

L D ARTS COLLEGE

20.04.2023

The Fourth IQAC Meeting of the Academic Year 2022-23 shall be held on **24th April, 2023** at 10.30 a.m. in the Principal's office.

The agenda is as under.

- 1. Confirmation of the Minutes of the Previous Meeting and Matters arising out of the Minutes.**
- 2. Preparations for the commencement of the New Academic Year, 2023-24.**
- 3. Inputs regarding intensive planning and preparation for the next cycle of accreditation.**
- 4. Discussion regarding framing and commencing value added programs such as certificate courses and vocational courses.**
- 5. Discussion regarding official registration of the Alumni Association and steps towards strengthening it.**
- 6. Discussion regarding framing a Quality Policy for all areas which enhance the quality of the Institute and forming SOPS for all procedures, academic and administrative.**
- 7. Discussion regarding creating a standard format for Teaching Plans/ Session Plans**
- 8. Discussion regarding creating a standard format for obtaining student feedback and curriculum feedback from all stakeholders.**
- 9. Identifying areas where specific FDPs or training programs are required through faculty feedback**
- 10. Inputs by the Chairperson of the IQAC.**

IQAC Members:

- 1. Dr. Mahipatsinh Chavda, Principal**
- 2. Dr. Sriram Nerlekar, Academic Director, Ahmedabad Education Society**
- 3. Dr. Jenny Rathod, Coordinator IQAC**
- 4. Dr. Shubha Nigam, Associate Professor**
- 5. Dr. Jaydev Bholra, Associate Professor**
- 6. Dr. Paresh Prajapati, Associate Professor**
- 7. Shri C.B. Prajapati, Administrative Officer**
- 8. Shri Nishit Shah, Administrative Officer**
- 9. Dr. Kaushal Desai, Member Alumni Association**
- 10. Dr. Shraddha Rai, Member, Local Society**
- 11. Shri Kamlesh Makwana, Parent of Student**
- 12. Mr. Arab Affan Sajid, Student at Undergraduate Programme**

L.D. Arts College

Minutes of IQAC Meeting held on 24th April, 2023, at 11.30 am in the Principal's chamber.

The following members were present:

- 1. Dr. M.D. Chavda, Principal, L.D. Arts College**
- 2. Dr. Sriram Nerlekar, Academic Director, Ahmedabad Education Society**
- 3. Dr. Jenny Rathod, IQAC Coordinator**
- 4. Dr. Shubha Nigam, Associate Professor**
- 5. Dr. Jaydev Bhola, Associate Professor**
- 6. Dr. Paresh Prajapati, Associate Professor**
- 7. Shri C.B. Prajapati, Administrative Officer**
- 8. Shri Nishit Shah, Administrative Officer**
- 9. Shri Kaushal Desai, Member, Alumni Association**
- 10. Dr. Shraddha Rai, Member, Local Society**
- 11. Shri Kamlesh Makwana, Parent of Student**
- 12. Mr. Arab Affan Sajid, Student of Undergraduate Programme**

Minutes:

- 1. Confirmation of the minutes of the previous meeting.**
The minutes of the previous meeting were confirmed.

2. Matters arising out of the Meeting:

A. Preparations and Intensive Planning for the next cycle of accreditation

The members of the IQAC stressed the need for intensive planning for the next cycle of accreditation. It was decided that the IQAC members would meet on June 16 and start the preparations for the collection of the data for the SSR. It was further determined that every member of the IQAC would work on the criteria assigned to them and make a presentation on the strengths and weaknesses of each criterion.

B. The Chairman reported to the Academic Director that the AQARs of the previous years, 2020-21, 2021-22 have been prepared by the IQAC and submitted

3. Discussion regarding official registration of the Alumni Association and steps towards strengthening it.

- A. It was proposed by the Academic Director, Dr. Shriram Nerlekar that the registration of the Alumni Association should be carried out at the earliest and that the AA should be registered as a sectionate company.
- B. Dr Shriram Nerlekar suggested that a professional portal should be created for the Alumni Association.

4. Preparations for the commencement of the New Academic Year, 2023-24.

It was proposed by the Chairman and the members of the IQAC that the Academic Calendar would be prepared before the commencement of the new Academic New year,

2023-24. The academic plan for the first semester students would depend on the structure provided by the university in view of the implementation of the NEP 2020.

5. Discussion regarding framing and commencing value added programs such as certificate courses and vocational courses.

It was proposed by the Academic Director that the college should draw up proposals for self-financed certificate courses and implement them. The following certificate courses were deliberated:

1. Certificate course on the Sanskrit language and also on the Philosophy of the Bhagavad Geeta
 2. Certificate course on Theatre
 3. Certificate Course on Business Communications and communicative skills.
 4. Certificate course on Geo-Politics
 5. Certificate Course on Computer Skills
- 6. Discussion regarding framing a Quality Policy for all areas which enhance the quality of the Institute and forming SOPs for all procedures, academic and administrative.**

It was proposed by the academic Director that a well- defined and documented Quality Policy should be framed covering all the areas such as attendance policy, examination policy, discipline policies and administrative policies. It was further proposed that SOPs for all academic and administrative policies should be framed and documented and shared with all the stakeholders.

7. Discussion regarding creating a standard format for Teaching Plans/ Session Plans

The Academic Director proposed that Teaching plans/Session plans for the forthcoming academic year should be framed and documented and shared with all the stakeholders.

8. Discussion regarding creating a standard format for obtaining student feedback and curriculum feedback from all stakeholders.

The Academic Director suggested that a standard format for obtaining student feedback and curriculum feedback should be framed and shared with all the stakeholders.

9. Identifying areas where specific FDPs or training programs are required through faculty feedback

The Academic Director suggested that feedback should be obtained from the faculties regarding their requirement for FDPs in desired areas.

10. Inputs by the Chairperson

The Chairman of the IQAC gave assurance that all the suggestions given by the academic Director would be taken into account and implemented in the new academic year. He assured all present that preparations would be commenced in the forthcoming academic year.