

Agenda for meeting of the IQAC on 17th February, 2020

11/02/2020

Members of the Internal Quality Assurance Cell (IQAC) are hereby informed to remain present for a meeting on **17th February, 2020, Saturday**, in the Principal's Office, at 10.00 am.

IQAC Members:

- 1. Dr. Jenny Rathod, I/C Principal**
- 2. Dr. Shubha Nigam, Coordinator IQAC**
- 3. Dr. Pushpa Bisht, Associate Professor**
- 4. Dr. Sharon Writer, Associate Professor**
- 5. Dr. Paresh Prajapati, Associate Professor**
- 6. Shri N. G. Panchal, Deputy Secretary, Ahmedabad Education Society**
- 7. Shri C.B. Prajapati, Administrative Officer**
- 8. Shri Nishit Shah, Administrative Officer**
- 9. Dr. Kaushal Desai, Member Alumni Association**
- 10. Dr. Shraddha Rai, Member, Local Society**
- 11. Shri Kamlesh Makwana, Parent of Student**
- 12. Ms. Dehini Trivedi, Student at Undergraduate Programme**

Agenda for the meeting is as follows:

- 1. Discussion on holding the internal exams in the college premises.**
- 2. Taking stock of curriculum completion in various departments.**
- 3. Taking stock of the Assignments and Presentations to be submitted by the various departments.**
- 4. Discussion regarding online events.**

Minutes of the SECOND IQAC Meeting of the L.D. Arts College, held on 17th February, 2020, in the Principal's chamber.

Matters arising out of the Minutes:

- 1) The exam dates for Semester five and three were declared tentatively by the affiliating University, prompting a change in the internal exam schedule of the college. The exam committee was duly informed of the same.**
- 2) It was decided to conduct a meeting of the Heads of all departments to know the status of curriculum completion and that of assignment submission and presentations conducted.**
- 3) Planning for the Annual Prize Distribution Day was discussed in detail.**
- 4) Tentative dates for display of the results was discussed. The exam committee was asked to deliberate on the dates and inform the IQAC at the earliest.**
- 5) A notice to all the HODs was circulated to have a close look at the changes in the curriculum for the next year, if any.**
- 6) All those departments that have to conduct practical examinations were asked to submit their requirements before the commencement of the Internal exams.**

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Place: Ahmedabad

Date: 17.02.2020

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