit of the Institute inculcates discipline in the students and is a step towards inculcating patriotism and serving the cause of the nation.
- The creativity of the students comes to the forefront in a number of cultural activities. Most of the activities are totally conceptualized and initiated by the students themselves under the guidance of the Cultural Committee.
- The Annual College Cultural Festival is a vibrant reflection of talent, knowledge, culture and innovation.
- The Placement Cell of the Institute handles campus interviews and placement drives for the advanced and talented students.
- To inculcate research aptitude amongst the students, the Institute regularly organizes workshops and seminars. It extends full support to the students who wish to participate in conferences and seminars held outside the campus.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The Institute regularly undertakes the process of self-appraisal through an informal set of methods and means:

- The Institute collects data from the analysis of the University results and from the performance in internal examinations. The collected data are analyzed and remedial measures are prepared for better performance of the students.

- Feedback and experiences, gathered from the participation and organization of seminars and workshops, are shared and discussed in the staff meetings. This shared experience helps the Institute in better planning.
- The data collected through the Placement Cell are used for enhancing marketability of the courses.
- The Institute informally collects the data from the students who have cleared some competitive exams like GPSC, UPSC, NET /SLET etc. and use it to inspire the other aspirants.
- The bifurcation of students as per their medium of instruction is undertaken at the admission level and the teaching strategies and plans are prepared accordingly.
- The General English classes are aimed at enhancing the communicative skills of the students. The students of Gujarati Medium are taken special care so that they tide over their communicative impediments.
- The NSS unit of the Institute which has informal partnerships and tie ups with various NGOs, extends our social commitment through a wide spectrum of services.

2.6.6 *How does the institution monitor and ensure the achievement of learning outcomes?*

The Institute remains committed to its objectives of all round development of the students. The learning outcome is achieved through the inculcation of values, high level of academics and service to society. However, the true barometer of measuring the excellence of an Institute is its performance in the University examination. The students of this Institute over the years have consistently maintained high level of result, which is generally 99%, in the University examinations. We are one of the few Arts Colleges in the state which run a Placement Cell. This is also reflected by the alumni association of the Institute which has many members who have gained prominence in different walks of life.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If

‘yes’ provide details on the process and cite a few examples.

The individual teachers do consider the evaluation as an indicator of students’ level and their requirements. The internal tests and the University examinations are one of the major factors of analysis of students’ strength, weakness competence and requirement. The students are informally categorized into two major groups – the weak and the highly competent. The weaker group is provided with remedial lectures, personal guidance and extra facilities. For the advanced learners the Institute has special provisions. They are given information about higher studies including study abroad programs. They are oriented towards research and applied aspects of their course. Over the years, the Institute has witnessed vertical growth in terms of student’s participation in activities like seminars and conferences.

CRITERION – III



RESEARCH,
CONSULTANCY AND
EXTENSION

CRITERION III

RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 *Does the institution have recognized research center/s of the affiliating University or any other agency/organization?*

The research centers are run by the departments of post graduate studies of the university. Since our Institute is primarily an affiliated undergraduate college, we are not eligible to establish a research Centre. However, the Institute understands the necessity of research activities on its campus, and therefore, it tries to create a research oriented ambience through a constant and concerted encouragement to the faculties and the students. The faculty is encouraged to participate in research activities by providing leave and lien, if needed. There is no specific budget for research and development in the undergraduate colleges of our University.

However, some of our faculty members are recognized Ph.D. guides:

Sr. No.	Name	Dept.	Recognition from	No. of regd. research scholars
1	Dr. M.D.Chavda	Psychology	a) Gujarat Uni. b) BAOU	4 1
2	Dr. S.M.Kaji	Psychology	Gujarat Uni.	4
3	Dr. N.P. Verma	Sociology	Gujarat Uni.	4
4	Dr. S.B.Raval	Psychology	Gujarat Uni.	4

3.1.2 *Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.*

No. Since our Institute is primarily an affiliated undergraduate Institution we do not have a research committee. However, the management always extends unconditional encouragement to research

oriented scholars by providing them leave and lien concessions. In absence of a formally constituted research committee, the Principal addresses the queries related to research.

3.1.3 *What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?*

- **Autonomy to the Principal investigator**

By and large, the research scholar is given full autonomy and support by the management and the Institute.

- **Timely availability or release of resources**

The Institute utilizes its own resources to facilitate the smooth progress of the research project conducted at individual level.

- **Adequate infrastructure and human resources**

The Institute provides infrastructural facilities such as internet, printers, scanners and stationary to the research guides and scholars. Assistance in typing and compilation of the dissertations and theses, if requested by the guide and the research scholar concerned, is extended by the Institute.

- **Time-off, reduced teaching load, special leave etc. to teachers**

The research scholars are extended full support through leave concessions, travelling allowances and stationery to carry out the research project. The research guides are given time – off and reduced teaching load as per the norms of the Gujarat University.

- **Support in terms of technology and information needs**

- The Institute provides all technological assistance to the
- Concerned scholars. They are intimated regarding the
- rules and notifications that may come from the concerned
- University and the UGC from time to time.

3.1.4 *What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?*

Though the Institute teaches the subjects of Humanities and

Languages, it constantly strives for the development of scientific temperament among the students:

- Students from every department are motivated to participate in research activity through project works and assignments.
- They are encouraged to participate and present research papers in state, national and international level conferences.
- The faculty members present their research findings and share the ideas with the students. This is an incentive for both, faculty and students.
- Regular study tours to the places like mental asylums, Nature parks, Science city etc. especially by the departments of Sociology, Geography and Psychology are conducted to inculcate scientific temper amongst the students.
- The students from the department of Psychology regularly interact with the Forensic University, Gandhinagar. Dr. Vyas, the director of this University, has delivered series of lectures on Forensic Science.
- Renowned doctors of medicine are regularly invited to deliver lectures on wellness and health management.
- The NSS unit of the Institute routinely organizes reformatory programs such as Eradication of Blind Belief and Superstition, dowry, child marriage, and bride burning and save the girl child campaigns.
- The inculcation of scientific values is undertaken through programs like street plays, mono acting, sloganeering, collage and poster making.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Many of the faculty members are involved in active research through guiding projects and also in collaborative projects. The department of Psychology extended full support to the undergraduate students who presented their research papers under the guidance of Dr. M.D. Chavda and Dr. S.M. Kaji. There are 3 Ph.D. guides in various departments. The following tables highlight the research activities in the Institute in

the last four years.

(a) Details of Ph.D. guides and their projects

Sr. No.	Name	Affiliating University	No. of Ph.D. students (on going)	No. of Ph.D. students (completed)
1	Dr. M.D.Chavda	a) Gujarat Uni. b) BAOU	4 1	0 0
2	Dr. S.M.Kaji	Gujarat Uni.	4	0
3	Dr. N.P. Verma	Gujarat Uni.	4	0
4	Dr. S.B.Raval	Gujarat Uni.	4	0

(b) Details of the current Ph.D. projects by the faculties

Sr.	Name	Department	University	Current status
1	Prof. B.A.Rohit	Gujarati	S.P.University, Vidhyanagar	Synopsis submitted
2	Prof. J.D.Bhola	English	Kadi University , Gandhinagar	Synopsis submitted
3	Prof. Sharon Writer	Psychology	PDPU , Gandhinagar	Registered
4	Prof. Jayesh Solanki	Computer Science	Pacific University, Udaipur	Synopsis submitted
5	Prof. Shubha Nigam	English	Gujarat University , Ahmedabad	Synopsis submitted
6	Prof. Kamlesh P. Dabhi	Political Science	S.P.University , Vidhyanagar	Registered

3.1.6 Give details of workshops/ training programs/ sensitization programs conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.

The Institute, on regular basis organizes workshops and various sensitization programs. The following programs were conducted with the focus on capacity building in terms of research and imbibing research culture among the faculty and students. The following table highlights the seminars, workshops and symposia organized by the various in the last 5 years.

Sr. No.	Dept.	Topic/Theme	Workshop/Seminar	Funding Agency	No. of Participants	Date
1.	Psychology	Mental Illness and Treatment	State Level	UGC	130	27/03/2010
2	Economics	Sustainable Development in Gujarat: Success or Failure	National Level	UGC	170	20/03/2010 to 21/03/2010
3	Sanskrit	The Impact of Sanskrit on Great Indian Pioneers	National Level	UGC	150	10/08/2013 to 11/08/2013
4	History	Importance of Study and Research in History - The Modern Perspective	National Level	UGC	130	24/08/2013 to 25/08/2013
Proposed Seminars this year						
5.	Political Science	Various Aspects of International Politics	National Level	UGC	----	03/01/2015 to 04/01/2015
6.	Sociology	Women empowerment	National Level	UGC	----	24/01/2015 to 25/01/2015

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Every Department has its own priority research area and the faculty members are engaged with research activities either as guide or as

research scholar. The following table indicates the priority area and the expertise available with the departments.

Sr.No.	Dept.	Prioritized Research Area	Expertise Available
1	Psychology	Personality, Attitude, Stress, Mental Health and Well-being	Social Psychology, Industrial Psychology, Forensic Science & Clinical Psychology, Educational Psychology
3	English	Indo-French Cultural Studies, Guj-Franco Literary interactions, Dramatics Historicity	Cultural Studies, Translations, Comparative Studies and Dramaturgy
11	Statistics	Data Analysis, Quality Control	Mathematical Statistics, Sampling, Analysis and Interpretation
6	Gujarati	Dialects and Language, Folk Literature, Comparative Poetry	Cultural studies, Tribal Literature, Criticism, Modern Poetry
8	Hindi	Premchand, Harivanshrai Bachchan, Agneya, Maithilisharan Gupta	Modern Drama, Translation, National Literature, Oral Literature
7	Sanskrit	Indian Philosophy, Spoken Sanskrit and Epics, Upanishads	Vedant, Alankar Shastra, Spoken Sanskrit,
5	Sociology	Dalit Studies, Gender Studies, Social Change	Tribal Studies, Dalit Empowerment, Welfare of Women
2	Economics	Micro-Finance, Women Welfare, Gender Equity, Urbanization and Rural Studies	Micro-Economics, Indian Economic Problems, Ecology, Development and Environment
4	Political Science	Regionalism, Political Economy, Rural and Urban Government	International Relations, Indian constitution, Public Administration
9	History	Contemporary History, Modern Historical Narratives, Manuscripts and Archeological Studies	Historiography, Modern Historical Approaches, Ancient Indian Studies
10	Geography	Land Cover and Land Use Analysis.	Human Geography, Agricultural Geography, Environmental Geography
12	Computer	LAN, Wi-Fi, Database Administration, FLASH and Photoshop, HTML with Scripting Language	Networking, Database, Cloud Computing, Software Development, Multimedia, Web Application

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The Institute is not an official research Centre per se, however it endeavors to attract eminent researchers to visit its campus and share their knowledge with both the faculties and the students. State and National Seminars, workshops and popular lectures are arranged where eminent scholars are invited.

3.1.9 *What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?*

Ours is a grant – in – aid college and the government does not easily sanction Sabbatical Leave for research activities, however many faculties have completed their Ph.D.'s while being in the regular service. Many faculty members have participated in international conferences. Currently, 06 faculty members have registered for Ph.D.'s and their projects are on the verge of completion.

3.1.10 *Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).*

In order to create awareness amongst the students, the Institute has been organizing research seminars on campus and encouraging students to participate in various seminars and workshops. It has been promoting research culture among its students by making them take up research projects and surveys and present their findings. The department of Psychology is in particular very active in coordinating lab projects and surveys.

3.2 Resource Mobilization for Research

3.2.1 *What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.*

The Institute does not have any specific budget for research and development, however, the Institute authorities facilitate the use of ICT tools and equipment's for ongoing research projects.

3.2.2 *Is there a provision in the institution to provide seed money to the*

faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

The Institute has not yet provided seed money to its faculty members for research.

3.2.3 *What are the financial provisions made available to support student research projects by students?*

Student research projects mainly pertain to their syllabi and generally do not require any financial support. Still, logistic and material expenses are paid for wherever necessary. The expertise and resources of the Institute are utilized for the research projects of the students.

3.2.4 *How does the various departments/units/staff of the Institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.*

The faculty members of most departments interact with each other on an informal basis for advice and knowledge sharing for researches:

- The faculty members of the Statistics Department extend their support to the research scholars who may require their help in the analysis and interpretation of the data collected.
- The Department of English helps the research scholars in writing and proof reading their dissertations and theses.
- The faculty of the Computer Science Department provides ICT facilities to all research scholars.
- The Institute as of now does not have any ongoing intra disciplinary research projects, however, many faculties have presented intra disciplinary research papers in various state, national and international seminars.

The following table highlights the intra disciplinary participation in the research by the faculty members in the last four years.

Sr. No.	Name	Dept.	Topic	Host Dept./Uni.	Place	Month & Year
1.	Dr. M.D.C. havda	Psychology	Shikshapatri – in Contemporary Context	Gujarat Itihas Parishad	Delhi	Mar.-2013
2.	Dr.S.B.Raval		Public Private Partnership and Economic Development	Gujarat University Economics Teachers Association	Kadi	Jan.2012
			Emerging Role of Institute In Economic Development	Gujarat University Economics Teachers Association	Ahmedabad	Jan.2010
3.	Dr. Jenny Rathod	English	The Impact of Sanskrit and Folklore on Girish Karnad	Dept. of Sanskrit, L.D.Arts College	Ahmedabad	Aug.-2013
4.	Prof. J.D.Bhola		Role of Racism and its Psychological Impact on the Formation of Dalit Consciousness in the Gujarati literature of the Marginalized	Dept. of Psychology, L. & C.Mehta College	Ahmedabad	Mar.-2014
			Advent of Feminism and Its Impact on Marital Adjustment	Dept. of Psychology, A.S.Chaudhary College	Mehsana	Mar.-2014
5.	Dr. Ila Bhola	Economics	Identity Crisis Among the Migratory Labors in Gujarat – A corollary of Urbanization and Globalization	Dept. of Psychology, L. & C.Mehta College	Ahmedabad	Mar.-2014
			Economic Welfare of	Dept. of Psychology,	Mehsana	Mar.-2014

			Women and their Social Adjustments	A.S.Chaudhary College		
6.	Dr. Sarita Shukla	Hindi	Mantra	Urdu Sahitya Acadamy	Delhi	Jan.-2013
			“Dharmveer Bharti Ke Sahitya Me Sanskrit ka Prabhav”	Dept. of Sanskrit, L.D.Arts College	Ahmedabad	Aug.-2013
			Manovigyan and Agney	Dept. of Psychology, L. & C.Mehta College	Ahmedabad	Mar.-2014
7.	Prof. Bithika Pandya	Political Science	Adjustment and Democracy	Dept. of Psychology, A.S.Chaudhary College	Mehsana	Mar.-2014
8.	Dr. Pushpa Bist		Inclusive Growth and Development : A Social Science Perspective	Dept. of Sociology, Gujarat University	Ahmedabad	Feb.-2010

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The Institution ensures optimal usage of its existing research facilities. Some of the faculty members have utilized these facilities to complete their doctoral work. Some students of Gujarat University also make use of this facility for their M.A, M.Phil. And Ph.D. projects. The department of psychology has a well-equipped laboratory which is used by research students.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.

The following table details the special grants received in the last four years from the various funding agencies for developing research facilities in the Institute.

Sr. No.	Department	Projects	Workshop/Seminar	Funding Agency	Date	Amount
1.	Psychology	Mental Illness and Treatment	State Level Seminar	UGC	27/03/2010	Rs.75000
2	Economics	Sustainable Development in Gujarat. Success or Failure	National Level Seminar	UGC	20/03/2010 to 21/03/2010	Rs.100000
3	Sanskrit	The Impact of Sanskrit on Great Indian Pioneers	National Level Seminar	UGC	10/08/2013 to 11/08/2013	Rs.125000
4	History	Importance of Study and Research in History - The Modern Perspective	National Level Seminar	UGC	24/08/2013 to 25/08/2013	Rs.88000
Approval is awaited for the following projects						
5.	Political Science	Various Aspects of International Politics	National Level Seminar	UGC	03/01/2015 to 04/01/2015	--
6.	Sociology	Women empowerment	National Level Seminar	UGC	24/01/2015 to 25/01/2015	--

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The Institute is helpful to any of its faculty in all possible ways to secure research funds from various funding agencies. They are provided with timely information about the projects, useful tips for project writing, stationary, travel grant, duty leave etc. Some of the faculty members had attended a seminar organized by KCG on the nuances of writing project proposals. Some faculty members have also served as resource persons for such programs.

There are number of research projects completed and ongoing. The exhaustive list is given in **3.1.5**.

3.3 Research Facilities

3.3.1 *What are the research facilities available to the students and research scholars within the campus?*

The Institute provides all possible assistance to the students and the research scholars within the campus:

- The library of the Institute is a treasure trove for research scholars. It has more than 84,500 books including some very rare editions on different subjects. It has well equipped sections for periodicals, magazines and reference books.
- All department have internet facilities.
- Faculty members are encouraged to work towards their doctorate or acquire Ph.D. guide ship.
- The faculty members are sanctioned duty leave for presenting papers in seminars or serving as resource persons.
- Students are also given opportunities to carry out research and surveys.
- The scholars from other Institutes and Universities are invited to deliver lectures on dynamics of research. KCG in particular had conducted a workshop on preparation of research proposals.

3.3.2 *What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?*

The Institute has been proactive in upgrading and adding new

infrastructure facilities .The Institute has Wi Fi connectivity which facilitates research work. As many as 3 new journals have been subscribed in the library. Based on the projects and financial availability the up gradation of laboratories particularly in the departments of Psychology, Geography and Computer Science has been carried out. In the last four years the following equipment, gadgets and instruments have been added:

Sr. No.	Name of the Lab	Name of Gadget/Instrument	No. of Gadget/Instruments	Funding Agency
1	Psychology	Stop Watches, Set of experiment instruments	20	College
2	Geography	Maps, Globes, Computer, Weather Chart, Survey Instruments	17	College
3	Computer	Computers, Printers, OHP	43	UGC, College
4	English	Computers, Web cameras, Speakers.	25	Govt. of Gujarat

3.3.3 *Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.*

The Institute has not received any special grants or finances from the industry or other beneficiary agencies for developing research facilities.

3.3.4 *What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?*

The Institute extends full support to the students and research scholars who undertake research work outside the campus.

- The research students in particular are issued permission letters which can be helpful to them in accessing library resources outside the campus.
- They are provided guidance for their project work by the faculties. The Department of Psychology extended full support to the research oriented students who presented their papers in National and

International Conferences in the year 2013 – 14.

3.3.5 *Provide details on the library/ information resource center or any other facilities available specifically for the researchers?*

The library of the Institute offers Journals and Advanced Manuals for most subjects. Computers, Internet with Wi Fi and sophisticated equipment's are also available for researches at the Institute.

3.3.6 *What are the collaborative research facilities developed/ created by the research Institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.*

The Institute does not have any collaborative research facilities

3.4 Research Publications and Awards

3.4.1 *Highlight the major research achievements of the staff and students in terms of:*

• **Patents obtained and filed (process and product)**

The Institute, as an undergraduate center, basically deals with the disciplines of Languages and Humanities, and therefore it has no scope for patents.

• **Original research contributing to product improvement**

Given its undergraduate status, the Institute has no scope for product improvement.

• **Research studies or surveys benefiting the community or improving the services**

The research studies and surveys conducted by the students, especially from the departments of Psychology and Sociology have greatly contributed towards betterment of the society. The students of these departments have visited Old Age Homes, Orphanages, Mental Asylums, School for the Deaf and Dumb, Blind School, Slum areas etc. And surveyed the socio – economic dynamics of such places.

3.4.2 *Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?*

The Institute does not publish or partner in publication of research journal(s) , however , the Principal and many faculty members have been contributing to the various eminent journals in different capacities as author , co – author , editor , panelist etc. The following table profiles the various publication activities:

Sr. No.	Faculty	Dep t.	Article / Book	Publisher	ISSN/ISBN	Title	Type of contribution	Year
1	Dr. M.D.Chavda	Psychology	Book	B. S. Shah Prakashan, Ahmedabad	81-8416-076-3	Environment Study	Author	2011
			Book	Shanti Prakashan, Ahmedabad	ISBN : 978-93-81090-27-5	Personality, Anxiety and Marital Attitudes of Tribal and Non-Tribal Students	Author	2012
			Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93-82559-02-3	Counseling Psychology	Author	2013
			Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93-82559-01-06	Research Methods in Psychology	Author	2013
			Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93-82559-03-0	Experimental Psychology	Author	2013
			Book	Shanti Prakashan, Ahmedabad	ISBN : 93-81090-42-8	Indian Cultures and Attitudes Toward Marriage	Author	2014
			Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93-82559-41-2	Experimental Psychology Practicals and Statistics	Author	2014
			Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93-82559-36-8	Psychology in Industrial Organization	Author	2014
			Article	Mental Health and Spirituality, Improving quality of Life, Tirupati	ISBN : 978-93-82105-114	Effect of Yoga on Mental Health – A Comparative Study of Yoga and Non-Yoga Subjects	Author	2013
			Article	International Journal of Information and Education	ISSN : 2010-3689	“Impact of Age on Skills Development in Different groups of Students”	Author	2014

			Technology, Singapore					
			----	Gujarat Manovigyan Darshan, Ahmedabad	ISSN : 2229 - 3477	-----	Member - Editorial Board	2014
			----	Vidya, Ahmedabad	ISSN :2321- 1520	----	Member - Editorial Board	2012
2.	Dr. S. M. Kaji		Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93- 82559-36-8	Psychology in Industrial Organization	Co-Author	2014
			Article	Gujarat Manovigyan Darshan , Ahmedabad	ISSN : 2229 - 3477	A Comparative Study of the Death Anxiety Among Reserved and Non-Reserved Categories in Rural Area	Author	2011
3	Dr. S.B.Raval		Article	Recent Thought, Gondal	ISSN : 2278- 4608	Job anxiety and Mental Health of the Employees With Reference to Work Shift and Socio- Economic Status	Author	2012
			Article	Recent Thought, Gondal	ISSN : 2278- 4608	A Comparative Study of Depression and Anxiety Level of Working-Non Working Women in Relation to their Family Pattern	Author	2012
			Article	Research AajTak, Jalgaon	ISSN : 2278- 2001	Reducing Exam Stress	Author	2012
			Article	Research AajTak, Jalgaon	ISSN : 2278- 2001	“A Comparative Study of Adjustment in Adolescents Girls	Author	2012
			Article	Recent Thought, Gondal	ISSN : 2278- 4594	Self-Efficiency and Mental Health of Adolescents With Depression	Author	2012

						At Risk and Vulnerable Depression.		
			Article	The International Journal Of Indian Psychology, Lunawada	ISSN : 2348-5396	Yoga in Relation to its Psychophysical Impact	Author	2014
4.	Prof. Jenny Rathod		Book	Poorva Prakashan	ISBN: 978-81-922405-1	An Anthology of Tribal Literature	Author	2012
5.	Prof. J.D.Bhola	English	Article	A Research Review, Gondal	ISSN : 2321-4708	An Epistolary Alliance Between Romain Rolland and Mahatma Gandhi	Author	2013
			Article	A Research Review, Gondal	ISSN : 2321-4708	Harlem Renaissance and its Impact on Gujarati Dalit Literature	Author	2014
			Article	Recent Thought, Gondal	ISSN : 2278-4594	Niranjan Bhagat's Rendezvous with Charls Baudelaire	Author	2014
			Article	Recent Thought, Gondal	ISSN : 2278-4594	Sustainable Tourism and Ecological Equilibrium	Co-Author	2013
			Article	Recent Thought, Gondal	ISSN : 2278-4594	Climate Changes – Issues, Challenges Mitigation	Co-Author	2013
			Article	Recent Thought, Gondal	ISSN : 2278-4594	Climate Changes – Issues, Challenges Mitigation	Co-Author	2013
6.	Dr. Ila Bhola	Economics	Article	Recent Thought, Gondal	ISSN : 2278-4594	Climate Changes – Issues, Challenges Mitigation	Co-Author	2013
			Article	Recent Thought, Gondal	ISSN : 2278-4594	Sustainable Tourism and Ecological Equilibrium	Co-Author	2013

			Article	A Research Review, Gondal	ISSN : 2321-4708	Effect of Migratory Populace on the Socio-Economic Structure of the State of Gujarat	Author	2013
			---	Recent Thoughts, Gondal	ISSN : 2278-4594	-----	Member Editorial Board	2013
7.	Dr. Pushpa Bist	Political Science	Article	Vidya, Ahmedabad	ISSN :2321-1520	Human Rights and Approaches to Genders studies	Author	2010
8.	Dr. P.M.Prajapati	Statistics	Book	Himalaya Publishing House, Ahmedabad	ISBN : 978-93-5051-744-4	Karyatmak sanshodhan	Author	2012
			Book	Creative Prakashan, Ahmedabad	ISBN : 978-81-905376-8-1	Operation Research	Author	2012
			Book	Creative Prakashan, Ahmedabad	ISBN : 978-93-82019-21-3	Fundamental Statistics-II	Author	2013
				Garg Publication, Ahmedabad	ISBN : 978-81-926512-7-9	Statistics Semester – III	Author	2013
9.	Dr. Vandana Maurya	History	Book	V. Maurya Publication, Ahmedabad	978-93-5126-807-9	Gujarat Vidyasabha (1848-1948) - Ek Sadini Vikasyatra	Author	2012
			Book	V. Maurya Publication, Ahmedabad	978-93-5126-806-2	Dr. Babasaheb Ambedkar Ane Gujarat	Author	2013

3.4.3 Give details of publications by the faculty and students:

The students of the Institute do not publish any work, however, the

research papers of the students of Psychology who had participated in conferences and seminars were published in the souvenirs of the conferences.

The details of publications by the faculty are furnished here above in 3.4.2.

3.4.4 Provide details (if any) of

- **research awards received by the faculty,**
- **Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally.**
- **Incentives given to faculty for receiving state, national and international recognitions for research contributions.**

The faculties of the Institute have not received any award in recent times, however, the Principal, Dr. M.D. Chavda who is a regular invitee at the **Gujarat Public Service Commission (GPSC)**, **Madhya Pradesh Public Service Commission (MPSC)**, **Gaun Seva Pasandgi Mandal**, **Panchayat Seva Pasandgi Mandal** and **Gujarat Police Selection Board** as a Psychologist and also as a subject expert, is the recipient of the Best Principal's Award in the past.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing Institute-industry interface?

The Institute does not have any linkages with the industry. However, The Placement Cell of the Institute is proactive in collaboration with the industry. The courses and programs offered by an Arts Institute have crippling constraints in terms of marketability and job placement. The reputation of the Institute attracts many industries to its campus for recruitment.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The Institute does not have any formal consultancy policy, however,

it gives total freedom to its faculty members who are actively engaged as consultants. Principal Dr. M.D. Chavda is a consultant Psychologist. His services are sought by various Government and non-Government organizations and agencies.

3.5.3 *How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?*

The Institute does not have any consultancy linkages. However, the faculty members have total autonomy to use their subject expertise and knowledge for counseling purposes.

3.5.4 *List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.*

The Institute has not generated any revenue through consultancy linkages in the last four years.

3.5.5 *What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?*

The Institute has not generated any income through consultancy mode.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 *How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?*

The outreach programs of the Institution, organized by the NSS unit, generate a lot of interest among the students, thus paving the way for their all-round development. These programs are in consonance with the mission and goals of the Institution. The NSS unit of the Institution works tirelessly in this direction which helps the Institute promote students' engagement with the community oriented services.

The social welfare activities carried out by the unit include:

- Free Medical Checkups.
- Blood donation camps.
- Spreading awareness regarding HIV – AIDS.

- Adult literacy programs.
- Eradication of social evils like Superstitions, Dowry, Feticide, Addiction etc.
- Promoting Environmental awareness through Tree Plantation Drives
- Health and Hygiene Awareness

The following tables profile the entire range of outreach activities carried out by the NSS unit

(a) Academic Year 2010-11

Sr. No.	Activity	Place	Date
1	Save the Childhood Campaign in partnership with The Police Department, Ahmedabad	L.D. Arts College	17-07-2010
2	Tree Plantation Drive	Gujarat University	31-07-2010
3	Foundation of The Red Ribbon Club	L. D. Arts College	05-08-2010
4	Blood Donation Camp	L. D. Arts College	05-09-2010
5	Rural Awareness Week	Saras (Dist. Surat)	12-11-2010 to 28-11-2010
6	Study Tour	Alang , Bhavnagar	17-12-2010
7	Cricket Tournament in Partnership with Yuva Club , for Municipal School Children	L. D. Arts College	19-12-2010 to 24-12-2010
8	Clean Campus , Clean Gujarat Drive	L. D. Arts College	29-12-2010

(b) Academic Year 2011-12

Sr. No.	Activity	Place	Date
1	Blood Donation Camp with Indian Red Cross Society	L.D. Arts College	04-09-2011

2	Tree Plantation Drive	L. D. Arts College	04-09-2011
3	Visit and Stay - Old Age Home	Jivan Sandhya Vrudhhashram ,Naranpura , Ahmedabad	19-09-2011 to 20-09-2011
4	Tree Plantation Drive	Naroda College , Ahmedabad	04-10-2011
5	Two Day Nature Camp	Indroda Nature Park, Gandhinagar	17-12-2011 to 19-12-2011
6	A Play On Women Empowerment	L. D. Arts College	24-01-2012
7	A Three Day Zonal Seminar	Girnar Sadhna Ashram , Junagadh	27-12-2011 to 29-12-2011

(c) Academic Year 2012-13

Sr. No.	Activity	Place	Date
1	Blood Donation Camp With Indian Red Cross Society	L.D. Arts College	25-08-2012
2	NSS foundation Day Celebrations	Gujarat University	24-09-2012
3	Voter Awareness Drive	L. D. Arts College	06-12-2012
4	Fund Raising for Community Education	L. D. Arts College	15-01-2013
5	Collection and Distribution Of Woolen Cloths For The Orphans	L. D. Arts College	15-01-2013
6	Training with 108 Emergency Medical Services	L. D. Arts College	21-02-2013

(d) Academic Year 2013-14

Sr. No.	Activity	Place	Date
1	Tree Plantation Drive	H.K. Arts College	14-08-2013
2	A Visit To Orphanage	Satellite , Ahmedabad	21-08-2013
3	Voter Registration Camp	L. D. Arts College	20-02-2014

4	Blood Donation Camp	L. D. Arts College	20-02-2014
5	National Youth Policy Launch	Gujarat University	21-02-2014
6	Rural Awareness Week	Pedhamali (Dist. Mehsana)	23-02-14 to 28-02-2014

- The NCC unit of the Institute regularly organizes community service programs like Independence Day Celebrations, Tree Plantation Drives and Fund Raiser Programs for Martyrs.
- In order to sensitize the society at large about the cross cutting issues such as Gender Justice, Ecology, Health Management, Human Rights, Child Abuse etc. the Institute organizes various workshops, lectures and talks.

3.6.2 *What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?*

The Institute ensures optimal participation of all the students in the promotion of various social movements and activities as one of any three activities such as NSS, NCC and Sports is mandatory for the First Year Students. The students organize various programs on the campus and create awareness about the issues relevant to the youth. In addition to the extensive contribution made by the NSS and the NCC units to the promotion of social activism, the Institute also carries out various other activities for the same purpose:

- The entire organization of the various cultural activities is carried out by the students under the guidance of cultural committee. This participation develops organizational skills among the students.
- Students are encouraged to debate the topics concerning the citizenship roles in the society.
- The Mahadev Desai Elocution Competition invariably debates the current and cross cutting issues.
- The field visits and study tours facilitate optimal involvement of the students in the issues of the society.
- The CWDC regularly organizes workshops lectures and programs

aimed at Women Empowerment.

- The annual Geeta Jayanti celebrations ensure the students involvement in Spiritual and Cultural activities.
- Student's presentation on assigned topics in the class helps them overcome stage fear.

3.6.3 *How does the institution solicit stakeholder perception on the overall performance and quality of the institution?*

The Institute receives rave reviews from the various stake holders for its contribution towards the promotion of holistic development of the learners.

- The Institute was voted as one of the best Arts Colleges in the country by the prestigious India Today group.
- The media also extend wide coverage to the events and programs organized by the Institute.
- Though the faculty of arts, of late, has been facing crippling constraints in terms of the strength of the students, the Institute attracts large number of students to its campus.
- The Institution is known for its stress on discipline, dress code, Morning Prayer and regular attendance.
- The success of the Placement Cell duly reflects the image of the Institute.
- The Department of Higher Education, Government of Gujarat, has declared the Institute as a Model Arts College to be emulated.
- The nearly cent percent results over the years are generally higher than the average University results at all levels and they reflect the high benchmark the Institution has set with regard to the quality of education .
- The Institute attracts quite a few foreign students to its campus and also sends its students under the Exchange Program to other countries.

3.6.4 How does the institution plan and organize its extension and

outreach programs? Providing the budgetary details for last four years, list the major extension and outreach programs and their impact on the overall development of students.

The Institute organizes a number of outreach programs. However, the NSS wing of the Institute has been at the forefront .The enthusiasm, energy and immense potential of the students is channelized into serving various causes under the NSS. The Institute prepares a comprehensive plan of activities to be carried out through the year by the Unit. Some of the highlights of this planning are as under:

- The profiling of the NSS is carried out by the coordinator of the Unit in the Induction meeting which usually takes place with the resumption of a new academic year.
- A date of registration is announced by the Unit office.
- An orientation program is organized for the registered students.
- A core committee is constituted by the Unit to carry out the various activities of the Unit.
- The coordinator of the Unit invites various NGOs which are engaged with social service sector to be a part of the NSS programs.
- A separate program schedule is prepared by the Unit.
- The coordinator of the Unit selects one village which is adopted for a week to carry out the rural awareness programs.
- To carry out its outreach programs, the NSS Unit is provided with the funds by the University .The budgetary details of this fund for the last four years are as under:

Sr. No.	Budget for Regular activities (on campus)	Budget for rural Camp activity	Total Budget	Year
1	Rs.45000	Rs.45000	Rs.90000	2010-11
2	Rs.45000	Rs.45000	Rs.90000	2011-12
3	Rs.45000	Rs.45000	Rs.90000	2012-13
4	Rs.45000	Rs.45000	Rs.90000	2013-14

The entire profile of the extension and outreach activities carried out in the preceding four years, is furnished in 3.6.1.

3.6.5 *How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?*

Since 1969, the NSS Unit of the Institute has remained extremely active and vibrant. It conducts various activities for the welfare of the society. Students are encouraged to participate in these activities. The Institute offers leave concessions to both the program coordinator and the participants. The faculty members are invited to be a part of these activities. Special travel arrangements for the faculty to attend the Rural Awareness Camp are made by the Unit.



The Institute has a vibrant NCC setup which carries out various activities for the promotion of National Integrity and Patriotism. The Unit is attached with the 1st Gujarat Battalion. It inculcates spirit of nationalism and discipline in the students through the Independence and the Republic Day celebrations .The cadet students also get an



opportunity to participate in various national camps including the RDC. The cadets who successfully complete their NCC training are awarded certificates by the Unit.

3.6.6 *Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?*

The Institute has not conducted any survey or research in this direction. However, the social extension work is carried out by the Institute through its NSS Unit and the CWDC.

3.6.7 *Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.*

The extension activities of the Institute provide a platform to the young talent to shape their personalities. They aim at shaping young boys and girls into remarkable individuals who can undertake their roles in society with responsibility and commitment. The academic learning experience is complemented by this participation. They learn / develop:

- To combine theoretical formalism with practical learning.
- The values like altruism, selfless service, charity and humanitarian attitude.
- To develop sense of sharing and caring.
- A sense of discipline.
- The spirit of patriotism and national integrity.
- About the ecology and environmental issues

By participating in the various extension activities, the students turn out to be socially responsible citizens. The Blood Donation Camps, Rural Awareness Camps, Cleanliness Drives and Charity Programs by the NSS Unit is a sight to behold.

3.6.8 *How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the*

institution that encourage community participation in its activities?

The various outreach activities and social engagement programs conducted by the Institute ensure optimal involvement of the society at large. They are aimed at the overall betterment and up-liftman of the community in general and the marginalized and the underprivileged in particular.

The NSS Unit, in coordination with Lions Club, Rotatry Club and various GOs and NGOs, leads from the front and selflessly contributes to the community development. Along with an expansive range of on campus activities, the Unit adopts a village every year and carries out reformative and welfare programs. The following table profiles the social engagement activities carried out by the NSS Unit of the Institute in the last four years:

Sr. No.	Activities	Place	Date
1	<p>The NSS Unit in collaboration with Manav Sadahna Gandhi Ashram carried out the following activities</p> <ul style="list-style-type: none"> • Scripting of graffitis and slogans on walls • Tree plantation on roadsides • Cleanliness campaign • Street plays on Mock Marriages, Miracles and Superstitions • De - addiction Drives 	Saras , Dist. Surat	22-11-2010 To 28-11-2010
2	<p>The NSS Unit in collaboration with Manav Sadahna Gandhi Ashram carried out the following activities</p> <ul style="list-style-type: none"> • Cleanliness Drive • Literacy Drive • Health Check Up Camp • Farmers and Women’s Meet • Yoga Training 	Bhandotra , Dist. Banaskatha	16-10-2011 to 22/10/2011 2011

3	<ul style="list-style-type: none"> • Anti-superstition drive • Adult Literacy Campaign • Awareness graffiti's and slogans • Health Checkup Camps • Animal Health Check Up Camps 	Amiyapur , Dist Gandhinagar	21-10-2013 to 27-10-2013
4	<p>The NSS Unit in collaboration with Manav Sadahna Gandhi Ashram , Enviornmental Organization , Sughad , Gandhinagar and Lions Club , Manav Mandir , Ahmedabad carried out the following activities</p> <ul style="list-style-type: none"> • Health Check Up Camp • Anti HIV / AIDS Rally • Tree Plantation Drives • Farce Marriage to highlight the Evils of Dowry • A village meeting on the place and position of women in the society 	Padhamli , Vijapur	23-02-2014 to 28-02-014

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The Institute informally collaborates with the various NGOs like The Manav Sadhana Gandhi Ashram, The Lions Club, and The Rotary Club to its outreach and extension activities. These details have been comprehensively elaborated in the preceding questions. There are also collaborative programs with the KCG and other Government agencies to carry out knowledge sharing programs.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

The Institute has not received any award in recent times for contribution to the community development, however, the NSS Unit of the Institute was conferred upon the Best Unit Award by the Government of Gujarat in 1997. The Institute receives letters of appreciation from the various Blood Banks, and NGOs from time to time.

3.7 Collaboration

3.7.1 *How does the institution collaborate and interact with research laboratories, Institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.*

The Institution does not have any collaboration with research laboratories and Institutes, however, it actively engages with the Forensic Science University, Gandhinagar to interact and gain forensic inputs for the students of Psychology.

3.7.2 *Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.*

The Institute does not have any collaborative arrangements or MoUs with any industry or corporate, however, it has established formal linkages with the two open universities - IGNOU and BAOU - of national repute:

- Its IGNOU (Indira Gandhi National Open University) Centre (0901), one of the largest study centers in Gujarat, caters to the academic needs of thousands of students through distance education mode. It offers a wide range of programs consisting of Certificate, Diploma, Bachelor and Masters Courses. Along with the faculty of L.D.Arts College, more than three hundred academic counselors from renowned academia such as IIM, PRL, ISRO, MICA, Gujarat Vidhyapeeth and Gujarat University are invited for counseling the students.
- Its BAOU (Dr. Babasaheb Ambedkar Open University) Centre (0101) is one of the largest study centers in entire Gujarat. Apart from the faculty members of the Institute, the Centre invites professors of eminence from Institutes like B.K. School Of Management, Rollaway Computer Centre, L.D. Engineering College and Gujarat Vidhyapeeth as counselors to conduct the various Certificate, Diploma, Bachelor and Masters Programs.

3.7.3 *Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.*

Since we are an Undergraduate Arts College, engaged with the programs

of Languages and Humanities, we find it very difficult to engage with the industry and corporate. However, the Institute tries to interact with Industry through its Placement Cell.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The Institute routinely invites eminent people from all walks of life to interact and motivate the students for their holistic development. It invited Mr. Cowlgie, the eminent bureaucrat of Government of Gujarat for the career counseling. It has organized the following conferences and seminars during the last four years:

Sr. No.	Department	Eminent Speaker	Topic/Theme	Workshop/Seminar	No. of Participants	Date
1.	Psychology	Dr. Rajendra Anand , CEO, Kanoria Center for Medical Education	Mental Illness	State Level	130	27/03/2010
2	Economics	Dr. Rohit Shukla Director, Sardar Patel Research Institute	Sustainable Development in Gujarat - Success or Failure	National Level	170	20-03-2010 to 21-03-2010
3	Sanskrit	Dr. J.M.Vyas Director General FSL, Gandhinagar	The Impact of Sanskrit on Great Indian Pioneers	National Level	150	10/08/2013 to 11/08/2013
4	History	Dr. Makrand Mehta Member, Indian History Congress, New Delhi	Importance of Study and Research in History - The Modern Perspective	National Level	130	24/08/2013 to 25/08/2013

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated.

The Institute has not established any linkages or collaborations with any Institute, Industry or Corporate. However, it carries out a series of activities which actually benefit to the society.

a) Curriculum development/enrichment :

The design and development of curriculum fall under the purview of the University, however, the various faculty members of the Institute in their capacity as members of Boards of Studies contribute in preparing the same.

b) Internship/ On-the-job training:

The Institute has not partnered with any Industry or Corporate, hence, it does not offer any Internship/on – the – job training to its students.

c) Summer placement:

The Institute organizes placement activities round the year as and when the companies approach it for their recruitment of human resources.

d) Faculty exchange and professional development:

Many faculty members work as visiting faculties in the Institutes of repute. In absence of formal MOUs, the Institute has not been able to implement faculty exchange program at any level.

e) Research:

The research activities are carried out at individual level in the Institute which has a significant pool of both the Research Guides and Scholars.

f) Consultancy:

The Institute does not carry out any formal consultancy services.

g) Extension:

In collaboration with the various NGOs and Government agencies, the NSS unit of the Institute organizes a series of extension activities throughout the year.

h) Publication:

The following table profiles the publication details of the last four years of the various faculty members:

Please refer the Table in 3.4.2

i) Student Placement:

The placement details of the last four years are given in the following table

Sr. No.	Name of the Company	No. of Students Selected	Year
1	Hitachi India Ltd.	12	2010 – 11
2	Amazing Solutions Private Ltd.	5	
3	HDFC Bank	20	
4	E – Spectrum Services	5	
5	HCL Info.	6	
6	Rising bucks Advisory	5	
7	Secure Tech-solution P. Ltd.	8	
8	Oman Consultants Service (P) Ltd.	4	2011-12
9	Future General India	8	
10	Motif intelligent Outsourcing	6	
11	Alakmalak Technologies P. Ltd	7	
12	Reliance HR Services P. Ltd	20	
13	Hitachi India Ltd.	15	2012-13
14	Eureka Forbes Ltd.	10	
15	Amazing Solutions Private Ltd.	5	
16	Crisil	8	
17	Hitachi India Ltd.	13	
18	Motif intelligent Outsourcing	5	
19	RED FM 93.5	8	
20	IBM	2	2013-14
21	Hitachi India Ltd.	18	
22	TV 9	2	

j) Twinning programs

Though the twinning programs could be very beneficial to the students, the Institute could not initiate the same. However, the students of the Institute can join any course or program offered by IGNOU and BAOU, the two open Universities.

k) Introduction of new courses

The Institute has not started any new course in the last four years.

l) Student exchange

Gujarat University has a student exchange program with a University in Japan. Mr. Chintan Pandya had visited Japan under this exchange program.

3.7.6 *Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.*

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The Institute does not have any formal collaborative linkages with any other Institute or Industry.

CRITERION – IV



INFRASTRUCTURE AND LEARNING RESOURCES

Criterion – IV

INFRASTRUCTURE AND LEARNING RESOURCES

4.1. Physical facilities

4.1.1. What is the policy of the institution for creation and enhancement of infrastructure that facilitates effective teaching and learning?

The Institute has good infrastructure available to facilitate teaching and learning. It has more than 30 classrooms, laboratories, a seminar hall, a spacious Library, big play grounds, separate parking facilities for staff and students, ladies room, water coolers etc. Separate offices are available for Sports, NCC, CWDC and NSS.

The Institute procures development grants from the UGC, Govt. of Gujarat and the Management. It has consistently upgraded its existing infrastructural facilities in the last four years.

Some of the upgraded infrastructure facilities are:

- Class rooms.
- Library
- Conference Room with audio visual facility and capacity of 236 people.
- English Language Lab / Digital Education Learning Lab (DELL) with 25 Computers.
- Two other Computer Laboratories with internet facility
- Data Entry Room with 3 Computers.
- RO Drinking water facility
- Hostel for Boys and Girls
- Ladies Room
- Staff Room
- Psychology Lab
- Geography Lab
- Administrative Office
- Spacious parking facility
- Spacious play grounds for various sports
- Gymkhana for indoor games

4.1.2. Detail the facilities available for

- a) Curricular and co-curricular activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces,*

laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

The College has good infrastructure that is suitable for both curricular and co-curricular activities. The details are as follows:

- 1) Classrooms – 31 in all; out of these 2 classrooms are fitted with audio visual facility.
- 2) Laboratories :-
 - a. Computer labs – 2
 - b. English Language Lab / DELL – 1
 - c. Geography Lab –1
 - d. Psychology Lab –1
- 3) Library
- 4) Conference Room
- 5) Administrative Block
- 6) Principal's Office
- 7) Staff Room
- 8) Ladies Room
- 9) Playground
- 10) Washrooms
- 11) Gymkhana
- 12) Outdoor benches and Canteen
- 13) Offices for Sports, NCC and NSS
- 14) Parking facility

1) Class Rooms:

The College has good infrastructure which includes airy classrooms, conference room, computer laboratories as well as laboratories for subjects like Psychology and Geography. There is proper arrangement of fans, lights, black boards as well as sitting facilities. We have spacious rooms with audio visual facility which is routinely used for workshops, presentation/seminars and discussions.

2) Technology and enabled learning space:

The Institute has 3 well equipped computer laboratories with internet connection. In all, there are 65 computers with internet facilities for students alone. These laboratories also have adequate software. There are 3 overhead projectors. Audio visual facilities are available in three different rooms.

3) Seminar Hall:

The Institute has a seminar hall equipped with audio-visual facilities with a seating arrangement for 236 people.

4) Laboratory:

We have three computer labs, Digital Education Learning Lab (DELL) and one lab each for Psychology and Geography.

5) Botanical garden:

We do not have a botanical garden. However our campus has some very rare trees and plants and the College takes ample care to maintain them. It is one of the greenest campuses in Ahmedabad.

6) Animal house:

The Institute teaches the subjects of Languages and Humanities and as such does not require any animal house on its campus.

7) Specified facilities and equipment for teaching learning and research:

The library with more than 84500 books is open on all days except Sundays and gazetted holidays for both students and faculty. Two rooms are equipped with computers and LCD projectors that may be used by faculty for teaching. There is a Digital Education and Learning Laboratory with 25 computers with internet facility.

b) Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

The College has excellent facilities for both indoor and outdoor games. Apart from two well-maintained grounds, we have a gymnasium with a capacity of 100 people. There are several rooms for co-curricular activities, and separate rooms for the Women's Cell, Placement Cell, NCC, NSS and Sports. The Institute has a separate ground for football, basketball, volleyball, cricket, a 200 meter track and necessary equipment for all field and track events. The College also has facilities for table tennis and badminton.

Room 35 is well equipped and has a capacity of 236 students. It has been upgraded under a special Grant (Jubilee Grant) of the UGC and is used for all major activities of the College.

The NCC has separate wings for girls and boys. All programs are coordinated by the NCC in charge. The NCC students take active participation in various camps organized by Indian Army, Navy and Air Force. Frequently the cadets are selected to participate in Republic Day Celebrations (RDC) in New Delhi.

The NSS Wing is extremely active and carries out large scale programs for blood donation, health, and hygiene and education awareness. Many of these programs are conducted in villages outside Ahmedabad.

Health and hygiene is routinely taken care of by the College. The Institute has a full time sweeper and gardener to take care of cleaning the campus and nurturing the greenery. There is a systematic disposal of wastes. Dustbins are kept at various places to manage the waste properly.

For public speaking, communication skills, the students are encouraged to participate in debates, declamations and extempore speech competitions at State and National level. Every student prepares and makes a presentation at the end of each semester.

4.1.3. How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed / augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any)

Optimal utilization of the available infrastructure is ensured by the College. We run 11 undergraduate degree programs and 3 post graduate programs and are also regional centers of universities like IGNOU and BAOU. Hence, the entire available infrastructure is fully utilized. The library is open to staff and students from 7.30 am to 4.00 pm in the evening. The gymnasium is used for indoor games as well as practices for various cultural events. The conference room is used for workshops, seminars, conferences and other functions.

The College building is used for SCOPE, IGNOU and BAOU exams. It is also used by various other bodies for conducting exams like CA, Bank, UPSC, GPSC etc. on Sundays and public holidays.

In the last four years the College has upgraded computers and other equipment. Room 35 which is used as a conference hall was renovated and upgraded under a special Grant (Jubilee Grant) of the UGC. A new classroom has been recently added. The Girls' Hostel has also added a new floor with grant received from the UGC under the 11th Plan. Some of the additions are as follows:

- The Institute has set up an English language lab with Government aid. It has 25 computers and is used for SCOPE exam and as a Digital Education Learning Laboratory (DELL).
- 27 new computers have been added to two other computer laboratories in the last four years.
- 65 computers for students have been equipped with internet facility.
- Audio visual facilities have been upgraded in Room 35 and Room 10.
- A new classroom has been added.
- The Ladies Room with attached washrooms was upgraded with grant from UGC under the 11th Plan.
- New washrooms for female faculty members were built in the main building.
- A new floor was added to the Girls' Hostel with UGC grant under the 11th Plan.
- The College plans to build a Fitness Centre with Sports and Science Backup. A proposal for this has already been sent to the UGC.

The following is the list of expenditure on infrastructure developed and augmented in the Institute in last four year.

Serial No.	Infrastructure Upgraded in the Year :	Amount Spent in Rs.
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1	2010 – 11	691209
2	2011 – 12	6113056
3	2012 – 13	814671
4	2013 – 14	4792988.80

Master Plan (Please Refer ANNEXURE-VI)

4.1.4. How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The College tries to make access to the Institute easy for the students with various physical disabilities. The ground floor of both the Institute and the hostel has a ramp for easier mobility. Separate cabins are provided during the exam for the students with physical disabilities.

4.1.5. Give details on the residential facility and the various provisions available within them:

- **Hostel Facility – Accommodation available**

Hostel facility is available for both boys and girls. The Boys' Hostel has two blocks K and M and has a capacity of 190 students. It has well furnished rooms with cupboards, mess with catering facilities and a healthy hygienic atmosphere. The hostel has 24 hour water supply and a water cooler. Similar facilities are available in the Girls' Hostel too.

- **Recreational facilities, gymnasium, yoga center, etc.**

The hostel is in close proximity of Gujarat University campus, so facilities available there are utilized by the students.

- **Computer facility including access to internet in hostel**

The hostel does not have provision for computer facility.

- **Facilities for medical emergencies.**

A first-aid kit is kept ready in the hostel. The Institute also utilizes the university health center facility which is within a kilometer. In the case of emergencies, the Institute uses the facilities of the doctors who are on the panel of AES.

- **Library facility in the hostels**

The hostel has a reading room with journals, magazines and daily newspapers. Moreover students utilize the Gujarat University central library which is very close to the hostel.

- **Internet and Wi-Fi facility**

The Institute does not provide Wi-Fi facility in the hostels.

- **Recreational facility – common room with audio-visual equipment**

Television is provided.

- **Available residential facility for the staff and occupancy**

Residential facility for staff within the premises of the hostel is not available.

- **Constant supply of safe drinking water**

The hostel has water supply is for 24 hours and RO facility.

- **Security**

24 hours security is provided is provided at the hostels.

4.1.6. *What are the provisions made available to students and staff in terms of health care on the campus and off the campus?*

The College organizes mandatory health checkups for students on an annual basis. The Gujarat University Health Centre is also and available to all the college students, teaching and non- teaching staff members. The college also maintains a first aid kit and a stock of basic medicines that is readily available for any kind of emergency.

4.1.7. *Give details of the common facilities available on the campus – spaces for special units like IQAC, Grievance Redressal Unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium etc.*

Sr. No.	Facilities	Location
---------	------------	----------

1.	IQAC (Internal Quality Assurance Cell)	The Principal heads the IQAC which has 4 other members.
2.	Grievance Redressal Unit	There is a common suggestion box in front of the Principal's office. The Principal checks the suggestion box periodically and takes necessary action for redressal of grievances.
3.	Women's Cell	There is a separate room allotted to the Women's Cell on the ground floor of the main College building.
4.	Counselling and Career Guidance	Students are counselled at the Placement Cell of the Institute. Guest lectures on career guidance and mock tests by experts are also conducted.
5.	Placement Unit	A committee headed by the Head of Computer Department looks after placement activity.
6.	Health Centre	The College does not have a health centre. It utilizes the University Health Centre facility which is nearby. A First-Aid kit is readily available in the Administrative Section of the College.
7.	Canteen	The Institute has a kiosk for the staff and students where tea, coffee, cold drinks and light refreshments are available. There are also other common canteens belonging to the sister Institutes available in close proximity of the campus.
8.	Recreational Spaces for Staff and Students	The gymnasium on the campus is available for indoor sports. The lush green campus of the Institute is an ideal place for various leisure activities.
9.	Safe drinking water	The College has an RO plant installed for providing safe drinking water. There is also provision of coolers to provide cold water.
10.	Auditorium	Room 35 has a seating capacity of 236 and is used as an auditorium. It has audio-visual facility and has recently been upgraded.

4.2 Library as a Learning Resource

4.2.1. Does the Library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student / user friendly?

Yes, the College has a Library Advisory Committee. It acts as a link between the library-users and the College Management. The Library Advisory Committee comprises of the following members:

- Dr. Mahipatsinh Chavda (Principal)
- Smt. Janisha Patel (Librarian)
- Prof. Bithika Pandya (Associate Professor)
- Prof. Vandana Maurya (Associate Professor)
- Shri. Nishith Shah (Accountant)

The Committee meets as and when required. The Library Advisory committee advises the library for the purchase of books, journals and the improvement of library services. Each department is allotted a specific amount of money every year to purchase books. The Head of the Department in consultation with the faculty members decides on the list of books to be purchased. Some of the important decisions taken by the committee in the last couple of years are:

- To assess the demand for new books put in by Faculty members and students, and make a list of those books/magazines/journals that are to be necessarily procured.
- To upgrade the quantity and quality of books in the Library.
- The Library has been renovated to become more spacious manner so as to accommodate more students.
- Problems faced by library users are discussed and solved.
- A display stand has been put up to display fresh arrivals.
- On the committee's advice the Committee, the Library is working on changing from manual to digital with SOUL software.
- The library hours have been extended on suggestion by the committee.

Major responsibilities of the committee are as follows:

1. The committee formulates development plans and recommends facilities for implementation.
2. The committee takes stock of existing titles from time to time and gives guidelines for the procurement of new books, and journals.
3. The committee ensures the optimal use of library facility by staff and students.
4. It ensures the availability of latest syllabi and question papers of past exams in the Library.
5. The library committee meets at regular intervals and discusses about the current titles, important journals and other reading materials to be added to the library.
6. Whenever the syllabi are changed, the Library Committee passes resolutions on adding new books and journals accordingly.

4.2.2. Provide details of the following:

Total area of the library (in Sq. Mts.):	2107.21
Total seating capacity:	80 students.
Working hours	8 am to 4 pm on all days except Sundays and holidays.
During Examination Days	8 am to 4 pm
During Vacation	8 am to 4 pm

- Layout of the Library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

Individual Reading Carrels	Yes
Lounge area for browsing and relaxed reading	Yes
IT zone for accessing e-resources	No

4.2.3. How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The Library ensures the purchase of books / journals / magazines etc. on the recommendations of the Library Advisory Committee and the Heads of the various departments. Each faculty member is encouraged to suggest the titles of book and journals to cater to recent development in the subject. The library procures these after cross checking the availability of these in the library. In case, copies are available but are not sufficient or not of the latest edition, procurement is done in consultation with the concerned department. Thereafter the recommended list of books is sanctioned by the Principal and then the order is placed by the librarian.

Amount spent on new books and journals in the last four years:

Academic Year	Particulars	No of Books	Amount in Rs.
2010-11	Text	121	15897
	Reference	97	44865
2011-12	Text	180	17553
	Reference	97	39475
2012-13	Text	77	19729
	Reference	13	9007
2013-14	Text	89	19541
	Reference	01	1756

Journals / Magazines

Academic Year	Particulars	No. of Books	Amount in Rs.
2010-11	Journals	2	9930
	Magazines	7	
2011-12	Journals	2	15671
	Magazines	12	
2012-13	Journals	1	7730
	Magazines	8	
2013-14	Journals	4	20485

	Magazines	18	
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The following table displays the purchase of books from various grants:

Year	UGC General Development Grant	UGC merged Grant	College Library Grant
2010-11	Books : 63 Cost in Rs. : 25005	Books : 34 Cost in Rs. : 19860	Books : 121 Cost in Rs.: 15879
2011-12	Books : 97 Cost in Rs. : 39475	–	Books : 180 Cost in Rs. :17553
2012-13	–	Books : 13 Cost in Rs. : 9007	Books : 76 Cost in Rs. : 19729
2013-14	Books : 01 Cost in Rs. : 1756	–	Books : 89 Cost in Rs.: 19541

4.2.4. Provide details of the following:

OPAC (Online Public Access Catalogue.)	SOUL software (the Library is recently moving from manual to digital)
Electronic Resource Management package for e-journals	Not available
Library Website	There is no separate Library Website.
In-house/remote access to e-publications	The faculty and students may use internet facility in the computer labs to access e-resources.
Library automation	The process for Library automation through SOUL Software has been recently started.
Total number of computers for public access	None

Total numbers of printers for public access	None
Internet band width/ speed	512 kbps
Institutional Repository	No such tool has been deployed.
Content management system for e-learning	No such tool has been deployed.
Participation in Resource sharing networks/consortia (like INFLIBNET)	No

4.2.5. Provide details on the following items: Persons per day:

Average number of walk-ins	50
Average number of books issued/ returned	30 books are issued on an average.
Ratio of library books to students enrolled	73 : 1
Average number of books added during last three years	152
Average number of login to OPAC	Nil
Average number of login to e-resources	Nil
Average number of e-resources downloaded/printed	Nil
Number of information literacy trainings organized	Nil
Details of “weeding out” of books and other materials	The Library Advisory Committee takes stock of books and old editions are sought to be replaced by new and updated editions. The Concerned departments are consulted and obsolete editions are weeded out.

**4.2.6. Give details of the specialized services provided by the Library
Provide details of the following:**

Manuscripts	Copies of Projects, Journals, Dissertation and Ph.D. thesis submitted by researchers are available.
Reference	Available on demand.
Reprography	Yes
Information deployment and notification	Yes
Download	Yes
Printing	Yes
Reading list / Bibliography compilation:	No
In-house/remote access to e-resources	Yes
User Orientation and awareness	Yes
Assistance in searching Databases	No
INFLIBNET/IUC facilities	SOUL software from INFLIBNET is being introduced in the Library.

4.2.7. Enumerate on the support provided by the Library staff to the students and teachers of the college.

The support provided by the Library staff to the students and teachers of the Institute is in the form of:

- Access to reference books and journals.
- Reading room for 80 students at a time.
- Separate study tables for the staff.
- Timely issue/return of books.
- Maintaining peaceful and academic environment.
- Subject wise catalogue is available.
- New books, journals, magazines are displayed on a separate display board near the entrance.
- Subject and GK oriented magazines; Employment News and newspapers are available to the students and faculty.
- Old question papers of internal tests and university exams in all the subjects are made available to the students.
- Copies of syllabi prescribed by the university, with question-wise division of marks etc. are also available to students for ready reference.
- The library staff keeps the faculty and the students updated regarding latest additions to the library.

- The new titles in Reference Books are displayed in a cupboard at the entrance of the Library.
- The Library Staff gives all possible help in locating the books.

4.2.8. *What are the special facilities offered by the library to the visually / physically challenged persons? Give details.*

The library does not have any special section with material for the visually challenged. For the physically challenged students, the library staff assists them in obtaining materials/ documents. They are also given priority while issuing books. The librarian and the supporting staff help in procuring books for such students. They are provided guidance about the use of library facilities. The books or reference material they need is supplied at them to their seat in the library.

4.2.9. *Does the Library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)*

Yes, the library gets the oral/informal feedback from its users in the form of complaints, suggestions and recommendations. The library committee analyses and submits the report to the Principal for the initiation of appropriate steps for improving the facilities in the library. Such constructive feedbacks make the library student/user friendly. The users of the library can also give their feedback in the suggestion outside the Principal's office

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of Computers with Configuration (provide actual number with exact configuration of each available system)

The College has around 77 computers for students and staff members. Details of configurations are attached.

(Please Refer ANNEXURE-VII)

- Computer-student ratio: **1:2.30**

- Stand-alone facility: **Number of computers having stand –alone facility is 9. All other computers have client server network.**
- LAN facility: **YES**
- Licensed software: **Yes**
- Number of nodes / computers with Internet facility:

Almost all computers have the internet facility.

- Any Other: **The DELL Computer lab for SCOPE examination is set up with 25 terminals.**

4.3.2. *Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?*

- There are 65 computers in three computer laboratories for the students. All the computers have internet facility and the faculty can make use of them too.
- There is one computer in the library with internet facility and SOUL software.
- There are five computers with the internet facility in the accounts office.
- The data entry office (room 20) has 3 computers.
- Room 35, which is the conference room and Room 10 have one computer each.
- Off campus facility - Not **applicable**

4.3.3. *What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?*

The College has developed 3 fully equipped computer labs in the past four years. It has upgraded its conference room with overhead projector and audio visual facilities. It has further plans to develop its digital capacity by adding many more computers. The College also has several CCTV cameras to provide enhanced security.

4.3.4. Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution. (Year wise for last four years)

Particulars (related to Computers)	2010-11	2011-12	2012-13	2013-14
Procurement Expenditure in Rs.	302350	61450	–	508500
Up gradation Expenditure in Rs.	23837	44245	24005	86628
Computer Lab Maintenance Expenditure in Rs.	104456	104176	147218	100808

4.3.5. How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching / learning materials by its staff and students?

Staff members of our Institute can make use of computer and internet facility for making teaching learning process interesting and interactive. The College has sufficient infrastructure i.e. computers, printers, scanners, OHP and LCD Projectors which the staff can utilize to prepare their course material or lectures They also prepare power point presentation for effective class room teaching. Room 35 and Room 10 are equipped for audio visual presentation. We also have BISAG lectures for students.

4.3.6. Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching – learning resources, independent learning, ICT enabled classrooms / learning spaces etc.) by the institution place the student at the center of teaching-learning process and render the role of a facilitator for the teacher.

Though the College does not have ICT enabled class rooms but the conference room and Room 10 have ICT facilities. These are used by the faculty for their regular lectures as well as for seminars and workshops. The computer laboratories possess 65 computers with internet facilities which are accessible to the students.

4.3.7. Does the Institution avail of the National Knowledge network connectivity directly or through the affiliating university? If so, what are the services availed of?

The College is not connected to the affiliating University through the National Knowledge network. It is connected through the normal means of e-mail.

4.4. Maintenance of Campus Facilities

4.4.1. *How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?*

The College has a dedicated team of workers and technicians to maintain the huge campus. We have a gardener, an electrician, Plumber, carpenter and technicians for the upkeep of different instruments. Our management deputed various technicians and workers for carrying out necessary repairs.

Building: The Ladies Room has recently been renovated. The Conference Hall with a seating capacity of 236 has been upgraded. A new classroom has also been added on the top floor. At places, the roof has been renovated with eco-friendly rooftop. All wash rooms used by students have been recently renovated. New washrooms for female faculty members have also been added in the main building. An entirely new floor for the women's hostel has been constructed under the 11th plan period of UGC.

Furniture: Whenever there is a requirement the repair work is done by the in-house carpenter on the campus. The new furniture, if required, is supplied by the management.

Computer: Our Institute possesses more than 75 computers. The maintenance contract is given to an external agency.

Equipment: The Institute has funds under Instrument Maintenance Facility Scheme of UGC. Contract on annual basis is given to an external agency for maintenance of equipment.

a) Assets Addition:

Assets Purchased (Amount in Rs.)

Assets	2010-11	2011-12	2012-13	2013-14
Building	69707	5085023	270833	766075.40

Furniture	11000	487870	–	678389
Equipment	51000	112410	176027	236750
Computers	302350	61450	–	508500
Other Assets	51100	84000	38410	–

b) Maintenance (Amount in Rs.)

Assets Maintenance and Extension (INR)	2010-11	2011-12	2012-13	2013-14
Renovation & Extension	46681	95847	62956	2344258.40
Ground Renovation Expenses.	–	11150	24686	24090
Gym Renovation Exp.	–	–	–	–
Computer Lab Renovation & Expansion	–	–	–	–
Computer Lab Maintenance	104456	104176	147218	100808
Other Renovation & Extension	31138	26885	70536	47490

4.4.2. What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The College has employees on permanent and contractual basis who maintain the infrastructure of the College. Technical assistants / helpers for upkeep, cleanliness and maintenance are also hired on need basis.

There are fulltime electricians, a gardener and other staff to look after campus maintenance. Any repair work or renovation is also carried out by the College on regular basis in a systematic way.

- The upkeep/maintenance of the computers/labs is a continual process.
- The librarian also keeps a check on the books issued, returned, damaged or to be weeded out.

- Plumbing, electrical fittings, repair of furniture, cleaning of water tanks is also carried out whenever required by maintenance department.
- Permanent staff is appointed for cleaning the College campus, the classrooms and the washrooms daily.

4.4.3. *How and with what frequency does the Institute take up calibration and other precision measures for the equipment / instruments?*

The Principal along with senior faculty members conducts an inspection of classrooms / lecture halls at the end of each semester. A data of necessary changes, repairs or installation of equipment is made and the same executed.

4.4.4. *What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?*

The College is particular and prompt for the upkeep, location and maintenance of sensitive equipment.

- Drinking water facility is made available to the students. Total cleanliness is maintained there. RO plants have been installed for pure drinking water. A cooler has also been installed so that in the summer season cold water is available to the staff and students.
- Both the RO plant and the cooler are serviced regularly.
- The over-head tank is cleaned regularly.
- All the computer labs have the provision of air-conditioners, which too are serviced regularly.
- The city enjoys very good electricity supply that is free from voltage fluctuations. The College has installed power saver switches, MCB, and other equipment in case there are fluctuations.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

College works hard to ensure a green campus and healthy environment. Every effort is made to upgrade infrastructure and learning resources from time to time.

CRITERION – V



STUDENT SUPPORT
AND PROGRESSION

CRITERION V

STUDENT SUPPORT AND PROGRESSION

5.1. Student Mentoring and Support

5.1.1. Does the institution publish its updated prospectus / handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The College publishes its updated Prospectus every year. It provides all kind of information to the students. It carries the vision and mission statements of the College, message from the Principal, details about different courses offered and rules and regulations of the College. The highlights of the academic calendar, facilities of library and faculty information are also to be found in the prospectus. The same information is available on our college website too.

The College also publishes a magazine titled 'Anjali' that gives an annual profile of the campus. It covers in detail various activities, participation and organizations of events as well as achievements of students and faculty.

5.1.2. Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The college is a grant-in-aid institution affiliated to the Gujarat University. The fees structure is decided by the University. In the state of Gujarat education for the girl child is highly subsidized so the fees are very nominal for girls. The state government grants scholarships to SC/ST/OBC. The College assists students in claiming and obtaining various scholarships in time. Students are also given assistance from the Principal's fund.

Total No. of Students availing financial support	2010-11	2011-12	2012-13	2013-14
SC	26	109	101	104
ST	47	24	69	25

OBC	170	207	134	125
EBC Free ship	01	-	-	-
Hostel Food Bill	-	33	42	29
Physically Challenged	02	02	02	02
Others	01	-	02	-
Total Amount (in Rs.)	1092500	1473524	806345	1792235

5.1.3. What percentage of students receives financial assistance from state government, central government and other national agencies?

The following table enumerates percentage of students receiving financial assistance from state and central government.

Agencies	2010-11	2011-12	2012-13	2013-14
State Govt.	SC : 2.43% ST : 4.46% OBC:16.53%	SC : 9.92% ST : 2.24% OBC: 19. 36%	SC : 9.88% ST : 6.62% OBC: 13. 34%	SC : 9.60% ST : 2.35% OBC: 11. 77%
	EBC Freeship:0.10%	Hostel Food Bill : 3.21%	Hostel Food Bill : 4.28%	Hostel Food Bill : 2.73%
	Physically Challenged :0.20%	Physically Challenged: 0.19%	Physically Challenged: 0.20%	Physically Challenged: 0.19%
Central Govt	-	-	-	-
Others	Lohana Parivar: 0.10%	-	Principal's Fund :0.20%	-

5.1.4. What are the specific support services / facilities available for Students from SC/ST, OBC and economically weaker sections As per the norms

of the state government, financial aid is given to SC / ST / OBC students and the economically backward students. Our Institute encourages SC/ST and OBC students to apply for the free-ships and scholarships by the government. The economically weaker students are also given assistance from the Principal's fund.

Students with physical disabilities:

Physically challenged students are given proper care at the time of admission as well as afterwards. The ground floor of the main building has ramp facility. Student volunteers also look after them. During the exams, separate seating arrangements are made for them, either in a separate classroom.

Overseas students

Overseas students have to get the admission through the Gujarat University. The university checks their eligibility and according to the guidelines and directions of the university, the college admits such students. We have several students from Afghanistan. The office staff and teachers are specially instructed to see that they study comfortably in our college. They were given priority in providing the hostel facility. They are accepted very well culturally and socially. The Principal and the Rector of the hostel as well as faculty members provide them any help they need.

Students to participate in various competitions / National and International. The College encourages students to participate in various types of competitions. All assistance required is provided to them. Coaching, equipment, space for practice, internet, faculty presence, transportation and proper guidance is provided to the students. They are further awarded certificates and shield for their excellent performance. This encourages them to participate in such competitions. The students routinely take part in all major competitions and shine in them.

Medical assistance to students: health center, health insurance etc.

- A first aid kit is readily available in the College. The university medical health center is near our campus, and our students can avail of its medical facilities. We regularly arrange compulsory medical checkups for all students. We also hold Thalassaemia checkup camps. The AES also has a panel of medical experts.

- All our students have been covered with an accident policy of Rs. 100000/- by the Gujarat government under the "Shahid Vir Kinariwala Vidhyarthi Suraxa Juth Vima Yojna" scheme

- **Organizing coaching classes for competitive exams**

Formal organization of coaching classes does not take place in the College. However, Faculty members of the College make all possible efforts to guide the students about the various competitive exams for higher studies as well as for employment purposes. The College arranges lectures by experts for career counselling. We inform the students about the opportunities in their respective subject after graduation. We also encourage them for NET/ SLET, UPSC / GPSC Examinations.

- **Skill development (spoken English, computer literacy, etc.)**

We have a well-developed English Language Laboratory / DELL with Internet facility and it is available to all students. We also inspire them to participate in SCOPE examination organized by Gujarat Government to enhance proficiency in English language. We offer Foundation and Soft Skill course in the English Language and Computer Training.

- **Support for “slow learners”**

Slow learners are identified by the Faculty at the beginning of the academic session itself. Revision classes are held which further give an opportunity to the slow learners to grasp the aspects of the curriculum properly. Internal exams, presentations and interactive sessions are held keeping in them in mind.

- **Exposures of students to other institution of higher learning / corporate / business house etc.**

The College regularly invites luminaries from academia, civil services and corporate houses to give informative lectures and guidance to the students. We encourage our students to take part in state/national level seminars/conferences organized by other institutions of higher learning. This gives them adequate exposure. Our Alumni who are placed in good positions in different industries are also a source of guidance. Every year reputed companies visit our campus and conduct interviews.

- **Publication of student magazines**

The College publishes its annual magazine 'Anjali'. It showcases the creativity of the students in terms of writing skills, drawing, sketching, etc. The achievements of the students in both academic and extracurricular fields are highlighted. Anjali reflects the panorama of college life.

5.1.5. Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The College arranges lectures / seminars to facilitate entrepreneurial skills, leadership qualities. Important entrepreneurs are invited to give students an insight into starting and managing their own business. This gives them vital exposure about planning, organizing, marketing, attaining quality standards and such other vital issue. Students from this college have successfully established their own business in Ahmedabad.

5.1.6. Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

The College has special policy to promote participation of students in extracurricular and co-curricular activities. Students participating in various activities like sports, games, quiz competition, cultural activities, etc. get special attendance. The students winning in such competitions are honored and given medals and certificates during the Annual Day function. Not only this, their names are also mentioned in the reports published in the College magazine.

- **Additional academic support, flexibility in examinations**

We give special attendance to students participating in such activities. Flexibility is also given to them with regard to dates of submission of their assignments and presentations. Special sessions are organized to provide academic support to such students when they have missed some classes due to participation in events.

- **Special dietary requirements, sports uniforms and materials**

Our students are doing very well at sports also and we take special care of their diet, and nourishment. We give them apt uniforms and also provide them with good quality sports materials which encourages them to work harder. The students participating in various sports are

provided with required sports kit. At the Annual Day celebration, the best athletes are given special track suits, shoes, etc. as prizes.

- **Any other**

The College always tries to encourage students to participate in various extracurricular activities by ensuring consistent encouragement and motivation. The students who participate in extracurricular activities are provided with extra classes to compensate for their loss in studies.

The College promotes extra-curricular activities like sports, games, debates and fine arts and students are encouraged to participate in different events. We receive a grant of Rs. 60,000 per year from KCG, Govt. of Gujarat, to promote such activities. In sports, there is a provision for both indoor and outdoor games. The College has huge sports ground where a number of sports events are organized. It also has a gymkhana which is used extensively used by the students. A number of exciting cultural activities like dance, drama, music and literary activities and competition are arranged by our College on a regular basis. The Cultural Festival draws a pool of talent and receives huge participation from the students. The students also participate in various University level competitions and win laurels for the college.

5.1.7. Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central / State Services, Defence, Civil Services, etc.

The Institute motivates and assists the students for appearing in competitive exams. It ensures that the students are constantly updated on information about competitive exams, and therefore, it regularly invites the various subject experts to counsel the aspirants. Schedules and notifications of such exams are displayed on the notice board from time to time.

- The college library is well equipped with adequate learning resources on competitive exams.
- It organizes Mock Tests, Group Discussions and Presentations to orient the students for various competitive examinations.

- It provides guidance to the students about opportunities in their respective subjects after their graduation. It also encourages them to appear for NET/SLET/ UPSC/GPSC and other exams.

5.1.8. What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)?

Special counselling is given to the students at the time of admission to the College. They are asked about their area of interest and are advised accordingly. The faculty members provide guidance about selection of subjects keeping in mind the student's interest, aptitude and past performance. During their stay at the College, the students are constantly guided and supported by the Principal, faculty members and the administrative staff. All teachers provide academic counselling, as well as personal counselling from time to time.

Academic and Career Counselling:

The students at the time of admission are helped by our faculty by briefing them about the various opportunities and scopes in the industry, civil services, academic career, research career etc. They are given right kind of counselling which helps them to not only to select their courses but also to shape their career. During the term, various lectures are organized for career counselling. We arrange campus interview for jobs.

- The College organizes expert guest lecture sessions to educate the students on how to face the interviews.
- Career Guidance and Personality Development seminars are organized.
- Mock Tests are held to orient the students towards competitive exams.
- MCQ book with solution for various subjects are available in the library.
- Career opportunities and possible avenues for higher studies as well as professional training are explored.

Personal and psycho-social counselling:

Our faculty members maintain good rapport with the students. They are very supportive in guiding students who may be facing problems. Students are encouraged to share their problems. They discuss and obtain guidance in matters pertaining to career choices, personal adjustments, financial constraints, family pressures, problems of

adjustment with classmates and various other such issues. Lectures on Personality Development are also arranged regularly in the College. During the mandatory Semester end presentations, the students are encouraged so as to overcome their fear of public speaking.

5.1.9. Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programs).

Yes, the Institution has a structured mechanism for career guidance unit in the form of the Placement Cell. It was constituted on the recommendation of the NAAC Peer Team. The Placement Cell has the following members:

- Prof. J.M Solanki (Associate Professor)
- Shri Pradip Chokshi (Computer Programmer)
- Shri G.K.Chaudhary (Office Superintendent)

The Placement Cell keeps the students well informed about various job openings. Guidance is provided to the students and experts in the field of career counselling are invited to provide guidelines to aspiring job seekers. Required information is displayed on notice boards and the students are informed about the available employment opportunities and entrance tests published in the newspapers, magazines and journals

The following is the list of campus recruitment arranged by the Placement Cell of our College in the last four years:

Sr. No.	Name of the Company	No. of Students Selected	Year
1	Hitachi India Ltd.	12	2010 – 11
2	Amazing Solutions Private Ltd.	5	
3	HDFC Bank	20	
4	E – Spectrum Services	5	
5	HCL Info.	6	
6	Rising bucks Advisory	5	
7	Secure Tech-solution P. Ltd.	8	
8	Oman Consultants Service (P) Ltd.	4	2011-12
9	Future General India	8	
10	Motif intelligent Outsourcing	6	
11	Alakmalak Technologies P. Ltd	7	

12	Reliance HR Services P. Ltd	20	2012-13
13	Hitachi India Ltd.	15	
14	Eureka Forbes Ltd.	10	
15	Amazing Solutions Private Ltd.	5	
16	Crisil	8	
17	Hitachi India Ltd.	13	
18	Motif intelligent Outsourcing	5	
19	RED FM 93.5	8	
20	IBM	2	
21	Hitachi India Ltd.	18	
22	TV 9	2	

5.1.10. Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

- The Institute has an active grievance redressal cell which is headed by the Principal. The cell addresses the grievances of students and gives a hearing to the disputes of the students. Taking senior faculty members into confidence, the Principal arrives at a decision by consensus and mutual agreement.
- There is a separate women's cell (CWDC) which strives for better working condition for girl students and female employees of the college. The Women's Cell gives counselling to the female students and also works for sensitizing the men towards women's issues. Legal experts have been invited to make the students aware of various provisions of law. The girl students were also given training on use of 1091 which is a women's emergency helpline by Gujarat Police.
- There is also a suggestion box stationed near the Principal's office for grievances
- This cell has not received any complaints till date.

5.1.11. What are the institutional provisions for resolving issues pertaining to sexual harassment?

The CWDC (Collegiate Women's Development Cell) has been formed in the College as per the Supreme Court guidelines and directive issued by Gujarat University. Its formation is as follows:

- Principal Dr. M.D. Chavda (Chairperson)
- Dr. Pushpa Bisht (Convenor)
- Prof. Bithika Pandya (Faculty Representative)
- Shri. Nishith Shah (Adm. Staff)
- Ms. Shefali Jeph (Student Representative)

In case of any such complaint, the students can directly approach the CWDC. The Management and the Principal are always vigilant and an all-out effort is made to ensure a safe and healthy environment in the campus. To strengthen the vigilance, the Institute has installed CCTV cameras along with round-the-clock security. The CWDC also arranges lectures, workshops and educates women on the campus about their rights and the use of emergency helplines like 1091.

So far, no cases of sexual harassment or eve teasing have been reported on the campus.

5.1.12. Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

As per the guidelines of the UGC, the Institute has formed an Anti – Ragging Committee, headed by the Principal. The committee ensures a total ban on ragging and works towards creating a friendly environment in the campus for the new students. At the beginning of every academic year, the Institute invites experts to apprise the students about anti-ragging legal provisions.

In the last four years, no incidents of ragging have been reported in the Institute.

The members of the Anti – Ragging Committee for the year 2014 – 2015 are as follows:

- Principal Dr. M.D Chavda (Chairperson)
- Mamlatdar (Ahmedabad)
- Senior Police Inspector (Gujarat Univ. Police Station)
- Prof. N.P. Verma (Faculty)
- Shri Narendrasinh Jadav (TV9 channel)
- Shri Rambhai Sindhav (A.I.R.D. Trust (NGO))
- Shri G.K. Chaudhary (Sr. Clerk)
- Dr. Anant Vasani (Parent)
- Paresh Patel (Student TYBA)
- Vaibhav Vasani (Student FYBA)

5.1.13. Enumerate the welfare schemes made available to students by the institution?

There are various welfare schemes available for the benefit of the students on an annual basis. They mainly include financial support from the State Government and the Principal's Fund.

Currently there are following welfare schemes for the students:

- Health Welfare – under this scheme there is compulsory health checkup of the first year students. All students also have access to the University Health Centre.
- Fee waiver for economically needy students.
- Library fund.
- State Government insurance cover for all college students – under this, students are compensated in the case of fatal injury & death.
- Different types of Government schemes for SC/ST & OBC students.
- Government scholarship for differently abled students.
- Monetary awards for academic excellence are also announced on Annual Day.

Following is the list of various scholarship for the year 2013-14:

Scholarship Received By :	No	Amount (in Rs.)
SC	104	600530
ST	25	237300
OBC	125	946905
Physically Challenged	02	7500

The following is a list of endowment scholarships sponsored by various donors:

- 1 Shri Naishvdhubhai V. Majmudar Fund
- 2 Shri Ramarav C. Kake P. Fund
- 3 Shri J.C.Swaminarayan P. Fund
- 4 L.D.M.G.Science Inst. Sch.P.Fund

- 5 Ajit Bhagat Economics P. Fund
- 6 Girdharilal Uttamrai Sch. P. Fund
- 7 Shri Amulakhrai & Bal Krishna P. Fund
- 8 Gujarat Maths Conference P. Fund
- 9 Jayendra Hiralal Kharawala P. Fund
- 10 A.G. Bhatt Sanskrit Gold Medal
- 11 Golden Jubilee Merit Scholarship P. Fund
- 12 Suvarna Jayanti Ramat Gamat Fund
- 13 Dr. V.K.R.Rao Scholarship Fund
- 14 Smt. Shardaben Kharawala G.M.P. Fund
- 15 Smt. Sarmishtaben N. Parikh P. Fund
- 16 Kantilal P. Munshaw Pr.i Fund
- 17 Shri Girdharilal Uttamrav Kale Pri. Fund
- 18 C.C.Gandhi Sch. Pri. Fund
- 19 Vimlaben C. Gandhi Sch. Pri. Fund
- 20 Smt. Jayaben Shivprasad Dave Sch. P. Fund

5.1.14. Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Yes, as per the recommendations of the NAAC Peer Team the Institute registered its Alumni Association in the year 2006.

The current office bearers of the Alumni Association are:

- Prof. Gajendra Panda (Associate Professor)
- Prof. S.N. Patel (Associate Professor)
- Prof. K.J. Patel (Associate Professor)
- Prof. Rupal Pauwar (Assistant Professor)
- Prof. R.C. Trivedi (Assistant Professor)

During the Alumni Association Meetings, the interaction of the current students with the ex-students is encouraged. The Institute seeks feedback from its Graduates for improvement of academic training as well as infrastructure through the informal interactions at College Functions. They share their memories with the current students and this inculcates a respect in their minds for the Faculty and the discipline of the College. The views of the Alumni are sought to bring improvement in the teaching of the curriculum.

The Alumni association works with the following objectives:

- To provide a forum to establish a link between the Alumni, staff and students of the College.
- To participate in activities that would contribute to the general development of the College.
- To promote facility of a 'Book Bank' ' to help those students who are in need.
- To provide a platform for organization of programs on personality development, interview techniques, leadership development, career opportunities and overall development of students and society in general.

5.2. Student Progression

5.2.1. *Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.*

Many students of this Institute pursue further studies which include Post graduation as well as professional courses. Every year, some of our students get placement through campus interviews. However, the College does not have adequate data on such progression.

5.2.2. *Provide details of the program wise pass percentage and completion rate for the last four years (cohort wise / batch wise as stipulated by the university). Furnish program wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city / district.*

Year	Name of Course/ Program	Applications Received	Selected	Enrolled		Pass Percentage
				M	F	
2010-11	F. Y. B. A	1055	478	180	175	97.00
	S. Y. B. A	274	253	89	164	97.56
	T. Y. B. A	244	231	83	148	99.05
	M. A. I	877	327	48	183	--
	M. A. II	285	272	55	217	--
2011-12	F. Y. B. A	1114	478	170	187	81.14
	S. Y. B. A	303	280	132	148	97.68

	T. Y. B. A	247	244	81	163	99.59
	M. A. I	551	235	40	137	--
	M. A. II	176	154	23	131	--
2012-13	F. Y. B. A	740	451	184	164	67.88
	S. Y. B. A	314	291	139	152	74.54
	T. Y. B. A	269	257	115	142	88.01
	M. A. I	431	220	33	145	--
	M. A. II	178	167	36	131	--
2013-14	F. Y. B. A	658	533	195	185	66.96
	S. Y. B. A	315	281	141	140	81.11
	T. Y. B. A	285	276	126	150	98.05
	M. A. I	426	236	44	131	--
	M. A. II	175	174	32	142	--

5.2.3. How does the institution facilitate student progression to higher level of education and / or towards employment?

As far as progression to higher education is concerned, most of the interested students are aware of various courses offered by Gujarat University and universities outside Gujarat. Entry into most of the post graduate courses in Gujarat University is on merit basis Faculty members of different subjects guide students in preparing for entrance exams to other universities also. We have students entering Delhi University, JNU, MSU and other premier Universities in India. For students applying to universities abroad, the College gives whatever help is required in timely preparation of transcripts, letters of recommendation etc. The College also organizes some seminars, workshops and expert lectures from academic field and industries to sensitize students towards higher studies and good courses available.

The Placement Cell of the College organizes campus interviews for the job placements .The Institute has been successful in attracting companies like Hitachi, HDFC Bank, Reliance, Motif, Times of India among others. We also arrange lectures on interview techniques and communication skills to prepare students to face interviews. News about admissions, job placement and other training programs are displayed on the notice board from time to time.

5.2.4. Enumerate the special support provided to students who are at risk of failure and drop out.

The College has adopted various methods to support the weak students. There are special remedial classes for those students who are poor at academics. The subject teachers spot out those students who are not at par with other students in a particular subject. They are given extra coaching. Personal attention is given to these students. They are encouraged to bring out their problems and doubts in these classes.

Every effort is made to see that no student drops out of the studies due to financial constraints. The Principal's fund is used to help such students.

5.3. Student Participation and Activities

5.3.1. List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The College has a wide range of extra-curricular activities for the students. They not only participate in various sports activities but also in cultural activities like folk and classical dance, singing, rangoli and debating competitions like extempore, group discussions etc.

Here is an exhaustive list and calendar of cultural and sports events.

Sports:

Year 2010-11								
Name of Tournament		Inter college		Inter Zonal		Inter University		Total
No.	Game	Male	Female	Male	Female	Male	Female	
1	Athletics	8	5	02	-	02	-	17
2	Badminton	2	4	-	01	-	01	08
3	Basketball	8	-	-	-	-	-	08
4	Chess	2	-	-	-	-	-	02
5	Cricket	16	01	-	01	-	01	19
6	Weight Lifting	01	-	01	-	-	-	02
7	Kho-Kho	12	12	01	01	01	01	28
8	Swimming	04	-	-	-	-	-	04
9	Table Tennis	02	02	-	-	-	-	04
10	Volleyball	09	07	-	03	-	01	20

11	Handball	10	08	-	02	-	02	22
12	Cross Country Race	02	-	-	-	-	-	02
13	Boxing	02	-	01	-	-	-	03
14	Kabaddi	10	-	04	-	01	-	15
	Total	86	39	09	08	04	05	154

Year 2011-12								
Name of Tournament		Inter college		Inter Zonal		Inter University		Total
No.	Game	Male	Female	Male	Female	Male	Female	
1	Athletics	09	05	-	01	-	-	15
2	Badminton	02	02	-	01	-	01	06
3	Wrestling	02	-	-	-	-	-	02
4	Chess	02	-	-	-	-	-	02
5	Cricket	16	-	-	01	-	01	18
6	Weight Lifting	04	-	02	-	-	-	06
7	Kho-Kho	11	10	-	-	-	-	21
8	Cross Country	02	01	-	-	-	-	03
9	Table Tennis	03	02	-	-	-	-	05
10	Volleyball	11	08	-	-	-	-	19
11	Handball	12	-	-	-	-	-	12
12	Kabaddi	11	-	-	-	-	-	11
13	Tennis	01	-	-	-	-	-	01
14	Boxing	04	-	02	-	01	-	07
15	Power Lifting	01	-	01	-	-	-	02
	Total	91	28	05	03	01	02	130

Year 2012-13								
Name of Tournament		Inter college		Inter Zonal		Inter University		Total
No.	Game	Male	Female	Male	Female	Male	Female	
1	Athletics	10	02	-	01	-	-	13

2	Badminton	02	02	-	01	-	-	05
3	Handball	12	-	02	-	01	-	15
4	Chess	02	-	-	-	-	-	02
5	Cricket	16	-	-	-	-	-	16
6	Wrestling	04	-	01	-	-	-	05
7	Kho-Kho	12	-	-	-	-	-	12
8	Swimming	03	01	-	-	-	-	04
9	Table Tennis	04	01	-	-	-	-	05
10	Volleyball	12	10	-	01	-	-	23
11	Football	16	-	-	-	-	-	16
12	Cross Country	09	01	-	-	-	-	10
13	Kabaddi	11	-	-	-	-	-	11
14	Boxing	12	-	04	-	04	-	20
15	Weight Lifting	06	-	-	-	-	-	06
16	Judo	04	01	-	01	-	-	06
17	Best Physique	01	-	-	-	01	-	02
	Total	136	18	07	04	06	-	171

Year 2013-14								
Name of Tournament		Inter college		Inter Zonal		Inter University		Total
No.	Game	Male	Female	Male	Female	Male	Female	
1	Athletics	10	04	01	-	-	-	15
2	Badminton	03	02	-	-	-	-	05
3	Boxing	10	-	06	-	04	-	20
4	Chess	02	-	-	-	-	-	02
5	Cricket	15	-	-	-	-	-	15
6	Judo	02	-	02	-	-	-	04
7	Kabaddi	09	-	04	-	03	-	16
8	Weight Lifting	01	-	01	-	-	-	02
9	Table Tennis	03	-	-	-	-	-	03
10	Volleyball	12	07	-	-	-	-	19
11	Football	16	-	01	-	01	-	18

12	Cross Country	09	-	-	-	-	-	09
13	Wrestling	04	-	01	-	-	-	05
14	Handball	10	10	02	02	02	02	28
15	Power Lifting	01	-	01	-	-	-	02
16	Best Physique	01	-	01	-	-	-	02
	Total	108	23	20	02	10	02	165

Table of participation in Cultural Events

Activity	Event	Year			
		2010-11	2011-12	2012-13	2013-14
Youth Festival (Aug.-Sep.)	Dance- Classical Dance	-	-	1	1
	Folk Dance	-	-		
	Music- Classical Vocal	1	1	1	1
	Light Vocal(solo)	1	1	1	1
	Group Song(Indian)	-	-	-	-
	Western Vocal (solo)	1	1	1	1
	Western Group Song	1	1	1	1
	Literary-Quiz	1	1	1	1
	Elocution	1	1	1	1
	Debate	1	1	1	1
	Extempore	1	1	1	1
	Poetry Recitation	1	1	1	1
	Poetry completion	1	1	1	1
	Theatre-Mono Acting	-	1	1	-
	Skits	-	-	1	-
	Mimicry	-	-	1	-
	Fine Arts- Collage	1	1	1	1
	On The Spot Painting	1	1	1	1
	Poster Making	1	1	1	1
	Cartooning	1	1	1	1
Clay Modelling	1	1	1	1	
Spot Photography	-	-	1	1	
Rangoli	1	1	1	1	

Activity	Event	Year			
		2010-11	2011-12	2012-13	2013-14

	Dance- Classical Dance	1	-	-	-
	Garba	-	1	-	-
	Music- Classical Vocal	1	-	-	1
Talent	Solo Song	1	1	1	1
	Duet song	-	-	1	-
	Western Vocal (solo)	1	1	1	1
	Western Group Song	1	1	1	1
	Lokgeet	-	1	-	-
	Literary-Quiz	1	1	1	1
	Elocution	1	1	1	1
	Debate	1	1	1	1
	Extempore	1	1	1	1
	Poetry Recitation	1	1	1	1
	Poetry completion	1	1	1	1
	Essay Writing	1	1	1	1
	Theatre- Mono Acting	1	1	1	-
	Mime	1	-	-	-
	Skits	1	-	1	-
	Mimicry	-	-	1	-
	Fine Arts- Collage	1	1	1	1
	On The Spot Painting	1	1	1	1
	Poster Making	1	1	1	1
	Cartooning	1	-	-	1
	Clay Modelling	1	1	1	
	Spot Photography	-	-	1	1
	Rangoli	1	1	1	1
	Mehandi	1	1	1	1
	Saptadhara	7	7	7	7

5.3.2. Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / State / National / International, etc. for the previous four years.

Year	Events	Levels			
		Univ ersity	State	National	International
2010-11	Western Vocal	1	-	-	-
	Classical Vocal	1	-	-	-
	Quiz	1	-	-	-

	Rangoli	1	-	-	-
	Clay Modelling	1	-	-	-
	Poster Making	1	-	-	-
2011-12	Light Vocal (solo)	1	-	-	-
	Classical Vocal	1	-	-	-
	Western solo	1	-	-	-
	Clay Modelling	1	-	-	-
	Elocution	1	-	-	-
	Classical Dance	1	-	-	-
	Rangoli	1	-	-	-
	Quiz	1	-	-	-
	Essay Writing	1	-	-	-
	Debate	1	-	-	-
2012-13	Poster making	1	-	-	-
	Quiz	1	-	-	-
	Classical Vocal	1	-	-	-
	Western Vocal	1	-	-	-
	Western Group	1	-	-	-
	Essay Writing	1	-	-	-
2013-14	Poetry recitation	2	-	-	-
	Light Vocal	1	-	-	-
	Western Vocal	1	-	-	-
	Western Group	1	-	-	-
	Poetry completion	1	-	-	-
	Elocution	1	-	-	-
	Essay Writing	1	-	-	-
	Group Discussion	1	-	-	-
Quiz	1	-	-	-	

5.3.3. How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

Every year the College obtains formal feedback from a large number of students. This feedback is used to improve teaching-learning process. The feedback form is as suggested in the NAAC Manual. The collected forms are then statistically analyzed and the results are obtained. Feedback is obtained on all faculty members including the ad-hoc appointees as well as the courses. The students are not required to write their names or roll numbers in the feedback form. They just have to give the details about the year and the program they are enrolled in. Feedback thus obtained has been used to improve quality in classroom teaching and related activities. Through its Placement Cell too, the College keeps

in touch with various demands of the industry. Once the campus interviews are through, feedback is sought on the performance of the students. Such interactions with prospective employers help us improve the quality of various program and courses. The feedbacks received from the past students of the College go a long way in streamlining the different academic and extra-curricular activities on the campus.

5.3.4. *How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications / materials brought out by the students during the previous four academic sessions.*

The college Magazine ‘Anjali’ is a much sought after annual activity which creates much enthusiasm among the students. The magazine receives many articles ranging from literature to poems and anecdotes from the students. Photographs of various events and achievements are also included in the magazine. The magazine also highlights the year round activities conducted during the academic year and their reports. It gives important coverage to achievers in academics, cultural activities and sports. Sketches and paintings by students are also included in Anjali.

The students from the various departments also collect articles and art work and put them on display on the notice boards. They write articles on various current topics and these are put on the notice boards.

5.3.5. *Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.*

The Institute has a formally structured Students’ Council.

As per the instructions of Gujarat University, the College does not hold the election of the students’ council and it is constituted purely on merit basis. The academically brighter students of the College take the leadership and assume responsibility for different activities and events organized on the campus. There is also a provision for co-opting students who are active in sports and cultural activities. The membership of students’ council is a prestigious spot and the members of the council create an atmosphere of harmony and co-ordination in the day to day functions of the College. The fund for the Students’ Council is raised from the fees collected by the College. The Council regularly coordinates with the Principal and the various committee in-charge to carryout different curricular and co-curricular activities such as Annual Cultural Festival, Youth Festival and other extension activities.

5.3.6. Give details of various academic and administrative bodies that have student representatives on them.

1) CWDC:

The members of the CWDC are as follows:

- Principal Dr. M.D. Chavda (Chairperson)
- Dr. Pushpa Bisht (Convenor)
- Prof. Bithika Pandya (Faculty Representative)
- Shri. Nishith Shah (Adm. Staff)
- Ms. Shefali Jeph (Student Representative)

2) Anti-Ragging Cell:

The members of the Anti – Ragging Committee for the year 2014 – 2015 are as follows:

- Principal Dr. M.D Chavda (Chairperson)
- Mamlatdar (Ahmedabad)
- Senior Police Inspector (Gujarat Univ. Police Station)
- Prof. N.P. Verma (Faculty)
- Shri Narendrasinh Jadav (TV9 channel)
- Shri Rambhai Sindhav (A.I.R.D. Trust (NGO))
- Shri G.K. Chaudhary (Sr. Clerk)
- Dr. Anant Vasani (Parent)
- Paresh Patel (Student TYBA)
- Vaibhav Vasani (Student FYBA)

3) Students' Representative Council (SRC)

Apart from this, every batch / section has a Class Representative. Both NCC and NSS have profuse number of student members.

Sr. No.	Name of the Post	Name of Student	Class	Sub.
1	Ladies Representative	Parmar Twinkal M.	TY	Eng.
2	General Secretary	Rathod Aarti V.	TY	Eng.
3	Cultural Secretary	Patel Paresh H.	SY	Soc.
4	Gymkhana Gen. Sec.	Patoliya Mittal M.	SY	Eng.

5	Debate Secretary	Ahral Pratik M.	FY	Eng.
Class representatives				
1	Class representative	Parmar Twinkal M.	TY	Eng.
2		Bhikhadiya Fenil R.	TY	Eco.
3		Patoliya Mittal M.	SY	Eng.
4		Gajjar Meghna A.	SY	Psy.
5		Patel Paresh H.	SY	Soc.
6		Maldhari Purva M.	FY	Psy.
7		Mohamad Hashim S.	FY	Pol.
8		Ahral Pratik M.	FY	Eng.
9		Savak Ruta U.	FY	Pol.

5.3.7. How does the institution network and collaborate with the Alumni and former faculty of the institution.

The College has created a vibrant network of the past and present students. The Alumni Association is very active. It is kept in touch with the latest developments on the campus. There is a comprehensive record in the College of all retired professors as well as administrative staff. The Institute often uses their expertise in the interests of students. Former faculty members visit the Institute on regular basis to deliver lectures. Various functions are organized in the College in which both the alumni and former faculty members are invited.

Any other relevant information regarding Student Support and Progression which the college would like to include:

L.D.ARTS College, one of the oldest and most respected Institutes of Gujarat, provides immense opportunity to the students for their all-round development and progress. Many students who graduated from this Institute hold key positions in various institutes and organizations.

CRITERION – VI



GOVERNANCE,
LEADERSHIP AND
MANAGEMENT

Criterion VI

6.1 Institutional Vision and Leadership:

6.1.1 *State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future etc.*

Mission:

L. D. Arts College aims at imparting excellent education in the field of Arts. It also aims at instilling strong moral values in the students so that they become enlightened individuals in their own right and lend their services to human society.

Vision:

L. D. Arts College has a specific vision as an Institute to inculcate academic, social and moral values in the students. The specific goals of the Institute are:

- (a) Development of All- Round Personality
- (b) Character Building
- (C) Service to Society
- (d) Humanitarian Orientation
- (e) Self Reliance.

To achieve the first goal, we encourage the students to join NSS, NCC, Sports and Cultural activities organized by the college. Character building is initiated in the Institute through emphasis on regular attendance, discipline and punctuality. The NSS unit of the Institute provides service to society through programs of rural development, blood donation camps and adult education. Students are encouraged to participate in social services through the NSS Unit and they are further motivated by organizing events which promote a green environment. Self-reliance is encouraged through class room discussions. The Students' Union is a step in the direction of the developing self- reliance.

6.1.2 *What is the role of top management, Principal and faculty in the design and implementation of its quality policy and plans?*

L. D. Arts College is run by the Ahmedabad Education Society which has been making pioneering efforts to promote academic excellence since its inception in 1937.

The Principal co-ordinates with the representatives of the Management through periodic meetings to ensure excellence in the execution of the goals of the Institute. The Principal and the Governing Body take up the responsibility of implementing the mission and the vision of the Institute.

Furthermore, the Principal holds meetings with the heads of the departments to discuss ways of enhancing the teaching- learning experience.

The IQAC aims at providing suggestions for faculty development through seminars, workshops and guest lectures.

6.1.3 *What is the involvement of the leadership in ensuring the policy statements and action plans of fulfillment of the stated mission?*

The Principal plays a key role in the implementation of the mission of the Institute. He encourages the Heads of the various departments to organize seminars, workshops and lectures. The faculty members of the different departments work for the fulfillment of the vision and goals of the Institute. The action plan is achieved through the coordinated efforts of the stake- holders, Principal, HODs and faculty members.

Formulation of action plans for all operations and incorporation of the same into the institution strategic plan:

Action plans are implemented with the coordinated efforts of the Principal, HODs, faculty members and non-teaching staff. Action plans for the academic and co-curricular activities are laid at the beginning of every academic year. The Institute calendar for internal exams, cultural activities, guest lectures is printed in the college prospectus annually.

Interaction with stakeholders:

The stake holders are taken into consideration at all the levels of decision- making. There is interaction at every level involving the management, the Principal, the HODs, the faculty members and students. The faculty and students have free access to the Principal regarding issues related to academics and policy matters. There is a grievance cell for the benefit of the students. Annual meetings with the students' union are held to chalk out plans for activities to be held during

an academic year. The Principal in collaboration with the senior faculty member's deals with issues related to academics, discipline, and cultural activities and sports events. In short, the stake- holders take the major decisions ranging from development to career counselling.

Reinforcing the culture of excellence:

The pursuit of excellence is one of the primary goals of the Institute. The aim is to promote excellence in academics, sports and cultural activities, to attain all-round development of the student community. Faculty members and students are encouraged to organize and participate in seminars, conference and workshops, be it state level, national level or international level UGC Sponsored events.

Champion organizational change:

Since the Institute has to function within the organizational set up of given norms, radical changes cannot be implemented. However dynamic ideas from stake- holders are always welcome to ensure pursuit of excellence in all fields.

6.1.4. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

L. D. Arts College has to its name well-defined policies for monitoring and evaluating improvement in different areas. There are several committees constituted under the aegis of the Principal such as

- (1) Admission committee
- (2) Time Table Committee
- (3) Discipline Committee
- (4) Prayer Committee
- (5) Examination Committee
- (6) Attendance Committee
- (7) Cultural Committee
- (8) Core Committee
- (9) Magazine Committee
- (10) Library Committee
- (11) IQAC Committee
- (12) CWDC Committee
- (13) Placement Counselling Cell
- (14) Alumni Co-ordination Committee
- (15) Grievances Reversal Cell
- (16) Annual Function Committee

All these various committees have a convener who coordinates with the team to organize activities connected with the committee. Responsibilities are shared collectively.

6.1.5. Give details of the academic leadership provided to the faculty by the top management?

The Ahmedabad Education Society (AES) was established as a part of the Indian Independence Movement against the British Empire. The visionary pioneers of the management such as the ironman of India, Sardar Vallabhbhai Patel, Shri G.V. Mavlankar, the first speaker of the Indian parliament, Shri Kasturbhai Lalbhai, an industrialist and a philanthropist and Amrutlal Hargovandas, an eminent industrialist, played a key role in setting up Institutes of excellence in arts, commerce and science faculties. The tradition of excellence which was established in 1935 has continued to inspire the Principals of the different colleges over the decades and infuse a spirit of the leadership in them. The Principal sets an example of academic leadership under the guidance of the management. He promotes excellence in academics, sports, and cultural activities. The Principal is a visionary leader who encourages and supports faculty development through conference, seminars and workshops. In some cases the management supports the participation of faculty members in state, national and international conference. The Principal and the management provide administrative and infrastructural support to promote research and avail of grants

6.1.6 How does the college groom leadership at various levels?

The Principal of the college is the chief leader of the Institute under whose aegis academic and administrative functions are implemented. The heads of the various departments provide academic leadership in the organization of workshops, seminars and guest lectures. Students, too, are groomed to excel in academics, sports, literary and cultural activities through participation in collegiate and inter collegiate competitions. Inter- class competitions for varied cultural activities such as elocution, debate, poetry recitation, and poetry composition, classical vocal and western vocal music help to discover and promote talent and excellence in these areas. Similarly the inter-class cricket tournament is a fine example of leadership building exercise where students can acquire the sportsmanship and team ship qualities. The students are future leaders of society and the foundations of personality development and character building are laid by the Institute

6.1.7. *How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?*

The Institute extends complete operational autonomy to the various departments and units. The chief committees, such as The Time-Table, Examination, Discipline, Placement and Cultural, once constituted by the Principal, co-ordinate and monitor the academic as well as non-academic activities. As far as the academic -activities are concerned, the heads of the different departments have the freedom to distribute the workload as per the time table designed by the Time-table committee. The Heads of the Departments, under the chairmanship of the Principal charter the academic calendar of the year. Each department has a certain earmarked financial provision for purchase of books and magazines.

6.1.8. *Does the college promote a culture of participative management? If 'yes' indicate the levels of participative management.*

The Institute ensures the contribution of all the stakeholders-management. The administrative system, consisting of the Governing Body, the Principal and the Students' Union makes certain that the faculty and students are taken into consideration for their participation in various activities. This structure allows the management to get the reviews and feedback and feel the pulse of the stake holders. It also serves to communicate clearly to the stakeholders, the vision and the mission of the Institute.

6.2 Strategy Development and Deployment

6.2.1. *Does the institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?*

High quality education in the faculty of arts is the aim of L. D. Arts College. The Institute strives to pursue the goal of excellence in all areas: academics, curriculum delivery, examination, guest lectures, seminars, workshops and university results. The chief contributors to the development of quality policy are the management, the Principal and the faculty members.

To ensure quality performance in different spheres of education, key policies and strategies are prepared by the Principal under the guidance of the management. The IQAC, under the chairmanship of the Principal prepares the ground work for the quality management.

To cite an example, the Institute receives large number of applications for the first semester admissions at UG and PG levels. However, the Institute sticks to the criterion of merit alone for the admission of the students.

The Principal, in collaboration with the senior faculty members, takes decisions regarding holding seminars, conferences guest lectures and workshops to facilitate quality enhancement in the teaching- learning process. It is the sincere desire of the Institute to provide quality education to the students to strengthen their performance in their areas of choice. The quality is sustained through regular teaching work, which is the hallmark of L .D. Arts College. The students enjoy the freedom of in-depth discussion with various faculty members. Furthermore they are encouraged to participate in research activities through projects and paper presentations. The library and the computer labs provide the students a chance to enhance their knowledge. Participation in extra-curricular events especially debates elocution, group discussion and literary events such as poetry composition and poetry recitation help to develop the personality of the students.

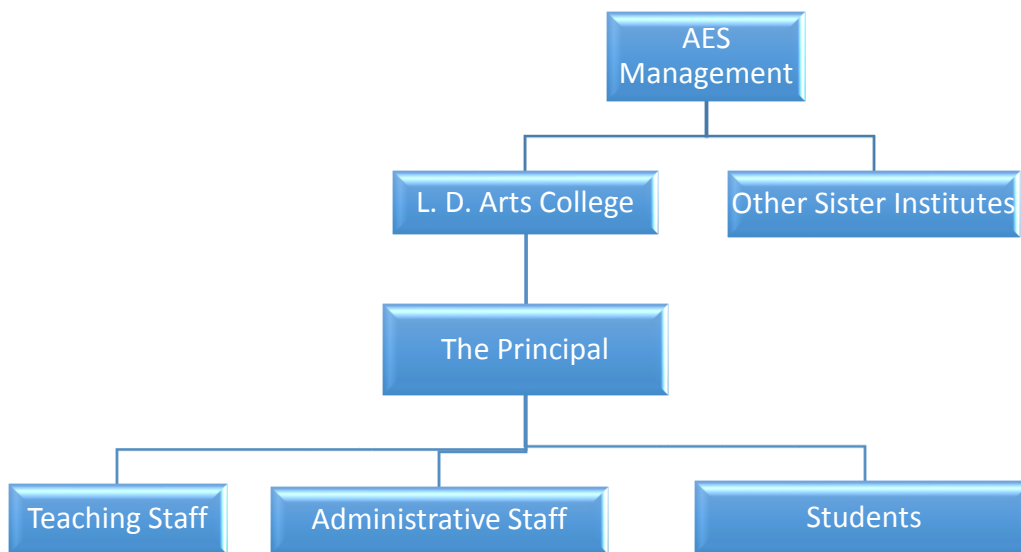
Academic excellence is the primary objective of the Institute and the Institute tries to implement it through well- designed instructions, students' appraisal and monitoring final year results. The same practice is implemented in conducting extra- curricular activities.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The Institute has a perspective plan in accordance with the development plans visualized by the management. The larger vision is to ensure that the Institute emerges as a premier arts Institute which promotes a culture of excellence. The focus is on:

- Improvement in the existing infrastructure keeping in mind use of modern technology.
- Promoting research.

6.2.3 Describe the internal organizational structure and decision making processes.



The management plays a key role in taking and implementing decisions. There are regular meetings between the Principal and the management to chart out strategies for new initiatives. The academic calendar is prepared according to the schedule prepared by Gujarat University. The plans and programs for every academic year are discussed by the Principal in meeting with the different heads of the departments. The academic calendar is printed in the college prospectus every year so that the students who take fresh admissions have a fairly clear idea as to what lies ahead of them during an academic year.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

Teaching and learning:

The best way to improve quality is to introduce some amount of technology in the teaching- learning process. The Institute is well – equipped with an A.V. Room with an LCD projector. Computer labs, a conference hall and a library with resources of text-books and reference journals. The staff members have an easy and free access to internet facilities in the computer labs. The campus is partially Wi-Fi enabled. Faculty members are encouraged to make use of technology in presentations in seminars. There is a common AV room with an LCD projector which can be used for this purpose. The students also get the benefit of the various research activities undertaken in various departments. They are encouraged to participate in these seminars and workshops.

- (1) A UGC sponsored State level seminar on **Mental Illness and Treatment** by the Department of Psychology on March 27, 2010
- (2) A UGC sponsored National Seminar on **Sustainable Development in Gujarat : Success and Failure** was organized by the Department of Economics on March 21-22, 2010
- (3) A UGC sponsored National Seminar on **The Impact of Sanskrit on Great Indian Pioneers** was organized by the Department of Sanskrit on August 10-11, 2013
- (4) A UGC sponsored National Seminar on **The Importance of Study and Research in History** was organized by the Department of History on August 24-25, 2013

Community Engagement:

The NSS Unit of the Institute attempts to provide community service through programs related to adult literacy, social evils such as the dowry system, prevalence of superstitions, female feticide and drug and alcohol addiction. The NSS camp which is held annually in a rural area aims at involving the youth in social welfare activities. The aim is to build the character of the youth and make them aware of their responsibilities to society. Furthermore, the NSS Unit also organizes free medical checkups and blood donation camps from time to time.

Human Resource Management.

The management and the Principal provide encouragement and support for participation in workshops and Seminars. The list of faculty members who participated and presented papers in State/ National/International Seminars/ Conferences/ Workshops given before is a clear indication of successful management of human resources. When it comes to participating in these seminars, the management provides financial aid to the staff members. Paid leaves are granted for participation in workshops and seminars.

Industry Interaction:

Being an Arts College, the Institute does not have much of a scope for direct interaction with industry. However, the Placement Cell does invite representatives of prominent companies such as Hitachi, Motif to conduct placement interviews. TCS and IBM too have shown interest in holding campus interviews on our premises.

6.2.5. How does the head of the Institution ensure that adequate information (Form feedback and personal contacts etc.) is available for the top management and the stake holders to review the activities of the institution?

There is a direct channel of communication between the management and the Institute. The Principal remains in constant touch with the Director of the Management. The college magazine provides information about the college in a nutshell and information about the college is regularly updated on the college website. The Principal regularly briefs the management about the on-going activities at the college. He sends a summary of the feedback annually to the management which also holds open session meeting with the staff members.

The college annual function is held to felicitate the achievements of the students during an academic year. Students who make outstanding achievements in academics, sports and cultural activities are given awards and certificates. The Principal addresses the gathering which is also attended by representatives of the management.

6.2.6. How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

It is the collective responsibility of the management and the staff to achieve the objectives of the Institute. There is inter-departmental participation in seminars and workshop organized by different subjects. This gives an opportunity to staff members and students of different departments to generate fresh ideas through such academic get-togethers. The list of seminars organized by the different departments of the Institute given above reveals the involvement of the staff in improving the effectiveness and efficiency of the institutional process

6.2.8 Does the affiliating University make a provision for according the status of autonomy to an affiliated institution? If 'yes' what are the efforts made by the institution in obtaining autonomy?

Gujarat University has a provision for granting the status of autonomy to an affiliated college in a limited way. L. D. Arts College has not taken a step in that direction so far.

The Principal and the HODs who are conveners of different committees work together as a core team where decisions regarding shared

responsibilities are taken and transparent strategies are formed. The responsibilities regarding devising the academic calendar, the examination time-table, maintenance of discipline, organizing cultural activities are shared collectively by the members of the different committees.

6.2.7 Enumerate the resolutions made by the Management council in the last year and the status of implementation of such resolutions.

Resolutions Made by the Management	Status of Implementation
1. Temporary appointment by the management from 2010-11 to 2013-14	Implemented as per Instruction
2. Rise in the salary of daily wagers from 2010-11 to 2013-14	Implemented as per Instruction
3. Renovation of the LR, the Principal's Office, Staff Room and Conference Hall	Implemented as per Instruction

6.2.9 How does the Institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyses the nature of grievances for promoting better stake holder relationship?

The Institute has set up a suggestion box where complaints are dropped. This gives an opportunity to various stake- holders to let their voice reach the highest authority. The CWDC functions as a grievance cell but so far grave cases of ex-teasing have not been reported. The Principal has been known to take stern disciplinary action against students found guilty of gross indiscipline and misconduct.

6.2.10 During the last four years, had there been any instance of court cases filed by and against the Institute? Provide details on the issues and decisions of the courts on these?

There have been no instances of court cases filed against the college in the last four years.

6.2.11 Does the institution have a mechanism for analyzing students feedback on institutional performances? IF 'yes' what was the outcome and response of the institution to such an effort?

The Institute has adopted the standard method of getting feedback from the various stake- holders. A standard questionnaire is given to the students in a free and fair manner for the feedback. The questions deal with the performance of the faculty and even issues related to infrastructural facilities.

6.3 Faculty Empowerment Strategies.

6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and non- teaching staff?

L. D. Arts College has always made a sincere endeavor to promote the professional development of the teaching and non-teaching staff.

- The faculty members are encouraged to participate in seminars, workshops and conference.
- Many staff members are associated with different professional bodies and render their services in the different academic committees of state universities. One of the former Principals of this college was appointed as vice-chancellor of Gujarat University. Several faculty members have functioned as members of boards of studies.
- Faculty members are encouraged to undertake and complete their doctoral research. The Institute has Ph.D. guides in different disciplines.
- Some of the departments have organized state and national level seminars which enable the faculty members to present state and national level seminars, which gives them opportunities to interact with luminaries from their fields.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training retraining and motivating the employees for the roles and responsibility they perform?

The Institute has a standard policy for the faculty empowerment. This includes hands-on training programs at the Institute and outside the Institute, freedom to attend national and international conferences. The faculty is free to undertake examination duties for other universities. Some of them are also allowed to deliver guest lectures at other universities. Under the Knowledge Consortium of Gujarat, an initiative

of the government of Gujarat, several faculty members have undertaken training programs in their respective fields.

The Institute encourages the faculties to take-up research activities by offering them leave concession and other assistance.

Several of the faculty members have attended a three day workshop on 'Promotion of the culture of Quality through Research' organized by the KCG during 2011 & 2014.

6.3.3. *Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is considered for better appraisal.*

Annual Performance Index (API) has been implemented for all faculty members by the Government of Gujarat. The API assesses faculty members under the following three criteria: Teaching, Learning and Evaluation related strategies, Co-curricular. Extension and Professional Development activities, Research and Academic Contribution. The Department of Higher Education demands the API record for grade promotion which in turn motivates the faculty to upgrade their skills and performance. There is a minimum required score that has to be obtained by each faculty member for promotion and increment.

6.3.4 *What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?*

The API (Annual Performance Index) is examined by the Principal in consultation with the management and then sent to the Department of Higher Education, Gandhinagar. API is the perfect indicator for the faculty members to excel in academics. Based on the analysis, the government considers the revision of the scale

6.3.5. *What are the welfare schemes available for teaching and non-teaching staff? What percent of the staff have availed the benefit of such schemes in the last four years?*

The various Governmental welfare schemes such as Medical Allowance, LTC and Provident Fund etc. are available to staff members. The L. D. Arts College Staff Co-Op. Credit Society, founded for the welfare of the staff members, provides financial assistance to its members. The table hereunder highlights the same.

Sr.No.	year	Total Members	Loan availed	Percentage	Loan Amount
1	2010-11	32	21	65.63	1835982
2	2011-12	32	22	68.75	2660674
3	2012-13	30	16	53.33	2150596
4	2013-14	30	16	53.33	2162002
5	2014-15 up to 30/08/2014	29	10	34.48	1390000

6.3.6 What are the measure taken by the Institution for attracting and retaining eminent faculty?

The Institute prides itself in attracting the best faculty and provides them adequate opportunities for their professional development. The faculty members have considerable freedom to pursue research in their own fields and encouraged to undertake doctoral and post-doctoral research. It is a point to be noted that no staff members have resigned from the Institute so far.

6.4. Financial Management and Resource Mobilization

6.4.1. What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The Institute receives funds from various sources and this amounts to the tune of lakhs of rupees. It requires effective monitoring to make proper use of available financial resources. The management keeps an eye on the spending of the finances through proper scouting by appointed auditors. There are two types of audits—internal audits and statutory audits which take place annually. The internal auditor minutely audits the income and expenditure. The statutory auditor is responsible for the final statement of income and expenditure. The final audits are sent to the Principal as well as the management with their suggestions and remarks. When it comes to making purchases for the renovation of the campus and infra-structural facilities, three quotations are solicited from reliable providers and then communicated to the management for the final approval. The order is placed to the minimum bidder, bearing in mind the quality and post – supply services.

6.4.2. What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The internal audit takes place twice in a year and the final audit is generally completed at the end of the financial year. A recognized chartered accountant firm does the annual review and analysis of the accounts and gives financial audited statement to the management with their comments. The management reviews the statements and sends it back to the Institute with their advice for the new financial year.

Establishment Income - Expenditure

INCOME

Sr. No.	Year	Maintenance Grant	Salary Grant	Fees	Misc.	Total income	Deficit
1	2010-11	179275	29641905	489775	39111	30350066	1478453.39
2	2011-12	160214	33308940	493758	55815	34018727	2422948.88
3	2012-13	155648	37543958	464491	38301	38202398	3024312.98
4	2013-14	69148	46692309	430635	48331	47240423	3774290.4

EXPENDITURE

Sr. No.	Year	Exp. In Respect of Properties	Salary Exp. Government	Salary Exp. Management	Educational Exp.	Misc. Exp. & Other Exp.	Expenditure Total
1	2010-11	284217	29641905	419956	122566	1359875.39	31828519.39
2	2011-12	333971	33308940	804274	175153	1819337.88	36441675.88
3	2012-13	312759	37543958	1472719	99836	1797438.98	41226710.98
4	2013-14	369224	46692309	1798691	258977	1895512.4	51014713.4

Library Income - Expenditure

INCOME

Sr.No.	Year	Library Fees	UGC Grant	Total
1	2010-11	45925	44865	90790
2	2011-12	48175	45883	94058
3	2012-13	48600	9007	57607
4	2013-2014	52125	0	52125
	TOTAL	194825	99755	294580

EXPENDITURE

Sr.No.	Year	Library Books	Reading Room	Book Binding	UGC Books	Type of Grant	Total
1	2010-11	15879	79927	4175	25005	College Development	144846
					19860	Merged scheme	
2	2011-12	18923	138984	2940	45883	Merged scheme	206730
3	2012-13	20714	32789	2385	9007	Merged scheme	64895
4	2013-14	19541	41416.5	2315	0	----	63272.5

6.4.3. What are the major sources of institutional receipts / funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with institutions if any.

The major sources of Institutional funding are the UGC, Govt. of Gujarat and funds received in the form of fees. The deficit, if any, is borne by the management.

The photocopy of the audited accounts of the institution for the last four years is attached herewith in Annexure - VIII

6.4.4. Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any)

The Institute seeks funding from the UGC, the Govt. Of Gujarat and the Management. The following table profiles the fund details of the last four years.

Sr. No.	Funding Agency	Assets	2010-11	2011-12	2012-13	2013-14
1	UGC	<u>Building</u>				
		Women's Hostel "D" Block	69707	5085023	270833	---
		New Class Room	---	---	---	766075.40
		Total	69707	5085023	270833	766075.4
2	UGC & Govt. of Gujarat	<u>Furniture Grant</u>				
		Women's Hostel "D" Block	---	487870	---	---
		11th Plan Merged Grant				
		Room No.35 & Psy.Lab.	---	---	---	475530

		For New Class Room	----	----	----	202859	
		Swarnim Grant	11000	----	----	----	
		Total	11000	487870		678389	
3	UGC, Govt. of Gujarat & AES	Equipments					
		11th Plan Grant					
		College Dev.					
		Merged Scheme	---	42150	---	---	---
		Swarnim Grant	51000	---	119750	---	---
		12th Plan Grant	---	---	---	155450	---
		AES	---	6640	56277	81300	---
		C. W.D.C.	---	63620	---	---	---
	Total	51000	112410	176027	236750		
4	UGC, Govt. of Gujarat & AES	Computers					
		11th plan Grant					
		College Dev.	65350	---	---	---	---
		Merged Scheme	237000	43500	---	---	---
		Swarnim Grant		17950	---	---	---
		12th Plan Grant	---	---	---	241000	---
		AES	---	---	---	267500	---
	Total	302350	61450	---	508500		
5	Govt. of Gujarat & AES	Other Assets					
		Swarnim Grant	51100	20000	---	---	---
		(sports, Other Dead stock)					
		C. W.D.C	---	64000	---	---	---
		AES	---	---	38410	---	---
			Total	51100	84000	38410	---

Renovation & Extension

Sr. No.	Assets Maintenance & Extension	Source of grant	2010-11	2011-12	2012-13	2013-14

1	Principal, Admin,	UGC	---	---	---	784521.48
	Account & Staff room	AES	---	---	---	---
2	Conference room no.35 & Psychology Lab.	UGC	---	---	---	1123476.69
		AES	---	---	---	---
3	Ladies Room	UGC	---	---	---	404518.23
	Building repair	AES	46681	95847	62956	31742
4	Ground Renovation	UGC	---	---	---	---
		AES	---	11150	24686	24090
5	Gym Renovation	UGC	---	---	---	---
		AES	---	---	---	---
6	Computer Lab Renovation	UGC	---	---	---	---
		AES	---	---	---	---
7	Computer Lab Maintenance	UGC	104456	---	---	187436
		AES	---	190439	187579	---
8	Telephone Maintenance	UGC	---	---	---	---
		AES	983	---	7580	6922
9	Furniture Repairing	UGC	30155	26885	62956	40568
		AES	31138	26885	70536	47490

Infrastructure Upgraded:

Sr. No.	Items	2010-11	2011-12	2012-13	2013-14
1	women's Hostel	69707	5572893	270833	0
2	Principal, Admin, Account & Staff room	---	---	---	784521.48
3	Conference room no.35 & Psychology Lab.	---	---	---	1123476.69
4	Ladies Room	---	---	---	404518.23
5	New Class Room	---	---	---	766075.40
	Total	69707	5572893	270833	3078591.80

6.5. Internal Quality Assurance System (IQAS)

6.5.1. Internal Quality Assurance Cell (IQAC):

(A) *Has the institution established an Internal Quality Assurance cell (IQAC)? If 'Yes' what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?*

Keeping in mind the recommendations made by the NAAC peer the IQAC has been formally constituted since 2007-08 under the chairmanship of the Principal with heads of important academic and administrative units and a few teachers and a few representatives of local committees.

The IQAC members convene a meeting with the Principal at the beginning of an academic year and chalk out a plan for the qualitative enhancement of the Institute.

The IQAC performs the following functions:

- To encourage the participation of faculty and students in the various initiatives taken by the State Govt. for quality enhancement.
- To encourage faculty participation in seminars, workshops and conferences.
- To make the students of the college the beneficiaries of all the programs of the State Government, the affiliating University and the UGC.
- To include maximum cultural and academic activities in the academic calendar.
- To further enrich the college library by adding to the list of subscribed magazines and books.
- To encourage the CWDC to organize workshops/lectures for the girl students of the college
- To strengthen the Placement Cell of the college by reaching out to more and more companies and inviting them to the campus for interviews and recruitments.
- To invite members of the Alumni Association and offer a platform to the students to interact with them.

- To invite experts from various fields and facilitate their interaction with students through lectures, talks, discussions.

(B) *How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?*

- The IQAC made proposals for organizing state and national level seminars in different departments.
- In absence of the state governments sanction for new recruitments, it was decided to invite visiting faculty in various departments to meet the deficit.
- The IQAC proposed workshops, seminars and lectures for different departments which were then duly organized.

(a) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, the IQAC has two external members, one is the Director of the AES, Shri. B. M. Shah and the other is the Secretary Shri N. G. Panchal. They have supported developmental activities at the Institute.

(b) How do students and alumni contribute to the effective functioning of the IQAC?

There is no students or alumni member on the committee of the IQAC. The Institute is planning to incorporate them on the near future.

(c) How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC at L. D. Arts College strives to achieve excellence in all the different fields of education. The IQAC members convene a meeting at the beginning of the year with the Principal and deliberates upon steps to be taken for qualitative enhancement of the Institute during the year. The Principal then invites the heads of the different departments to discuss to and implement measures for improving the overall quality of faculty and students. All issues related to teaching and other allied activities are discussed and communicated to the staff members in a very systematic manner.

6.5.2. Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes' give details on its operationalization.

The chief objective of this Institute is attaining quality assurance in academic and administrative activities. L. D. Arts College enjoys the reputation of being a premium Arts Institute ever since its inception in 1937. The management, the Principal, the faculty members and the administrative staff work together for the pursuit of excellence.

6.5.3. Does the Institute provide training to its staff for effective implementation of the Quality assurance procedure? If 'yes' give details enumerating its impact.

The Institute conducts various seminars, workshops and conferences thereby providing opportunities to its faculty to enhance their teaching-learning skills.

The intra disciplinary participation of the faculty is encouraged by the Institute. 13 faculty members from different departments presented their papers in the seminars organized by the departments of Psychology, Economics, History and Sanskrit.

6.5.4. Does the Institute undertake academic audit or other external review of the academic provisions? If yes, how are the outcomes used to improve the institutional activities?

The Institute undertakes formal academic audit through a thorough analysis of the results by the management which suggests necessary improvisations. The Institute's magazine 'Anjali' is sent to the various academia and reputed Institutes of the state and their constructive suggestions for quality enhancement are duly incorporated.

6.5.5. How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies / regulatory authorities?

The overall quality of the Institutional functions is ensured by the IQAC which prepares annual reports and submits the same to NAAC on a regular basis.

6.5.6. What institutional mechanisms are in place to continuously review the teaching-learning process? Give details of its structure, methodologies of operation and outcome?

The excellence in academics is reflected in the results of the university exams year after year. The Institute conducts one internal exam which helps the student to prepare for the final university exam. Due weightage is given to Internal Examination, assignments, presentations and attendance. The split-up of the weightage is as follows:

- Internal written Test - 15 Marks
- Assignment - 5 Marks
- Presentation / Seminar - 5 Marks
- Attendance - 5 Marks
- External University Examination – 70 Marks

6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcome to the various internal and external stakeholders?

Most of the information about the Institute is displayed on its Notice Boards and website which covers all the developments at the Institute. The college Prospectus is made available to all the students. The new students are made aware of all the qualitative aspects of the Institute through an induction meeting at the beginning of an academic year. The induction meeting is addressed by the Principal and senior faculty members in which the students are apprised of the academic policies, the attendance policy, detailed information about NCC, NSS, Sports and cultural activities. The students are thus well oriented about every aspect of the Institute.

In addition, the major activities and events are widely covered by media.

CRITERION – VII



INNOVATION AND
BEST PRACTICES

Criterion VII

Innovation and Best Practices

7.1. Environment consciousness

7.1.1. Does the Institute conduct a Green audit of its campus and facilities?

L. D. Arts College is well aware of its commitment towards spreading environment consciousness. It has a sprawling green campus of 11.04 acres. It has a variety of beautiful trees and well laid-out lawns. The NSS wing organizes a tree-plantation drive annually on the college campus. In fact on October 3, 2011 students of the NSS wing visited the organization 'Sughad' dedicated to the protection of the environment. Under the aegis of Swarnim Gujarat program, the NSS wing organized a cleanliness and health awareness drive in its adopted village on 10-1-2011. One of the primary aims of the NSS Annual camp is to spread awareness about the environment amongst the villagers.

The college administrative office is fully computerized and almost all the correspondence is made through e-mail which minimizes the use of paper. Eco-friendly disposable materials are given preference at almost all functions.

7.1.2. What are the initiatives taken by the college to make the campus eco-friendly?

The Institute has one of the greenest eco-friendly campuses in Ahmedabad. It undertakes various initiatives to maintain its green cover by:

- Tree plantation drives
- Water harvesting through percolation well
- Anti-plastic drives

Apart from the above, the students are encouraged to conserve energy, by switching off lights and fans when they vacate class-rooms and laboratories. They are also encouraged to switch off electronic appliances like computer when not in use.

During the celebration of days as part of the various cultural activities carried out in the Institute, 'Environment' Day is particularly celebrated. On one such occasion the students and some of the staff members including the Principal commuted to the college on bicycles to send the message of conserving petrol.

7.2. Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college:

Use of new technology for better output

- Campus activities are monitored through CCTV cameras which help to maintain discipline and security.
- Admission process, examination process and administrative work have been made more accurate, speedy and eco-friendly through use of computer technology.
- Students are encouraged to make use of power point presentations, especially in the post-graduate courses. The college has fully equipped computer labs which are utilized for the course in ELT and Spoken English. There is an LCD projector in the AV room which can be utilized by the different departments for ICT based teaching methodology.
- The college has a very strict attendance policy for both UG and PG courses. A candidate must have at least 75% attendance and should have satisfactory performance in class participation of each course and must have appeared in college internal written test to be eligible for grant of semester. Students who have less than 50% attendance or those students who have not appeared in internal exams are not eligible to appear for the university examination. After the introduction of the Choice Based Credit system, the students are required to submit an assignment for each paper in Core Course, First Elective and Second Elective subjects. The oral presentation of the assignment in the classroom has helped to build a stronger bridge between the teacher and the taught. It has helped to boost the self-confidence of the students
- Library up gradation in terms of subjective reference books, periodicals and journals is regularly taken care of.

7.3 Best Practices

7.3.1 Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional objectives and/or

contributed to the Quality improvement of the core activities of the college.

The CBSC system has helped both the teachers and the students to enhance their performance qualitatively. The internal exam for each semester with marks allotted for internal written test, assignment, presentation and attendance helps the students to earn credits with considerable ease. It doesn't over-burden them unnecessarily with the written test. The CBSC method of teaching and learning was initiated by Gujarat University and therefore L. D. Arts College obviously cannot take the credit for its implementation.

However it needs to be specially mentioned that our Institute was able to make the transition from the older system to the Choice Based Credit System with a lot of ease. Furthermore the Institute saw to it that all the directives of the system were faithfully implemented.

Best Practice – I

Title of the practice: **Merit – based admission policy**

1. Goal :

The chief objective of the merit – based admission policy is the pursuit of excellence in academics, sports and cultural activities. The emphasis on a high-level cut-off percentage for seeking admission in both graduate and post-graduate course aims at sustaining the excellence in the academic record of the Institute. Students who are granted admission for their achievements in sports and cultural activities bring laurels to the Institute through their participation in these activities at the state and national level competitions.

2. The Context :

The University results of the last five years are evidence of the successful implementation of merit based admission policy Students from different departments have been amongst the toppers in the University exams in the last five years.

UNIVERSITY RESULTS FOR THE LAST FOUR YEARS

Year	Name of Course/ Program	Pass Percentage
2010-11	F. Y. B. A	97.00

	S. Y. B. A	97.56
	T. Y. B. A	99.05
2011-12	F. Y. B. A	81.14
	S. Y. B. A	97.68
	T. Y. B. A	99.59
2012-13	F. Y. B. A	67.88
	S. Y. B. A	74.54
	T. Y. B. A	88.01
2013-14	F. Y. B. A	66.96
	S. Y. B. A	81.11
	T. Y. B. A	98.05

3. The Practice

- The practice of granting admission strictly on the bases of merit in academics, sports and cultural activities has helped to fulfill the vision and mission of the Institute and attaining its primary goals in terms of:
 - Development of All-Round Personality
 - Character Building
 - L.D.Arts College has emerged as a premiere arts Institute in the state of Gujarat solely on account of this practice.
 - It is the quality of teaching and encouragement of excellence and cultural activities which draws students to take admission in graduate courses. It is challenging to maintain a standard of excellence in the midst of increasing mediocrity, but L.D.Arts College has earned the reputation of sustaining excellence.

4. Evidence of Success

The success of this is evident in the university results of the last five years. It is also evident in the performance of the students in sports and cultural activities.

ACHIEVEMENTS IN SPORTS FOR THE LAST FOUR YEARS

Year 2010-11								
Name of Tournament		Inter college		Inter Zonal		Inter University		Total
No.	Game	Male	Female	Male	Female	Male	Female	
1	Athletics	8	5	02	-	02	-	17
2	Badminton	2	4	-	01	-	01	08
3	Basketball	8	-	-	-	-	-	08
4	Chess	2	-	-	-	-	-	02
5	Cricket	16	01	-	01	-	01	19
6	Weight Lifting	01	-	01	-	-	-	02
7	Kho-Kho	12	12	01	01	01	01	28
8	Swimming	04	-	-	-	-	-	04
9	Table Tennis	02	02	-	-	-	-	04
10	Volleyball	09	07	-	03	-	01	20
11	Handball	10	08	-	02	-	02	22
12	Cross Country Race	02	-	-	-	-	-	02
13	Boxing	02	-	01	-	-	-	03
14	Kabaddi	10	-	04	-	01	-	15
	Total	86	39	09	08	04	05	154

ACHIEVEMENTS IN CULTURAL ACTIVITIES FOR THE LAST FOUR YEARS

Activity	Event	Year			
		2010-11	2011-12	2012-13	2013-14
Youth Festival (Aug.-Sep.)	Dance- Classical Dance	-	-	1	1
	Folk Dance	-	-		
	Music- Classical Vocal	1	1	1	1
	Light Vocal(solo)	1	1	1	1
	Group Song (Indian)	-	-	-	-
	Western Vocal (solo)	1	1	1	1
	Western Group Song	1	1	1	1
	Literary-Quiz	1	1	1	1

	Elocution	1	1	1	1
	Debate	1	1	1	1
	Extempore	1	1	1	1
	Poetry Recitation	1	1	1	1
	Poetry completion	1	1	1	1
	Theatre-Mono Acting	-	1	1	-
	Skits	-	-	1	-
	Mimicry	-	-	1	-
	Fine Arts- Collage	1	1	1	1
	On The Spot Painting	1	1	1	1
	Poster Making	1	1	1	1
	Cartooning	1	1	1	1
	Clay Modelling	1	1	1	1
	Spot Photography	-	-	1	1
	Rangoli	1	1	1	1

The results indicate that the students of this Institute have made strides in their respective academic fields and brought laurels to this Institute through their performance in sports and cultural activities at the university level.

Some of the students who excelled in academic have gone on to bring glory to their alma mater through their achievements in their professions. Maitry Vyas, a student of English, who was one of the toppers in 2007-08 is now a teacher. Sahil Qureishi, a student of Political Science went on to do his post-graduation at Jawaharlal University. Rahul Mansur a student of English (2010-11) is working for an NGO. Kiritsinh Zala (2010-11) a student of English has been appointed as a talati and is preparing for his GPSC examination Manisha Yadav (2008-09) was amongst the top thirty Miss India finalists in her final year. Amisha Chudasama (2011-12) was a semi- finalist in the Fresh Face contest organized by the Times of India group.

5. Problems encountered and resources required

When a college sets a particular benchmark of excellence in putting up a high cut-off percentage for students seeking fresh admissions, it is obviously going to be amongst the most preferred Institutes for students seeking fresh admission. There is a huge rush for admission and only those with merit are chosen.

6. Notes

The immediate impact of our merit-based admission policy can be seen in the University results of the Institute and performance in sports and cultural activities at the university level.

7. Contact person for further details :

Dr.M.D.Chavda
Principal
L.D. Arts College
Ahmedabad – 380 009
Tel.No. : 07926446620
Mob.No. : 09879799060

Best practice - II

Title of the practice: **Placement Cell**

1. Goal :

The primary objective behind setting up of the Placement Cell is to provide an opportunity to students to gain some experience of training in companies and also earning while learning. The whole idea is to prepare them for the world of work and open up new horizons for their future careers- It gives them a strong sense of self- belief and exposure to the work culture in public and private sectors. It further lends a direction to their lives.

2. The context

The Placement Cell of L. D. Arts College was set up as per the recommendations of the NAAC peer team. Ours is amongst the few arts colleges in Ahmedabad which has such a cell. The reputation of the college attracts companies like Hitachi, Wipro, HDFC Bank, MOTIF, Eureka Forbes Ltd to provide career counselling and attractive packages to students.

3. The practice

The practice of implementing a Placement Cell in an Arts college and providing students a platform to get guidance about their future careers and a chance to acquire work experience while studying is a unique feature of this Institute. The advantages of a Placement Cell are obvious. They add to the self-confidence and personality

development of the students apart from providing them with work experience during their academic tenure.

There are no constraints in implementing this practice. As a matter of fact there are only advantages and positive outcomes

4. Evidence of Success

The evidence of the success in implementing this practice is evident in the rise in the number of public and private sector companies which approach the college annually for the purpose of recruiting students.

REPORT OF PLACEMENT CELL

Sr. No.	Name of the Company	No. of Students Selected	Year
1	Hitachi India Ltd.	12	2010 – 11
2	Amazing Solutions Private Ltd.	5	
3	HDFC Bank	20	
4	E – Spectrum Services	5	
5	HCL Info.	6	
6	Rising bucks Advisory	5	
7	Secure Tech-solution P. Ltd.	8	
8	Oman Consultants Service (P) Ltd.	4	2011-12
9	Future General India	8	
10	Motif intelligent Outsourcing	6	
11	Alakmalak Technologies P. Ltd	7	
12	Reliance HR Services P. Ltd	20	
13	Hitachi India Ltd.	15	2012-13
14	Eureka Forbes Ltd.	10	
15	Amazing Solutions Private Ltd.	5	
16	Crisil	8	
17	Hitachi India Ltd.	13	
18	Motif intelligent Outsourcing	5	
19	RED FM 93.5	8	
20	IBM	2	2013-14
21	Hitachi India Ltd.	18	
22	TV 9	2	

6. Problems encountered and Resources Required:

There have been little or no problems encountered in implementing this practice. The management whole heartedly approves of and lends support to this practice. The college does not have to rely on external resources for this practice. The public and private companies approach the college on their own record on account of the reputation of the Institute.

7. Notes :

The Placement Cell of the Institute serves as an inspiration to other colleges in Ahmedabad to implement this practice

Contact Details:

Dr.M.D.Chavda
Principal
L.D. Arts College
Ahmedabad – 380 009
Tel.No. : 07926446620
Mob.No. : 9879799060

Evaluative Report

Department of Psychology

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Psychology**
2. Year of Establishment: **1937**
3. Names of Programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG, PG, M.Phil. & Ph.D.**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (program wise): **CBCS/Annual**
6. Participation of the department in the courses offered by other departments:

This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programs discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	1	1
Associate Professors	5	3
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Qualification	Designation	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
Dr. M.D. Chavda	M.A., M. Phil., Ph. D	Principal	Social and Industrial Psychology	25	5

Dr. S. M. Kaji	M. A. Ph.D.	Associate Professor	Industrial Psychology	21	4
Sharon Writer	M.A., DCCP	Associate Professor	Clinical Psychology	19	-
Dr. S.B.Raval	M.A., M. Phil., Ph. D	Associate Professor	Social and Industrial Psychology	25	4

11. List of senior visiting faculty: **03**

- Dr. S.B.Rai
- Dr. Bharat Trivedi
- Dr. Bharat Patel

12. Percentage of lectures delivered and practical classes handled (program wise by temporary faculty): **UG : 25% PG : 50%**

13. Student-Teacher Ratio (program wise): **1: 62**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.

15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG.:

(Same as Question No. 10)

16. Number of faculty with ongoing projects from

a) National: Dr. S.B.Raval has applied to the UGC for a minor research project.

b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre/facility recognized by the University: **NIL**

19. Publications:

* a) Publication per faculty:

Sr. No.	Faculty	Dept.	Article / Book	Publisher	ISSN/ISBN	Title	Type of contribution	Year
1	Dr. M.D.Chavda	Psychology	Book	B. S. Shah Prakashan, Ahmedabad	81-8416-076-3	Environment Study	Author	2011
			Book	Shanti Prakashan, Ahmedabad	ISBN : 978-93-81090-27-5	Personality, Anxiety and Marital Attitudes of	Author	2012

					Tribal and Non-Tribal Students		
		Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93-82559-02-3	Counseling Psychology	Author	2013
		Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93-82559-01-06	Research Methods in Psychology	Author	2013
		Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93-82559-03-0	Experimental Psychology	Author	2013
		Book	Shanti Prakashan, Ahmedabad	ISBN : 93-81090-42-8	Indian Cultures and Attitudes Toward Marriage	Author	2014
		Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93-82559-41-2	Experimental Psychology Practicals and Statistics	Author	2014
		Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93-82559-36-8	Psychology in Industrial Organization	Author	2014
		Article	Mental Health and Spirituality, Improving quality of Life, Tirupati	ISBN : 978-93-82105-114	Effect of Yoga on Mental Health – A Comparative Study of Yoga and Non-Yoga Subjects	Author	2013
		Article	International Journal of Information and Education Technology, Singapore	ISSN : 2010-3689	“Impact of Age on Skills Development in Different groups of Students”	Author	2014
		----	Gujarat Manovigyan Darshan, Ahmedabad	ISSN : 2229 - 3477	-----	Member - Editorial Board	2014
		----	Vidya, Ahmedabad	ISSN :2321-1520	----	Member - Editorial Board	2012
2.	Dr. S. M. Kaji	Book	Nirav Prakashan, Ahmedabad	ISBN : 978-93-82559-36-8	Psychology in Industrial Organization	Co-Author	2014
		Article	Gujarat Manovigyan	ISSN : 2229 - 3477	A Comparative Study of the Death Anxiety	Author	2011

				Darshan , Ahmedabad		Among Reserved and Non-Reserved Categories in Rural Area		
3	Dr. S.B.Raval		Article	Recent Thought, Gondal	ISSN : 2278- 4608	Job anxiety and Mental Health of the Employees With Reference to Work Shift and Socio-Economic Status	Author	2012
			Article	Recent Thought, Gondal	ISSN : 2278- 4608	A Comparative Study of Depression and Anxiety Level of Working-Non Working Women in Relation to their Family Pattern	Author	2012
			Article	Research AajTak, Jalgaon	ISSN : 2278- 2001	Reducing Exam Stress	Author	2012
			Article	Research AajTak, Jalgaon	ISSN : 2278- 2001	“A Comparative Study of Adjustment in Adolescents Girls	Author	2012
			Article	Recent Thought, Gondal	ISSN : 2278- 4594	Self-Efficiency and Mental Health of Adolescents With Depression At Risk and Vulnerable Depression.	Author	2012
			Article	The International Journal Of Indian Psychology, Lunawada	ISSN : 2348- 5396	Yoga in Relation to its Psychophysical Impact	Author	2014

b) Research Paper Presentation per faculty:

Sr. No.	Name of faculty	Paper Presented	Seminar/ Conference	Year & Place
1	Dr. M. D. Chavda	Mental illness and treatment	State	Mar.-2010, Ahmedabad
		Effect of Yoga on Mental Health – A Comparative Study of Yoga and Non-Yoga Subjects	National	Oct. 2011, Tirupati.

		“Shkshapatri : Present Perspectives”	National	Mar. 2013, Delhi.
		“Impact of Age on Skills Development in Different groups of Students”	Inter National	Feb.2014, Spain
2	Dr. S. M. Kaji	“Mental Illness and Treatment”	State	Mar.-2010, Ahmedabad
		“A Study of death anxiety among personnel belonging to reserved and non-reserved categories.’	National	Jan. 2011, Dharampur.
		“A study of Occupational Attitude Secondary and Higher Secondary Students	International	Feb.-2011, Mysore
		“A Study of home environment among higher secondary school students in relation to their gender and residential are in Ahmedabad”	International	Jun. 2012, Kerela
		“Psycho-Social and Biological Problems and management”	National	Mar.-2013, Jodhpur
		“Mental Health of School and College going Students in Gujarat”	National	Mar.-2014, Ahmedabad.
		Adjustment of Hindu & Muslim School going Students	National	Mar.2014,Mehsana
3.	Dr. S.B.Raval	Collegian Youth in Relation to Emotional Stability	National	March 2014, Mehsana
		Yoga In Relation to its Psychophysical Impact	International	March 2014, Ahmedabad
		Job Anxiety and Mental Health of the Employees With Reference to Work Shift and Socio-Economic Status	International	June 2012, Kerala
		Self-Efficacy and Mental Health of Adolescents With Depression “At Risk”	National	Jan. 2012, Ahmedabad
		Effect of Behavior Therapy On ADHD in Relation to Academic Achievement	National	Mar.2012, Kadi
		Reducing Exam Stress	National	Jan. 2011, Dhrampur
		Role of Counseling in Stress Management Among Female Students	National	Dec.2010, Udaipur

* Number of papers published in peer reviewed journals (national/international) by faculty and students:	16
* Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) :	2
* Monographs :	NIL
* Chapter in Books :	9
* Books Edited :	NIL
* Books with ISBN/ISSN numbers with details of publishers:	9
* Citation Index : 43/65 in Psychology/Development (Sharon Writer)	
* SNIP :	NIL
* SJR :	NIL
* Impact factor :	1.382 (Sharon Writer)
* h-index :	NIL
 20. Areas of consultancy and income generated:	 NIL
21. Faculty as members in	
a) National committees	NIL
b) International Committees	NIL
c) Editorial Boards....	02
22. Student projects	
a) Percentage of students who have done in-house projects including inter departmental/program:	100% at PG
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:	NIL
23. Awards/Recognitions received by faculty and students:	
Dr. M.D. Chavda received the award for the ‘Best Principal’ in the year 2011 from International Institute of Education and Management, New Delhi.	
24. List of eminent academicians and scientists/visitors to the department:	
• Dr. J.M.Vyas (Director General, Forensic Science Laboratory, Gandhinagar)	
• Dr S.L.Vaya (Director, Raksha Shakti University, Gandhinagar)	
• Dr. Rajendra Anand (Psychiatrist and CEO, Kanoria Hospital, Gandhinagar)	
• Dr. Vankar (HOD, Department of Psychiatry, Civil Hospital, Ahmedabad)	

25. Seminars/Conferences/Workshops organized & the source of funding
- a) National : **The Department conducted a UGC sponsored Seminar on “Mental Illness and Treatment” in March 2010.**

b) International : **NIL**

26. Student profile program/course wise:

Name of the Course/program (refer question no. 4)	Applications received	Selected	Enrolled		Pass# percentage
			*M	*F	
B.A.	97	87	29	58	89.70%
M.A.	77	70	21	49	90.90%

*M = Male *F = Female

Pass Percentage = (Total Selected/Application Received)*100

27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	% of students from abroad
B.A.	86.21%	13.79%	----
M.A.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Since these examinations are conducted after Graduation, the Institute is unable to maintain such records.

29. Student progression:

Student progression	Against % enrolled
UG to PG	40%
PG to M. Phil.	4%
PG to Ph.D.	3%
Ph.D. to Post-Doctoral	-

Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	<p style="text-align: center;">15%</p> <p style="text-align: center;">Data not available</p>
Entrepreneurship/Self-employment	Data not available

30. Details of Infrastructural facilities

- a) Library: **Yes**
- b) Internet facilities for Staff & Students. **Yes**
- c) Class rooms with ICT facility: **Yes**
- d) Laboratories: - **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies. **UG: 109 PG: 68**

32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts:

The department regularly organizes student enrichment programs such as:

- **Program on Hypnotism was conducted by Prof. Prashant Bhimani a renowned Hypnotherapist.**
- **A workshop on Preparation and Presentation of Research Papers and Articles was conducted by the department. Dr. D.J.Bhatt, Prof. & Head, Dept. of Psychology, Saurashtra Uni., Rajkot was invited to deliver the lecture.**
- **Guest lecture on Psychotherapy was delivered by by Dr. Ajay Chauhan, Superintendent, Mental Hospital, and Ahmedabad.**

33. Teaching methods adopted to improve student learning:

The Department combines the conventional lecture method with the supplementary usage of PPT, Interactive sessions, assignments, presentations, exhibitions, workshops field works, study tours & films.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

The Institutional Social Responsibility (ISR) is taken care of by an optimal participation of the students of this department through the extension activities carried out by NCC, NSS and Sports units of the Institute.

35. SWOC analysis of the department and Future plans:

Strength:

- One of the largest departments in terms of both medium (Gujarati & English)students
- It has a very high success rate in University exams.
- Its students enjoy greater market absorption.
- The students of the department serve the society by way of providing counselling.

Weakness:

- No formal linkages or tie ups with Professional Institutes
- Staff deficiency.

Opportunities:

- More Job Opportunities.
- Can reach to a large section of society through Psychological Counselling.

Challenges:

- Assimilation of heterogeneous group of learners consisting of rural and urban students.
- Completion of syllabi under the CBCS.

Psychology is one of the most important and demanded subjects in Humanities today. Every field of study has to deal with Psychology in one way or the other. Hence, the department is planning to conduct more workshops, provide help desk to students ranging from school to the University level.

Evaluative Report

Department of English

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **English**
2. Year of Establishment: **1937**
3. Names of Programs/Courses offered: (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG & PG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (program-wise): **CBCS**
6. Participation of the department in the courses offered by other departments:

This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programs discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	4	3
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Qualifications	Designation	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
Dr. Jenny Rathod	M.A., M.Phil, Ph.D.	Associate Professor	Indian Writing in English and Translation Studies	26	-

Jaydev Bhola	M.A.	Associate Professor	Dalit Literature, Cultural Studies, Diaspora Studies	20	-
Ms. Shubha Nigam	M.A., M. Phil.	Associate Professor	Dalit Literature and Indian Theatre	16	-

11. List of senior visiting faculty: **03**

- (a) **Prof. Jagdish Anerao**
(b) **Prof. Kshipra Purani**
(c) **Prof. Hardeepsinh Gohil**

12. Percentage of lectures delivered and practical classes handled (program wise by temporary faculty): **UG : 25% PG : 50%**

13. Student-Teacher Ratio (program wise): 1:100

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.

15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG. :

(Same as Question No. 10)

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre/facility recognized by the University: **NIL**

19. Publications:

* a) Publication per faculty:

Sr.	Faculty	Article / Book	Publisher	ISSN/ISBN	Title	Type of contribution	Year
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No.							
1.	Prof. Jenny Rathod	Book	Poorva Prakashan	ISBN: 978-81-922405-1	An Anthology of Tribal Literature	Author	2012
2.	Prof. J.D.Bhola	Article	A Research Review, Gondal	ISSN : 2321-4708	An Epistolary Alliance Between Romain Rolland and Mahatma Gandhi	Author	2013
		Article	A Research Review, Gondal	ISSN : 2321-4708	Harlem Renaissance and its Impact on Gujarati Dalit Literature	Author	2014
		Article	Recent Thought, Gondal	ISSN : 2278-4594	Niranjan Bhagat's Rendezvous with Charls Baudelaire	Author	2014
		Article	Recent Thought, Gondal	ISSN : 2278-4594	Sustainable Tourism and Ecological Equilibrium	Co-Author	2013
		Article	Recent Thought, Gondal	ISSN : 2278-4594	Climate Changes – Issues, Challenges Mitigation	Co-Author	2013

b) Research Paper Presentation per faculty:

Name of faculty	Paper Presented	Seminar/ Conference	Month Year & Place
Dr. Jenny Rathod	“Tackling Literary Texts in the Classroom”	State	Mar.- 2012, Vidyanagar
	“The Impact of Sanskrit and Folklore on Girish Karnad’	National	Aug. 2013, Vidyanagar
Prof. J. D. Bhola	“The Role of Racism and its Psychological Impact on the Formation of Dalit Consciousness in the Gujarati Literature of the Marginalized”	International	Mar. 2014 L. & C. Mehta College, Ahmedabad
	“Advent of Feminism and its Impact on Marital Adjustment”	National	Mar.-2014, A.S.Chaudhary Arts College, Mehsana
Prof. Subha Nigam	“English for Sustainable Development and Employment Opportunities”	International	Jul.-2012, S.P.University, Vidyanagar

- * Number of papers published in peer reviewed journals (national/international) by faculty and students: **05**
- * Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- * Monographs : **NIL**
- * Chapter in Books : **NIL**
- * Books Edited : **NIL**
- * Books with ISBN/ISSN numbers with details of publishers: **NIL**
- * Citation Index : **NIL**
- * SNIP : **NIL**
- * SJR : **NIL**
- * Impact factor : **NIL**
- * h-index : **NIL**
- 20. Areas of consultancy and income generated: **NIL**
- 21. Faculty as members in
 - a) National committees **NIL**
 - b) International Committees **NIL**
 - c) Editorial Boards.... **NIL**
- 22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/program: **100 % at PG (Sem IV)**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **NIL**
23. Awards/Recognitions received by faculty and students:
- **Prof. Shubha Nigam of this department was conferred upon the best actor award by Pruthvi Theatre, Mumbai.**
 - **Rahul Mansur, a student of this department was awarded the Intellects trophy in 2011-12 by HLIC, Ahmedabad**
24. List of eminent academicians and scientists/visitors to the department: **NIL**
25. Seminars/Conferences/Workshops organized & the source of funding:
- a) National : **NIL**
- b) International : **NIL**
26. Student profile program/course wise:

Name of the Course/program (refer question no. 4)	Applications received	Selected	Enrolled		Pass# percentage
			*M	*F	
B.A.	195	132	57	75	67.70%
M.A.	75	68	16	52	90.66%

*M = Male *F = Female

Pass Percentage = (Total Selected/Application Received)*100

27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	% of students from abroad
B.A.	80.30%	19.70%	---
M.A.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Since these examinations are conducted after Graduation, the Institute is unable to maintain such records.**
29. Student progression:

Student progression	Against % enrolled
UG to PG	35%
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	25% Data not available
Entrepreneurship/Self-employment	Data not available

30. Details of Infrastructural facilities

- a) Library: **Yes**
- b) Internet facilities for Staff & Students. **Yes**
- c) Class rooms with ICT facility: - **Yes**
- d) Laboratories: - **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies. **UG: 152 PG: 60**

32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts:

The department organizes student enrichment programs such as Theatre Workshops, Screening of Educational Films and Documentaries and guest Lectures. Prof. Kamal Joshi, a renowned theater artist, conducted a drama workshop on The Traditions of Indian Theatre. Prof. T.J.Purani, A renowned Shakespearean scholar was invited to speak on Shakespearean drama.

33. Teaching methods adopted to improve student learning:

The Department combines the conventional lecture method with the supplementary usage of PPT, Interactive sessions, assignments, presentations, showing dramas and films to students.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

The Institutional Social Responsibility (ISR) is taken care of by an optimal participation of the students of this department through the extension activities carried out by NCC,

NSS and Sports units of the Institute.

35. SWOC analysis of the department and Future plans:

Strength:

- One of the largest departments in terms of students' strength.
- It has a very high success rate in University exams.
- Its students enjoy greater market absorption.
- It ensures optimal utilization of ICT.

Weakness:

- Inability to undertake any Research Project.
- Staff deficiency.

Opportunities:

- More Job Opportunities.
- Can reach to a large section of society irrespective of linguistic constraints.

Challenges:

- Assimilation of rural learners with the privileged urban students.
- Completion of syllabi under the CBCS.

The department of English wishes to provide coaching to the students of the Under-graduate program for competitive exams like NET, SLET, CAT, IELTS, TOEFL and such others. A large number of students enrolled in our college aspire to take some of these exams; hence, the long-term planning to come up with a program wherein all the students get trained in Basic English speaking skills and communication skills.

Evaluative Report

Department of Economics

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Economics**
2. Year of Establishment: **1937**
3. Names of Programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG and PG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (program wise): **CBCS/Annual**
6. Participation of the department in the courses offered by other departments:
This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programs discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	6	1
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Quali.	Desig.	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
Dr. Ila J. Bhola	M.A., M.Phil, Ph. D.	Associate Professor	Women Empowerment	25	-

11. List of senior visiting faculty:

- **Dr. Siddhartsinh**
- **Prof. Aruksha Shah**
- **Prof. Aruna**
- **Prof. Ami shah**
- **Prof. N.N.Patel**

12. Percentage of lectures delivered and practical classes handled (program wise by temporary faculty): **80%**

13. Student-Teacher Ratio (program wise): **1:139**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.

15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG. :

(Same as Question No. 10)

16. Number of faculty with ongoing projects from

- a) National **NIL**
- b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre/facility recognized by the University: **NIL**

19. Publications:

- * a) Publication per faculty:

Sr. No.	Faculty	Article / Book	Publisher	ISSN/ISBN	Title	Type of contribution	Year
1.	Dr. Ila Bhola	Article	Recent Thought, Gondal	ISSN : 2278-4594	Climate Changes – Issues, Challenges Mitigation	Co-Author	2013

	Article	Recent Thought, Gondal	ISSN : 2278-4594	Sustainable Tourism and Ecological Equilibrium	Co-Author	2013
	Article	A Research Review, Gondal	ISSN : 2321-4708	Effect of Migratory Populace on the Socio-Economic Structure of the State of Gujarat	Author	2013
	---	Recent Thoughts, Gondal	ISSN : 2278-4594	-----	Member Editorial Board	2013

b) Research paper presentation per faculty

Sr. No.	Name of faculty	Paper Presented	Seminar/ Conference	Month Year & Place
1	Prof. Aruxaben Shah	“Industrialization and sustainable Development”	National	March 2010 L. D. Arts. College, Ahmedabad.
2	Dr. Ila Bhola	Balancing rural-urban Economy and sustainable Development	National	March 2010 L. D. Arts. College, Ahmedabad.
		“Effect of Migratory Populace on the Socied-Economic Structure of the state of Gujarat”	National	Jan.- 2011 Maharshi Dalyanand College of Arts, Science and Commerce College, Mumbai.
		“Identity Crisis Among the Migratory Labors in Gujarat – A corollary of Urbanization and Globalization”	Inter national	Mar.-2014, L.C.Mehta College Ahmedabad
		“Economic Welfare Of Women and Their Social adjustment”	National	Mar.-2014, A.S.Chaudhary Arts College, Mehsana

* Number of papers published in peer reviewed journals (national/international) by faculty and students: **05**

* Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social

Sciences Directory, EBSCO host, etc.) :	NIL
* Monographs :	NIL
* Chapter in Books :	NIL
* Books Edited :	NIL
* Books with ISBN/ISSN numbers with details of publishers:	04
* Citation Index :	NIL
* SNIP :	NIL
* SJR :	NIL
* Impact factor :	NIL
* h-index :	NIL
20. Areas of consultancy and income generated:	NIL
21. Faculty as members in	
a) National committees	NIL
b) International Committees	NIL
c) Editorial Boards....	01
22. Student projects	
a) Percentage of students who have done in-house projects including inter departmental/program:	100% at PG
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:	NIL
23. Awards/Recognitions received by faculty and students:	NIL
24. List of eminent academicians and scientists/visitors to the department:	
• Dr. J.J. Bhatt, Former Pro-Vice-chancellor, South Gujarat University	
• Dr. Rohit Shukla, Director, Sardar Patel Research Institute, Ahmedabad	
• Dr. Kartik Bhatt, Head, Department of Economics, Gujarat university	
25. Seminars/Conferences/Workshops organized & the source of funding	
a) National : The Department of Economics organized a National Seminar on Women Empowerment and Economics in the year 2011. The funding for the same was entirely received by the UGC.	
b) International :	NIL
26. Student profile program/course wise:	

Name of the Course/program (refer question no. 4)	Applications received	Selected	Enrolled		Pass# percentage
			*M	*F	
B.A.	91	73	42	31	80.21%

Pass Percentage = (Total Selected/Application Received)*100

*M = Male *F = Female

27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	% of students from abroad
B.A.	64.39%%	32.87%	2.74%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Since these examinations are conducted after Graduation, the Institute is unable to maintain such records.

29. Student progression:

Student progression	Against % enrolled
UG to PG	40%
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	11% Data not Available
Entrepreneurship/Self-employment	Data not Available

30. Details of Infrastructural facilities

- a) Library: **Yes**
- b) Internet facilities for Staff & Students. **Yes**

c) Class rooms with ICT facility: **Yes**

d) Laboratories: - **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies. **UG: 70 PG : 22**

32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts:

The department regularly organizes student enrichment program by way of inviting eminent economists to motivate the students.

- **Dr. Bharat Gariwala, Chairman, Finance Commission, Government of Gujarat delivered a lecture on “The Macro Economic Policy and Gujarat”.**
- **Dr. Rohit Shukla, Director, Sardar Patel Research Institute, Ahmedabad delivered a lecture on “Carbon Credit and Ozona Depletion”.**
- **Prin. B.K.Gadhvi, Ex-Principal & Member GPSC conducted a workshop on “Women Welfare in Gujarat”**
- **Dr. Hina Siddhu, Reader, Dept. of Ecomics, Gujarat University delivered a lecture on Sustainable of Development.**

33. Teaching methods adopted to improve student learning:

The Department combines the conventional lecture method with the supplementary usage of PPT, Interactive sessions, assignments, presentations, exhibitions, workshops field works, study tours & films.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

The Institutional Social Responsibility (ISR) is taken care of by an optimal participation of the students of this department through the extension activities carried out by NCC, NSS and Sports units of the Institute.

35. SWOC analysis of the department and Future plans:

Strength:

- One of the largest departments in terms of both medium (Gujarati & English) students.
- It has a very high success rate in University exams.
- Its students enjoy greater market absorption as they pursue further studies like MBA.
- The Students of Eco-Statistics combination have brighter career options in research and other areas.

Weakness:

- Acute Staff deficiency.
- No formal linkages or tie ups with Professional Institutes.
- Inability to run the PG center with deficiency of faculty.

Opportunities:

- More Job Opportunities.
- Can ally with the subjects of commerce.

Challenges:

- Assimilation of heterogeneous group of learners consisting of rural and urban students.
- Completion of syllabi under the CBCS.

Department of Economics is reeling under severe crunch of recruitment; hence, one of its major plans for the future is to try and recruit permanent staff. Having done so, the department wishes to include field trips, visits to industries, and interacting with banks and insurance firms so that students are exposed to the current trends of economics.

Evaluative Report

Department of Political Science

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Political Science**
2. Year of Establishment: **1937**
3. Names of Programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (program wise): **CBCS**
6. Participation of the department in the courses offered by other departments:

This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programs discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	5	4
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Qualification	Designation	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
Dr. Pushpa Bisht	M.A., B.Ed., Ph.D.	Assoc. Prof.	International Relations	19	-
Rupal Pawar	M.Phil	Assoc. Prof.	-	24	-

Bithika Pandya	M.Phil	Assoc. Prof.	-	20	-
K. P. Dabhi	M. A.	Assoc. Proff.	Political Science	18	-

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled (program wise by temporary faculty): **NIL**
13. Student-Teacher Ratio (program wise): **1: 34**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.

15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG. :
(*Same as Question No. 10*)
16. Number of faculty with ongoing projects from
- a) National **NIL**
- b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre/facility recognized by the University: **NIL**
19. Publications:
- * a) Publication per faculty:

Sr. No	Faculty	Article/ Book	ISSN/ISBN	Title	Type of contribution	Year
1.	Dr. Pushpa Bist	Article	ISSN : 2321-1520 Vidya, Ahmedabad	Human Rights and Approaches to Genders studies	Author	2010

b) Research paper presentation per faculty:

Sr. No.	Name of faculty	Paper Presented	Seminar/ Conference	Year & Place
1	Dr. Pushpa Bisht	'Women's Development in 21 st Century'	National	Mar. -2010, Ahmedabad

		'Understanding Conflict and Conflict Resolution '	National	Mar.-2010, Ahmedabad
		Breaking the Glass Ceiling : Women Role Model of 21 st Century	National	Jan.-2010, Ahmedabad
		"Peace Perspectives in International Politics"	State	Mar.-2011, Ahmedabad
		"Human Rights and Conflict Resolution"	State	Jun.-2011, Ahmedabad
		"Theories of Social justice by John Rawls and Amartyasen"	State	Jun.-2011, Ahmedabad
		'International Journal of South Asian Studies'	National	Jan-2012, Pondicherry
		'Civil Society and Democracy'	National	Apr.-2013, Ahmedabad
2	Prof. Bithika Pandya	Adjustment and Democracy	National	Apr.-2013-14, Ahmedabad
3	Prof. K. P. Dabhi	"Bharatma Chootni Sudhara ni Prakriya"	National	Feb.-2013, Vidyanagar
		"Bandharaniy sudhara ane Bhartiya Rajkaran"	National	Aug.-2014, Vidyanagar
4	Prof. Rupalben Powar	"20 sutriya Karyakram – Indira Gandhi"	National	Mar.-2014, Ahmedabad

- * Number of papers published in peer reviewed journals (national/international) by faculty and students: **01**
 - * Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) : **NIL**
 - * Monographs : **NIL**
 - * Chapter in Books : **02**
 - * Books Edited : **NIL**
 - * Books with ISBN/ISSN numbers with details of publishers: **NIL**
 - * Citation Index : **NIL**
 - * SNIP : **NIL**
 - * SJR : **NIL**
 - * Impact factor : **NIL**
 - * h-index : **NIL**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in
- a) National committees **NIL**
 - b) International Committees **NIL**

- c) Editorial Boards.... **NIL**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/program: **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **NIL**
23. Awards/Recognitions received by faculty and students: **NIL**
24. List of eminent academicians and scientists/visitors to the department: **NIL**
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National : **NIL**
- b) International : **NIL**

26. Student profile program/course wise:

Name of the Course/program(refer question no. 4)	Applications received	Selected	Enrolled		Pass# percentage
			*M	*F	
B.A.	77	77	47	30	100%

*M = Male *F = Female

Pass Percentage = (Total Selected/Application Received)*100

27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	% of students from abroad
B.A.	62.34%	28.57%	9.09%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Since these examinations are conducted after Graduation, the Institute is unable to maintain such records.

29. Student progression: College has no formal Record

Student progression	Against % enrolled
UG to PG	-
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	6% Data not available
Entrepreneurship/Self-employment	Data not available

30. Details of Infrastructural facilities

- a) Library: **Yes**
- b) Internet facilities for Staff & Students. **Yes**
- c) Class rooms with ICT facility: **Yes**
- d) Laboratories: - **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies.

UG : 68

32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts:

The department routinely organizes student enrichment programs through special lectures, workshops and seminars with external experts.

- **Dr. Manoj Soni, Vice-chancellor, Dr.Baba Saheb Ambedkar Open University delivered a lecture on “Paradigmatic Shift in the Contemporary Polity of India”.**
- **It hosted a guest lecture by Dr. Dinesh Shukla, a renowned columnist with Sandesh Daily and political analyst on “Various Facets of Indian Politics”.**
- **Dr. Harbans Patel, Former HOD, Dept. of Pol.Science, S.P.University delivered a talk on “The Changing Face of Indian Political Economy”.**

33. Teaching methods adopted to improve student learning:

Interactive sessions, direct-lecture methods, assignments, presentations, Hosting of Mock-parliaments, group discussions on the current political scenario and involving students in world political scenario.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

The Institutional Social Responsibility (ISR) is taken care of by an optimal participation of the students of this department through the extension activities carried out by NCC, NSS and Sports units of the Institute.

35. SWOC analysis of the department and Future plans:

Strength:

- The only department in Gujarat University which offers courses in English Medium.
- It is very popular amongst the students who wish to appear in competitive examinations.
- Its students usually get the first five top positions in the University exams.
- Foreign students are hosted by this department.

Weakness:

- The students of this department find it tuff to become secondary or higher secondary teachers as the B.Ed. Program generally clubs students with subjects like Sociology and History.
- Students from rural areas generally show less interest.

Opportunities:

- More Job Opportunities in fields like Mass-Media, Journalism and Political consultancy.
- Grooms youth who want to work in political field.

Challenges:

- Assimilation of heterogeneous group of learners consisting of rural and urban students.
- Completion of syllabi under the CBCS.

The department is planning to conduct a national seminar for generating awareness on current political situations. Mock-parliament sessions are being planned to create awareness about the ways in which the government and the Opposition should function.

Evaluative Report

Department of Sociology

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Sociology**
2. Year of Establishment: **1937**
3. Names of Programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (program wise): **CBCS**
6. Participation of the department in the courses offered by other departments:

This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programs discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	3	1
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Qualification	Designation	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
Dr. N. P. Verma	M.A., Ph.D.	Assoc. Prof.	-	19	3

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled (program wise by temporary faculty): **80%**
13. Student-Teacher Ratio (program wise): **1:88**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.

15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG. :
(Same as Question No. 10)
16. Number of faculty with ongoing projects from
- a) National **NIL**
- b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre/facility recognized by the University: **NIL**
19. Publications:
- * a) Publication per faculty:

Name of Faculty	Name of Books	ISBN/ISSN Number	Publication / Place	Year of Published
Dr. N.P.Verma	Vyavshay Parivartan ane Gatishilta			2011-12

b) Research papers presented per faculty

Sr. No.	Name of faculty	Paper Presented	Seminar/ Conference	Year & Place
1	Dr. N.P.Verma	Occupational Change in SCs	National	Dec.-2010, Cuttak
		Gujarat na Dalito Per Bhumandalikaran no Prabhav	National	Nov.-2012,Nainital
		Gujarat Na Dalit Samaj Per Vaishvikaran Ni Asar	National	Dec.-2012, Delhi
		Vanchit Samaj Ma Vyavsay parivartan	State	Oct.-2012,Radhanpur
		Gujarat Na Dalito Nu Arthik jivan	National	Dec.-2013, Karnataka

- * Number of papers published in peer reviewed journals (national/international) by faculty and students: **NIL**

* Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) :	NIL
* Monographs :	NIL
* Chapter in Books :	NIL
* Books Edited :	NIL
* Books with ISBN/ISSN numbers with details of publishers :	NIL
* Citation Index :	NIL
* SNIP :	NIL
* SJR :	NIL
* Impact factor :	NIL
* h-index :	NIL
20. Areas of consultancy and income generated:	NIL
21. Faculty as members in	
a) National committees	NIL
b) International Committees	NIL
c) Editorial Boards....	NIL
22. Student projects	
a) Percentage of students who have done in-house projects including inter departmental/program:	NIL
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:	NIL
23. Awards/Recognitions received by faculty and students:	NIL
24. List of eminent academicians and scientists/visitors to the department:	
• Dr. manubhai Makwana, Prof. & Head, Dept. of Sociology, Gujarat University, Ahmedabad	
• Dr. Gaurang Jani, Professor, Dept. of Sociology, Gujarat University, Ahmedabad	
25. Seminars/Conferences/Workshops organized & the source of funding	
a) National :	NIL
b) International :	NIL
26. Student profile program/course wise:	

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass# percentage
			*M	*F	
B.A.	43	43	28	15	100%

*M = Male *F = Female

Pass Percentage = (Total Selected/Application Received)*100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	97.67%	2.33%	----

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Since these examinations are conducted after Graduation, the Institute is unable to maintain such records.

29. Student progression:

Student progression	Against % enrolled
UG to PG	-
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	2% Data not available
Entrepreneurship/Self-employment	Data not available

30. Details of Infrastructural facilities

- a) Library : **Yes**
- b) Internet facilities for Staff & Students. **Yes**
- c) Class rooms with ICT facility: **Yes**

d) Laboratories: **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies. **UG : 44**

32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts:

The current Head of this Department, Dr. N.P.Verma who is the Chief coordinator, NSS Unit, Gujarat University, organizes a series of workshops and seminars:

- **Dr. Parimal Trivedi, Former Vice-chancellor, Gujarat University was invited to motivate the NSS volunteers.**
- **Prof. A.U.Patel, Former Vice-chancellor, Gujarat University was invited to speak to the NSS volunteers on rural awareness program.**
- **Mr. Jayesh Patel, Director, Gandhi Seva Sansthan delivered a series of lectures on “Eradication of social evils”**
- **Dr. Gaurang Jani, Reader, Dept. of Sociology, Gujarat University was invited to speak on HIV, AIDS awareness.**

33. Teaching methods adopted to improve student learning:

The Department combines the conventional lecture method with the supplementary usage of PPT, Interactive sessions, assignments, presentations, exhibitions, workshops field works, study tours & films.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

The Institutional Social Responsibility (ISR) is taken care of by an optimal participation of the students of this department through the extension activities carried out by NCC, NSS and Sports units of the Institute.

35. SWOC analysis of the department and Future plans:

Strength:

- A large no of students, especially from rural areas seek admission in this department.
- Students with inclination towards social service join this department.
- Many students have started their own NGOs and are rendering yeoman’s services in social sectors.

Weakness:

- Staff deficiency.
- It offers programs in Gujarati medium only.

Opportunities:

- Can join programs like MSW and MLW.
- Can reach to a large section of society through social services.

Challenges:

- Retention of post-graduate center.
- Completion of syllabi under the CBCS.

The department of Sociology wishes to start extra coaching classes for those students who are preparing for their UPSC and GPSC exams as sociology is a much preferred subject.

Evaluative Report

Department of History

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **History**
2. Year of Establishment: **1937**
3. Names of Programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (program wise): **CBCS**
6. Participation of the department in the courses offered by other departments:

This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programs discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	3	1
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Quali.	Desig.	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
Dr. Vandana Maurya	M.A., B.Ed., M.Phil, Ph.D.	Assoc. Prof.	History	13	-

11. List of senior visiting faculty: **NIL**

12. Percentage of lectures delivered and practical classes handled (program wise by temporary faculty): **50%**

13. Student-Teacher Ratio (program wise): **1:102**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.

15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG.:
Same as Question No. **10**

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre/facility recognized by the University: **NIL**

19. Publications:

* a) Publication per faculty:

Sr. No.	Faculty	Article / Book	ISSN/ISBN	Title	Type of contribution	Year
1.	Dr. Vandana Maurya	Book	978-93-5126-807-9	Gujarat Vidyasabha (1848-1948) - Ek Sadini Vikasyatra	Author	2012
		Book	978-93-5126-806-2	Dr. Babasaheb Ambedkar Ane Gujarat	Author	2013

b) Research Papers presented per faculty:

Name of faculty	Paper Presented	Seminar/ Conference	Month Year & Place
Dr. K.C.Barot	"Role of Bhakti Poet – Premanand Swami"	International	Aug.-2013, Delhi

	“Sahastravdhvani Sri Brahmanand Swami”	National	Mar.-2013, Delhi
Dr. Vandanaben Maurya	“Bharat Na Svatantra Sangram Ma Strionu pradan – Shardaben Mehta”	National	Dec.-2012, Anand
	“Maharaja Sayajirao – III Nu Shaikshanik Kshetre Yogdan”	National	Jul.-2013, Mansa
	“Sansthakiya Etahas Abhayas aur sansodhan ke Adhunik Paripeksh me (Gujarat Varnacular society)	National	Aug.-2013, Ahmedabad

- * Number of papers published in peer reviewed journals (national/international) by faculty and students: **NIL**
- * Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- * Monographs : **NIL**
- * Chapter in Books : **02**
- * Books Edited : **NIL**
- * Books with ISBN/ISSN numbers with details of publishers: **02**
- * Citation Index : **NIL**
- * SNIP : **NIL**
- * SJR : **NIL**
- * Impact factor : **NIL**
- * h-index : **NIL**
- 20. Areas of consultancy and income generated: **NIL**
- 21. Faculty as members in
 - a) National committees **NIL**
 - b) International Committees **NIL**
 - c) Editorial Boards.... **NIL**
- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/program: **NIL**
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **NIL**
- 23. Awards/Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department:
- **Shri Jay Vasavda , a renowned columnist with a Gujarati Daily Gujarat Samachar**
 - **Shri B.H. Ghodasra (IAS Retd.) , Chairman , GSRTC . (Government of Gujarat)**
 - **Shri Satish Patel (GAS) , Former Director , SPIPA.(Government of Gujarat)**
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National : **The department organized a UGC sponsored National Seminar on “ Importance of Study and Research in History – The Modern Perspective.” in August 2013**
- b) International : **NIL**
26. Student profile program/course wise:

Name of the Course/program(refer question no. 4)	Applications received	Selected	Enrolled		Pass# percentage
			*M	*F	
B.A.	51	36	27	9	70.59%

*M = Male *F = Female

Pass Percentage = (Total Selected/Application Received)*100

27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	---	----

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Since these examinations are conducted after graduation, the Institute is unable to maintain such records.

29. Student progression:

Student progression	Against % enrolled
UG to PG	-
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-

Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	3% Data Not Available
Entrepreneurship/Self-employment	Data Not Available

30. Details of Infrastructural facilities

- a) Library: **Yes**
- b) Internet facilities for Staff & Students. **Yes**
- c) Class rooms with ICT facility: **Yes**
- d) Laboratories: - **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies. **51**

32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts: The department routinely organizes lectures of eminent historians .

- **Dr. Harshad Shah , Vice Chancellor, Children University , Gandhinagar , delivered a special talk on “ The role of sacred ambience in the upbringing of Spiritually Healthy Children .”**
- **Dr. Makrand Mehta , the renowned historian delivered a lecture on “ The Changing Patterns Of Historical Narratives.”**

33. Teaching methods adopted to improve student learning:

The Department adopts interactive sessions, direct-lecture methods, assignments, and presentations, Discussions of current topics published in newspapers and magazines. It routinely organizes field trips and study tours to various archeological and historical sites.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Institutional Social Responsibility (ISR) is taken care of by an optimal participation of the students of this department through the extension activities carried out by NCC, NSS and Sports units of the Institute.

35. SWOC analysis of the department and Future plans:

Strength:

- It has a very high success rate in the University Examinations
- This subject plays an important role for the success of the students in various competitive examinations.

Weakness:

- Staff deficiency
- Absence of English medium in the department

Opportunities:

- More job opportunities through competitive examinations
- Can start Certificate or Diploma Course for Tourist Guides in partnership with the department of Toursim.

Challenges:

- Many students prefer English as the medium of instruction hence this department suffers in terms of meritorious students.

History as a subject is being offered by many students for UPSC and GPSC examinations. Hence, the department wishes to organize lectures for enabling the students to prepare for such exams. For the same the required literature and reference material should also be provided by the department. The department also plans to organize a National Seminar on the significance of History in contemporary times.

Evaluative Report

Department of Geography

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Geography**
2. Year of Establishment: **1937**
3. Names of Programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (program wise): **CBCS**
6. Participation of the department in the courses offered by other departments:

This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programs discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	3	1
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Qualifications	Designation	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
K. J. Patel	M.Sc.	Associate Professor	Human Geography, Agricultural Geography,	23	-

			Environment al Geography		
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11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled (program wise by temporary faculty): **80%**
13. Student-Teacher Ratio (program wise): **1:44**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.

15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG.:
(Same as Question No. 10)
16. Number of faculty with ongoing projects from
- a) National **NIL**
- b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre/facility recognized by the University: **NIL**
19. Publications:
- * a) Publication per faculty: **NIL**
- * Number of papers published in peer reviewed journals (national/international) by faculty and students: **NIL**
- * Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- * Monographs : **NIL**
- * Chapter in Books : **NIL**
- * Books Edited : **NIL**
- * Books with ISBN/ISSN numbers with details of publishers: **NIL**
- * Citation Index : **NIL**
- * SNIP : **NIL**
- * SJR : **NIL**

- * Impact factor : **NIL**
- * h-index : **NIL**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in
- a) National committees **NIL**
- b) International Committees **NIL**
- c) Editorial Boards.... **Board of Studies (GU)**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/program: **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **NIL**
23. Awards/Recognitions received by faculty and students: **NIL**
24. List of eminent academicians and scientists/visitors to the department: **NIL**
25. Seminars/Conferences/Workshops organized & the source of funding
- The department of Geography has so far not applied for any National or International Seminar/Conference/Workshop.
- a) National : **NIL**
- b) International : **NIL**
26. Student profile program/course wise:

Name of the Course/program (refer question no. 4)	Applications received	Selected	Enrolled		Pass# percentage
			*M	*F	
B.A.	24	24	19	5	100%

*M = Male *F = Female

Pass Percentage = (Total Selected/Application Received)*100

27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	---	----

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
No Record.

29. Student progression: College has no formal record

Student progression	Against % enrolled
UG to PG	-
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	2% Data not available
Entrepreneurship/Self-employment	Data not available

30. Details of Infrastructural facilities

- a) Library: **Yes**
- b) Internet facilities for Staff & Students. **Yes**
- c) Class rooms with ICT facility: **Yes**
- d) Laboratories: **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies.
UG : 22

32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts:
NIL

33. Teaching methods adopted to improve student learning:

The department, along with the direct-lecture methods, encourages interactive sessions, assignments, and presentations, discussions on current topics like ocean currents, air currents, global warming, and such other issues. Group discussions and Power Point Presentations are also conducted on these issues. Internet, Google Maps, GIS, GPS etc. are also suggested to the students for further browsing.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
 Extension activities are conducted by the college; not by the department.

The Institutional Social Responsibility (ISR) is taken care of by an optimal participation

of the students of this department through the extension activities carried out by NCC, NSS and Sports units of the Institute.

35. SWOC analysis of the department and Future plans:

Strength:

- It has a very high success rate in University exams.
- It is a favorite subject for students who wish to prepare for competitive examinations.

Weakness:

- Staff deficiency.
- It offers courses in Gujarati medium only.

Opportunities:

- More Job Opportunities.
- Can start a Diploma or Certificate course in Oceanography and Seismology.

Challenges:

- Completion of syllabi under the CBCS.
- Sustenance of subject with severe staff crunch.

The department of Geography wishes to generate an interest in the subject among the new generation. For the same, it plans to come up with a national or International Seminar/Conference/Workshop in the near future.

Evaluative Report

Department Of Gujarati

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Gujarati**
2. Year of Establishment: **1937**
3. Names of Programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (program wise): **CBCS**
6. Participation of the department in the courses offered by other departments:

This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programs discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	3	2
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Qualifications	Designation	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
Shri B. A. Rohit	M.A.	Associate Professor	Gujarati	24	-
Shri S. N. Patel	M. A.	Associate Professor	Gujarati	20	-

11. List of senior visiting faculty : **NIL**
12. Percentage of lectures delivered and practical classes handled (program wise by temporary faculty): **UG : 10 %**
13. Student-Teacher Ratio (program wise) : **1:29**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.**
15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG.:
(*Same as Question No. 10*)
16. Number of faculty with ongoing projects from
- a) National **NIL**
- b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre/facility recognized by the University: **NIL**
19. Publications:
- * a) Publication per faculty: **NIL**
- * Number of papers published in peer reviewed journals (national/international) by faculty and students: **NIL**
- * Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- * Monographs : **NIL**
- * Chapter in Books : **NIL**
- * Books Edited : **NIL**
- * Books with ISBN/ISSN numbers with details of publishers: **NIL**
- * Citation Index : **NIL**
- * SNIP : **NIL**
- * SJR : **NIL**
- * Impact factor : **NIL**
- * h-index : **NIL**
20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in
- a) National committees NIL
- b) International Committees NIL
- c) Editorial Boards.... NIL
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/program: NIL
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: NIL
23. Awards/Recognitions received by faculty and students: NIL
24. List of eminent academicians and scientists/visitors to the department:
- **Shri Rajendra Shukla (Renowned Gujarati Poet)**
 - **Dr. Jayendra Shekhadiwala (Reader , S.P. University)**
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National : NIL
- b) International : NIL
26. Student profile program/course wise:

Name of the Course/program (refer question no. 4)	Applications received	Selected	Enrolled		Pass# percentage
			*M	*F	
B.A.	40	31	20	11	77.5%

*M = Male *F = Female

Pass Percentage = (Total Selected/Application Received)*100

27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Since these examinations are conducted after graduation, the Institute is unable to maintain such records.

29. Student progression:

Student progression	Against % enrolled
UG to PG	-
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	1%
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Data Not Available
Entrepreneurship/Self-employment	Data Not Available

30. Details of Infrastructural facilities

- a) Library: **Yes**
- b) Internet facilities for Staff & Students. **Yes**
- c) Class rooms with ICT facility: **Yes**
- d) Laboratories: - **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies. **UG: 29**

32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts:

- **The Department organizes one guest lecture every year on different topics such as Modern Gujarati Poetry, Gujarati Literature and Competitive Examinations.**

33. Teaching methods adopted to improve student learning:

The Department adopts interactive sessions, direct-lecture methods, assignments, and presentations, reading sessions of poetry, short-stories, and essays in the class. Discussions of current topics published in newspapers and magazines. Informally preparing the students for being able to enter the world of Print and Electronic media.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Institutional Social Responsibility (ISR) is taken care of by an optimal participation of the students of this department through the extension activities carried out by NCC, NSS and Sports units of the Institute.

35. SWOC analysis of the department and Future plans:

Strength:

- It has a very high success rate in the University Examinations
- This subject plays an important role for the success of the students in various competitive examinations.

Weakness:

- Staff deficiency

Opportunities:

- More job opportunities in Local print and electronic media

Challenges:

- Many students prefer English as the medium of instruction hence this department suffers in terms of meritorious students.
- There has been a marked decrease in students' preference for Gujarati literature

The department of Gujarati plans to conduct workshops for poetry writing, short-story writing, and other creative writing in the Gujarati language. The department wishes to generate a renewed interest in the state language through innovative methods. Participation in literary activities like talk-shows, quiz, discussions and debates on TV is to be encouraged.

Evaluative Report

Department of Hindi

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Hindi**
2. Year of Establishment: **1937**
3. Names of Programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (program wise): **CBCS**
6. Participation of the department in the courses offered by other departments:

This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programs discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	3	2+1(Part – time)
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Qualification	Designation	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
Shri S. Z. Chaudhari	M.A., B.Ed.	Associate Professor	Translation,	23	-
Dr.Sarita Shukla	M.A., M.Phil, B.Ed., Ph.D.	Associate Professor	National Literature,	22	-

			Oral Literature		
Smt. M. J. Jadeja	M.A., B.Ed.	Part Time	Poetry	21	-

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled (program wise by temporary faculty): **NIL**
13. Student-Teacher Ratio (program wise): **1:23**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
- Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.**
15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG.:
(Same as Question No. 10)
16. Number of faculty with ongoing projects from
- a) National : **NIL**
- b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre/facility recognized by the University: **NIL**
19. Publications:
- * a) Publication per faculty: **NIL**
- b) Research paper presented per faculty :

Name of faculty	Paper Presented	Seminar/ Conference	Month Year & Place
Dr. Sarita shukla	Samsher ki Kavyakala Drashti	National	Dec.-2010, Gandhinagar
	“Bachachan ki Atamkathae”	National	Dec.-2010, Gandhinagar
	“Ramkatha: Vividh Ayam”	State	Oct.-2011, Ahmedabad
	“Prayogvad aur Agney”	State	Jan.-2012, Ahmedabad
	“Dharmveer Bharti Ke Sahitya Me Sanskrit ka Prabhav”	National	Aug.-2013, Ahmedabad
	“Manovigyan and Agney”	International	Mar.-2014, Ahmedabad
	“Rankatha me Ram”	State	Oct.-2011, Ahmedabad

Prof. S.Z.Chaudhary	“Prayogvad ka swarup tatha Pramukh Prvrutiya”	State	Jan.-2012, Ahmedabad
Prof. Meenaba Jadeja	Samsher ki Kavyakala Drashti	National	Dec.-2010, Gandhinagar
	“satyake Prayog me Nirupit gandhiji ka Jivan”	National	Dec.-2010, Gandhinagar

- * Number of papers published in peer reviewed journals (national/international) by faculty and students: **NIL**
 - * Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) : **NIL**
 - * Monographs : **NIL**
 - * Chapter in Books : **NIL**
 - * Books Edited : **NIL**
 - * Books with ISBN/ISSN numbers with details of publishers: **NIL**
 - * Citation Index : **NIL**
 - * SNIP : **NIL**
 - * SJR : **NIL**
 - * Impact factor : **NIL**
 - * h-index : **NIL**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in
- a) National committees **NIL**
 - b) International Committees **NIL**
 - c) Editorial Boards.... **NIL**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/program: **NIL**
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **NIL**
23. Awards/Recognitions received by faculty and students: **NIL**
24. List of eminent academicians and scientists/visitors to the department: **NIL**
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National : **NIL**

b) International :

NIL

26. Student profile program/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass# percentage
			*M	*F	
B.A.	27	27	14	13	100%

*M = Male *F = Female

Pass Percentage = (Total Selected/Application Received)*100

27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	% of students from abroad
B.A.	59.26%	40.74%	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Since these examinations are conducted after graduation, the Institute is unable to maintain such records.

29. Student progression:

Student progression	Against % enrolled
UG to PG	-
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	2% Data not available
Entrepreneurship/Self-employment	Data not available

30. Details of Infrastructural facilities

a) Library:

Yes

- b) Internet facilities for Staff & Students. **Yes**
c) Class rooms with ICT facility:- **Yes**
d) Laboratories: - **Yes**
31. Number of students receiving financial assistance from college, university, government or other agencies. **UG: 28**

32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts:

- **The department organizes essay, elocution and Poetry writing competitions as a part of its Hindi Day celebrations every year.**
- **It also invites eminent personality to deliver lectures on Hindi literature.**

33. Teaching methods adopted to improve student learning:

The teaching methods adopted by the department include Interactive sessions, direct-lecture methods, assignments and presentations.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Institutional Social Responsibility (ISR) is taken care of by an optimal participation of the students of this department through the extension activities carried out by NCC, NSS and Sports units of the Institute.

35. SWOC analysis of the department and Future plans:

Strength:

- It has a very high success rate in the University Examinations
- This subject plays an important role for the success of the students in various competitive examinations.

Weakness:

- Many students prefer English or Gujarati as the medium of instruction.

Opportunities:

- More job opportunities in National electronics and print media

Challenges:

- There has been a marked decrease in students' preference for Hindi literature.

The department of Hindi wishes to generate an interest in Hindi literature and language among the students. It plans to organize workshops wherein students can become conversant with the language so that they can become part of the largest media of the country. Students should be equipped to be able to have gainful employment in Journalistic circles, TV channels, and even the regional media.

Evaluative Report

Department of Sanskrit

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Sanskrit**
2. Year of Establishment: **1937**
3. Names of Programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) UG: **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (program wise): **CBCS**
6. Participation of the department in the courses offered by other departments:

This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programs discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	3	2
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Qualification	Designation	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
Dr. G. S. Panda	M.A., Ph.D.	Associate Professor	Vedant	18	-
Dr. R. C. Trivedi	M.A., Ph.D.	Assistant Professor	Alankar	05	-

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty) : **20%**
13. Student-Teacher Ratio (programme wise): **1:8**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.
15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG. :
Same as Question No. 10
16. Number of faculty with ongoing projects from
- a) National: **NIL**
- b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre/facility recognized by the University: **NIL**
19. Publications:
- * a) Publication per faculty: **NIL**
- b) Research paper presentation per faculty:

Sr. No.	Name of faculty	Paper Presented	Seminar/ Conference	Year & Place
1	Dr. G. S. Panda	Ved and Kuran – A Comparative study	International	Feb.-2011, Mumbai
		“Shri Jagannath Consciousness and Swaninarayan Sect”	National	March 2014, Puri
2	Dr. Raxaben Trivedi	Sanskrit Bhasha Vikash Avam Sanrakshanam	International	Mar.-2012, Gandhinagar
		Vedo mein Ayurved Aur Svasthya sambandhi Vichar	National	Mar.-2012, Dwarka
		Yogik Tatva chintak – Maharshi Arvind	National	Aug.- 2013, Ahmedabad Saurashtra University, Ahmedabad.
		Ukti paddhtika Ek Prakar KAKU	International	Dec.-2013, Rajkot
		Sri Krishna Aur Management	National	Mar.-2013, Gandhinagar

* Number of papers published in peer reviewed journals (national/international) by

faculty and students:	NIL
* Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) :	NIL
* Monographs :	NIL
* Chapter in Books :	NIL
* Books Edited :	NIL
* Books with ISBN/ISSN numbers with details of publishers:	NIL
* Citation Index :	NIL
* SNIP :	NIL
* SJR :	NIL
* Impact factor :	NIL
* h-index :	NIL
20. Areas of consultancy and income generated:	NIL
21. Faculty as members in	
a) National committees	NIL
b) International Committees	NIL
c) Editorial Boards....	NIL
22. Student projects	
a) Percentage of students who have done in-house projects including inter departmental/programme:	NIL
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:	NIL
23. Awards/Recognitions received by faculty and students:	NIL
24. List of eminent academicians and scientists/visitors to the department:	
• Shri Kirit Joshi (Former educational advisor , Government of Gujarat)	
• Shri Kutumb Shastri (Vice –Chancellor, Somanath University , Veraval)	
• Shri Pankaj Jani (Former Vice –Chancellor, Somanath University , Veraval)	
25. Seminars/Conferences/Workshops organized & the source of funding	
a) National :	

The department organized a UGC sponsored national seminar on “ The Impact of Sanskrit on Great Indian Pioneers “ in Aug-2013.

b) International :

NIL

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass# percentage
			*M	*F	
B.A.	16	8	5	3	50%

*M = Male *F = Female

Pass Percentage = (Total Selected/Application Received)*100

27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Since these examinations are conducted after graduation, the Institute is unable to maintain such records.

29. Student progression:

Student progression	Against % enrolled
UG to PG	-
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Nil Data not available
Entrepreneurship/Self-employment	Data not available

30. Details of Infrastructural facilities

a) Library: **Yes**

- b) Internet facilities for Staff & Students. **Yes**
- c) Class rooms with ICT facility:- **Yes**
- d) Laboratories: - **Yes**
31. Number of students receiving financial assistance from college, university, government or other agencies. **UG: 8**
32. Details on student enrichment program (special lectures/workshops/ seminar) with external experts:
- **The department organizes Geeta Shloka Recitation and Elocution competitions in Sanskrit as part of Geeta Jayanti Celebrations every year.**
 - **It organizes a series of Guset lectures on various topics every year.**
33. Teaching methods adopted to improve student learning:
The teaching methods adopted by the department include Interactive sessions, direct-lecture methods, assignments and presentations.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
- Institutional Social Responsibility (ISR) is taken care of by an optimal participation of the students of this department through the extension activities carried out by NCC, NSS and Sports units of the Institute.**
35. SWOC analysis of the department and Future plans:

Strength:

- It has a very high success rate in the University Examinations
- This subject plays an important role for increasing the awareness of our great Indian culture in the society at large.

Weakness:

- Many students prefer English or Gujarati as the medium of instruction.

Opportunities:

- It provides ample opportunities to understand Indian epics and traditions.

Challenges:

- There has been a marked decrease in students' preference for Sanskrit.
- It has less market absorption.

The department of Sanskrit wishes to propagate the Vedic knowledge of the Sanskrit literature among the new generation. For the same it plans to conduct spoken Sanskrit classes in the college. In the past too such activities have been done. Sanskrit literature and language is a storehouse of Indian culture; hence, the department wishes to propagate its knowledge far and wide so that the real essence of Indian culture is understood by one and all.

Evaluative Report

Department of Statistics

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Statistics**
2. Year of Establishment: **1937**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (programme wise): **CBCS**
6. Participation of the department in the courses offered by other departments:

This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	2	2
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Qualifications	Designation	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
Paresh M. Prajapati	M.Sc., Ph.D.	Associate Professor	Statistics	16	-
G. P. Puranik	M.Sc., M.Phil	Associate Professor	Statistics	33	

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled (program wise by temporary faculty) : **NIL**
13. Student-Teacher Ratio (program wise): 1: 41
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.

15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG.:
(Same as Question No. 10)
16. Number of faculty with ongoing projects from
- a) National **NIL**
- b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre/facility recognized by the University: **NIL**
19. Publications:
- * a) Publication per faculty:

Name of Faculty	Name of Books	ISBN/ISSN Number	Publication / Place	Year of Published
Dr. P. M. Prajapati	Karyatmak sanshodhan	ISBN : 978-93-5051-744-4	Himalaya Publishing House	2012
	Operation Research	ISBN : 978-81-905376-8-1	Creative Prakashan	2012
	Fundamental Statistics-II	ISBN : 978-93-82019-21-3	Creative Prakashan	2013
	Statistics Semester – III	ISBN : 978-81-926512-7-9	Garg Publication	2013

b) Presentation per faculty:

Sr. No.	Name of faculty	Paper Presented	Seminar/ Conference	Year & Place
1	Dr. Paresh Prajapati	A study on various Economic Activities playing crucial Role in Indian Economy	State	Oct.-2013, Ahmedabad

		A Study on Emission of Carbon Dioxide by different Countries through various Sources	International	Dec.-2011, Ahmedabad
		A Study on Power Generation and Consumption Pattern in India	National	Feb.-2011, Rajkot
		A Study of Crop pattern and Agricultural Productivity for Certain major Crops in India.	National	Feb.-2010,Ahmedabad

- * Number of papers published in peer reviewed journals (national/international) by faculty and students: **NIL**
- * Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- * Monographs : **NIL**
- * Chapter in Books : **NIL**
- * Books Edited : **NIL**
- * Books with ISBN/ISSN numbers with details of publishers : **04**
- * Citation Index : **NIL**
- * SNIP : **NIL**
- * SJR : **NIL**
- * Impact factor : **NIL**
- * h-index : **NIL**
- 20. Areas of consultancy and income generated: **NIL**
- 21. Faculty as members in
 - a) National committees **NIL**
 - b) International Committees **NIL**
 - c) Editorial Boards.... **NIL**
- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme: **NIL**
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **NIL**
- 23. Awards/Recognitions received by faculty and students: **NIL**
- 24. List of eminent academicians and scientists/visitors to the department: **NIL**
- 25. Seminars/Conferences/Workshops organized & the source of funding

- a) National : **NIL**
 b) International : **NIL**

26. Student profile program/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A.	82	82	38	44	100%

*M = Male *F = Female

Pass Percentage = (Total Selected/Application Received)*100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Since these examinations are conducted after graduation, the Institute is unable to maintain such records.

29. Student progression:

Student progression	Against % enrolled
UG to PG	-
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	-
• Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

- a) Library: **Yes**

- b) Internet facilities for Staff & Students. **Yes**
- c) Class rooms with ICT facility:- **Yes**
- d) Laboratories: - **Yes**
31. Number of students receiving financial assistance from college, university, government or other agencies. **NA**
32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts: **NIL**
33. Teaching methods adopted to improve student learning:

The Department, along with the direct-lecture methods adopts interactive sessions , assignments, and presentations to improve student learning. They are encouraged to use ICT for their presentations and preparing projects in power point mode.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Institutional Social Responsibility (ISR) is taken care of by an optimal participation of the students of this department through the extension activities carried out by NCC, NSS and Sports units of the Institute.

35. SWOC analysis of the department and Future plans:

Strength :

- It has a very high success rate in the University Examinations
- This subject helps in enhancing the mathematical aptitude of the students of arts

Weakness : Statistics is offered at a subsidiary level (Elective) only.

Opportunities : There are very few Arts Colleges who offer Statistics as one of the subjects .

Challenges :

- The students of arts have very little inclination towards Maths and Statistics and the challenge lies in motivating them and making them feel comfortable with the studies .
- Assimilation of heterogeneous group of learners consisting of rural and urban students.

The department of Statistics wants to elevate Statistics as a core subject. Statistics provides a major boost to a better understanding of subjects like Economics, Sociology and Psychology. Moreover, it is a commonly known fact that without statistical analysis of data in any field, no

research can be accomplished. Hence, the department wishes to conduct workshops and orientation programs, wherein the basic methodology of statistical analysis is taught to the students with the aid of the computer department. This will enable them to do such job work commercially and also will facilitate their contribution to their own fields of study.

Evaluative Report

Department of Computer Science

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Computer Science**
2. Year of Establishment: **1992**
3. Names of Program/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/semester/choice based credit system (program wise): **CBCS**
6. Participation of the department in the courses offered by other departments:

This subject can be offered at an Elective Level along with the Core Compulsory subjects of other departments.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programs discontinued (if any) with reasons: **NIL**
9. Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate Professors	1	1
Asst. Professors	-	-
Computer Programmer	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc.)

Name of the Faculty	Qualification	Designation	Specialization	No. Of years of Exp.	No Of Ph.D. Students Guided
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Prof. Jayesh M. Solanki	M.C.A.	Associate Professor	Database	20	-
Bhavna M. Shah	B.E., C.E., MCA	Programmer	Software	19	-
Pradip Chokshi	M.Sc. (Applied Maths)	Programmer	Application Development	18	-

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled (program wise by temporary faculty): **NIL**
13. Student-Teacher Ratio (program wise): **1:169**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
Administrative staff is not recruited as per department; they are recruited as per requirement of the entire college.
15. Qualifications of teaching faculty with D. Sc / D. Litt / Ph. D / M. Phil / PG.:
(Same as Question No. 10)
16. Number of faculty with ongoing projects from
- a) National **NIL**
- b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre/facility recognized by the University: **NIL**
19. Publications:
- * a) Publication per faculty: **NIL**
- b) Research Paper presentation per faculty

Sr. No	Name of faculty	Paper Presented	Seminar/ Conference	Year & Place
1	Prof, Jayesh solanki	Electronic Health record (HER) : An Exploration for Enhanced Civic Health	International	Mar.-2012, Udaipur
		A Comparative study of Bio-matric – IRIS Algorithm	International	Oct.-2012, Nagpur
		Knowledge Discovery of citizen's Health Records HER System	National	Jan.-2012, Surat
		Android : Study of Present and Future Prospective	National	Feb.-2012, Petlad

2	Shri Pradip chokshi	Mobile Technology	State	Feb.-2013, Petlad
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- * Number of papers published in peer reviewed journals (national/international) by faculty and students: **NIL**
- * Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- * Monographs : **NIL**
- * Chapter in Books : **NIL**
- * Books Edited : **NIL**
- * Books with ISBN/ISSN numbers with details of publishers: **NIL**
- * Citation Index : **NIL**
- * SNIP : **NIL**
- * SJR : **NIL**
- * Impact factor : **NIL**
- * h-index : **NIL**

20. Areas of consultancy and income generated:

The department leases its computers on rent to IGNOU & BAOU and generates revenue to the tune of Rs. 3,00,000 per annum.

21. Faculty as members in

- a) National committees **NIL**
- b) International Committees **NIL**
- c) Editorial Boards.... **NIL**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/program: **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **NIL**

23. Awards/Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department:

- Mr. R. P. Soni, Former Director, Rollwala Computer Center, Gujarat University, Ahmedabad

- Dr S. N. Pradhan, Director, Department of Computer, Nirma University, Ahmedabad
- Dr. M. Shanmugam, Regional Director, Indira Gandhi National Open University, Ahmedabad.

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National : **NIL**
- b) International : **NIL**

26. Student profile program/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass# percentage
			*M	*F	
B.A.	140	140	71	69	100%

*M = Male *F = Female

Pass Percentage = (Total Selected/Application Received)*100

27. Diversity of Students

Name of the Course	%of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Since these examinations are conducted after graduation, the Institute is unable to maintain such records.

29. Student progression:

Student progression	Against % enrolled
UG to PG	10%
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	25%
• Other than campus recruitment	Data is not available

Entrepreneurship/Self-employment	Data is not available
----------------------------------	-----------------------

30. Details of Infrastructural facilities

- a) Library: **Yes**
b) Internet facilities for Staff & Students. **Yes**
c) Class rooms with ICT facility: **Yes**
d) Laboratories: **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies. **UG : NIL**

32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts:

The department encourages student enrichment programs by arranging special lectures on the latest trends, breakthroughs and innovations in this field.

33. Teaching methods adopted to improve student learning:

Interactive sessions, direct-lecture methods, assignments, presentations and practice sessions in the Computer labs. The department provide practical sessions through Multi-media.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

The Institutional Social Responsibility (ISR) is taken care of by an optimal participation of the students of this department through the extension activities carried out by NCC, NSS and Sports units of the Institute.

35. SWOC analysis of the department and Future plans:

Strength:

- One of the largest departments in terms of both medium (Gujarati & English) students
- It has a very high success rate in University exams.
- Its students enjoy greater market absorption.
- Three Computer Labs with 65 latest computers, peripherals and Internet connectivity.

Weakness:

- Staff deficiency.
- Offered at subsidiary (Elective) level only.

Opportunities:

- More Job Opportunities.
- Elevation to Core Compulsory Level.

Challenges:

- Assimilation of heterogeneous group of learners consisting of rural and urban students.
- Completion of syllabi under the CBCS.

The Department of Computer wishes to come up with a plan wherein the teaching of basic computer skills is made mandatory for all the students enrolled in the Under-graduate course. In the modern world of today, inadequate knowledge of Computer Skills will hamper the students' development. Hence, we wish to make inroads in this aspect. Currently, to introduce such a massive and ambitious plan won't be possible, but in the near future with the appropriate help from the College Management and the University, the same can be done.

POST ACCREDITATION
INITIATIVES

POST ACCREDITATION INITIATIVES

The Institute has taken a number of initiatives as per the NAAC recommendation for quality sustenance and quality enhancement. This includes development as well as augmentation of existing infrastructure as well as various measures for improvement in the academic milieu. The Internal Quality Assurance Cell (IQAC) was constituted in 2007 to look into various aspects that would ensure all-round academic excellence. The initiatives taken by the IQAC under the Chairmanship of the Principal have been as follows:

Infrastructure Development and Augmentation:

In the last four years the Institute has upgraded the Room-35 to a well-equipped conference hall, complete with audio visual facilities. It has a seating capacity for more than 200 people. A new class room (Room-36) has been added. The Girl's Hostel has added a new floor with grant received from the UGC under the 11th plan. Apart from that two existing Computer Laboratories were upgraded and 27 new computers added. A new computer laboratory with 25 computers which also serves as a Digital Education learning laboratory (DELL) has been added. Other audio visual facilities were also upgraded to enhance teaching-learning process. The Ladies Room with attached washrooms was upgraded and new washrooms for female faculty members were built in the main building. The Principal's office has been renovated, reading carrels added to the library and new furniture procured. The Institute has also sent a proposal to the UGC for a Fitness Centre with Sports and Science Backup and plans to build the same soon.

Publication Activities:

As per the NAAC recommendation the Institute started the publication of the college magazine in 2008. The 'Anjali' which is into its seventh edition now, showcases the creativity of the students in terms of writing skills, fine arts etc. The achievements of the students in both academic and extracurricular fields are highlighted. The magazine of the Institute reflects the panorama of college life.

The faculty members have also published books, chapters in books and research papers in peer reviewed journals in last four years. Recently, Principal Dr. M. D.Chavda visited Barcelona, Spain and presented a paper at the International Conference on Education and Psychological Sciences. His research paper was published in the International Journal of Information and Education Technology. Dr. S.B. Raval of the Psychology Department has submitted A Minor Project Proposal to the UGC.

Augmentation in Teaching-Learning and Research activity

In the last four years the Institute has conducted increased number of Seminars and Workshops at State and National level. Four of our faculty members are recognized Ph.D. guides and seventeen students are currently registered under them. Six faculty members have registered for Ph.D. their research work is near completion. In order to augment teaching-learning, 675 new text and reference books and 54 new journals and magazines were added to the library.

Extension Activities:

The track record of the management and faculty has been very conducive to the development of the Institute. Several recognitions have come our way. Principal Dr. M. D.Chavda received the Best Principal Award given by The International Institute of Education and Management, New Delhi for the outstanding achievement in the field of education.

The performance of the NSS and NCC students has been excellent. The NCC cadets have taken active participation in various camps organized by the Indian Army, Navy and Air Force. Our cadets are also selected for Republic Day parade. The NSS Wing of the Institute organizes large scale programs for blood donation, health, and hygiene as well as education awareness. Many of these programs are conducted in far flung rural areas of the state. Our NSS In-charge Prof. N.P.Verma has been appointed as NSS coordinator for the entire Gujarat University. In the field of sports our students have excelled in a number of tournaments and emerge as winners at inter college, inter zonal and inter university level. Our sports faculty Prof. Manoj Thakor visited China and Australia as a coach in Special Olympic Asiad.

The Collegiate Women's Development Committee (CWDC) which was constituted as per the guidelines of the Supreme Court has organized several workshops aimed at sensitizing towards women's issues. Legal experts have been invited to make the students aware of various provisions of law. The girl students have also been trained on use of Gujarat Police's women's emergency helpline 1091. Anti-raging committee is also very active and no case of harassment or ragging has been reported in the campus. The Institute has installed several CCTV cameras in order to provide enhanced security.

The Institute also has various endowment schemes for students. It is very supportive in guiding students and the Principal's Fund is also used to help

students facing financial problems. The students are also given adequate information and guidance for obtaining various scholarships given by the state government. The faculty maintains excellent rapport with the students at all times. They go out of their way to give special help to the differently abled students and student from overseas.

Placements and Guidance:

The Placement Cell of the Institute has been highly successful in arranging campus interviews, Guest lectures and counseling sessions to help students to explore job opportunities in different industries. Close to two hundred students have been placed in the companies like Hitachi, HDFC Bank, Motif, Reliance, Eureka Forbes, Crisil etc. in the last four years.

Institute has also been organizing mock general knowledge and MCQ tests to prepare the students for job oriented examinations. Students are apprised of opportunities in their respective subjects after their graduation. They are also encouraged to appear for NET/SLET/UPSC/GPSC and others such examinations. Lectures on interview techniques and communication skills are held to prepare students to face interviews.

One of the important post accreditation initiatives has been to put in place an effective feedback mechanism. The Institute obtains formal feedback as per the NAAC Manuel from the students for all faculty members including the ad-hoc appointees. Such feedback is then statistically analyzed and used to improve quality in teaching and related activities. The information obtained from the Suggestion Box is also analyzed.

In the last four years the Institute has made every effort to upgrade infrastructure and learning resources from time to time. It works hard to ensure a green campus and a healthy environment. The Institute has remained true to its objectives of providing best opportunities to the students for all round development. The students of this Institute are to be found in responsible positions in various spheres and L.D.Arts College continues to be one of the oldest and most respected institutes of Ahmedabad.

Dr. Mahipatsinh D. Chavda
Principal

Dean
Faculty of Arts,
Gujarat Uni., Ah'd

Co-ordinator
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
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Outward No.: 237 Academic Year : File No. : Inward Ref. : Date :

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.



Place: Ahmedabad

Date: 20/09/2014

Signature of the Head of the institution
(Dr. M. D. Chavda)
Principal
L. D. Arts College
Ahmedabad-9.